MEMORANDUM

TO: Airport Board
FROM: Patrick Dame, C.M., Executive Director
DATE: August 10, 2021
RE: Approval Mead & Hunt Task Order No. 2021—7
   GA Access Road & Commercial Terminal Road (RTR) Construction
   CA/CO/FAA Project Closeout Services
   Project Nos. 19-5286 and 19-5287

Mead & Hunt Task Order No. 2021-7 will provide construction administration/observation and
FAA project closeout services for the General Aviation Access Road and the Commercial
Terminal Road (RTR) construction, project #19-5286 and #19-5287. This work is funded 100%
through the FAA/AIP 2021 Entitlement Grant #58.

STAFF’S RECOMMENDATION: Approve Mead & Hunt Task Order 2021-7 in an amount not to
exceed $435,995.98.
TASK ORDER NO. 2021-7

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated January 1, 2021, Owner and Engineer agree as follows:

1. TASK ORDER DATA

<table>
<thead>
<tr>
<th>a.</th>
<th>Effective Date of Task Order:</th>
<th>August 10, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>b.</td>
<td>Owner:</td>
<td>Rapid City Regional Airport</td>
</tr>
<tr>
<td>c.</td>
<td>Engineer:</td>
<td>Mead &amp; Hunt, Inc.</td>
</tr>
<tr>
<td>d.</td>
<td>Specific Project (title):</td>
<td>General Aviation Access Road and Commercial Terminal Road Reconstruction</td>
</tr>
<tr>
<td>e.</td>
<td>Specific Project (description):</td>
<td>Construction administration, construction observation and FAA Project Closeout services</td>
</tr>
</tbody>
</table>

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title: General Aviation Access Road and Commercial Terminal Road Reconstruction

Description of Improvements: Realignment and reconstruction of the General Aviation Access Road from Airport Road to approximately 80 feet westerly of LaCroix Court and the reconstruction of the Commercial Terminal Return Road from Terminal Road to Terminal Road.

Expected Construction Start: August 2021

Funding Sources: Federal Aviation Administration Airport Improvement Program entitlement funds
Known Design Standards: Current Federal Aviation Administration applicable design and construction advisory circulars and City of Rapid City Standard Specifications for Public Works Construction 2007 Edition

3. SERVICES OF ENGINEER (“SCOPE”)

A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:

- Exhibit A to Task Order, “Engineer's Services for Task Order,” as attached to this specific Task Order.

B. Resident Project Representative (RPR) Services:

1. If the Scope established in Paragraph 3.A above includes RPR services, then Exhibit D to Main Agreement is expressly incorporated in this Task Order by reference.

C. Additional Services: Services not expressly set forth as Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit B to Task Order, attached to this specific Task Order.

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order:

6. TASK ORDER SCHEDULE

A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule:

<table>
<thead>
<tr>
<th>Date</th>
<th>Action / Milestone</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Administration</td>
<td>Anticipated completion of September 30, 2022</td>
<td>Dependent upon the Contractor’s schedule which allows 75 calendar days in 2021 and 120 calendar days in 2022 to complete the project.</td>
</tr>
<tr>
<td>Construction Observation</td>
<td>Anticipated completion of September 30, 2022</td>
<td>Dependent upon the Contractor’s schedule which allows 75 calendar days in 2021 and 120 calendar days in 2022 to complete the project.</td>
</tr>
<tr>
<td>FAA Project Closeout Report</td>
<td>Submittal to FAA DAK-MIN ADO on or before December 31, 2022</td>
<td></td>
</tr>
</tbody>
</table>
7. ENGINEER'S COMPENSATION

A. The terms of payment are set forth in Article 4 of the Main Agreement.

B. Owner shall pay Engineer for services rendered under this Task Order as follows:

<table>
<thead>
<tr>
<th>Description of Service</th>
<th>Amount</th>
<th>Basis of Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Basic Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Construction Administration Services</td>
<td>$72,008.65</td>
<td>Lump Sum</td>
</tr>
<tr>
<td>b. Construction Observation Services</td>
<td>$347,764.66</td>
<td>Lump Sum</td>
</tr>
<tr>
<td>c. FAA Project Closeout Report</td>
<td>$16,222.67</td>
<td>Lump Sum</td>
</tr>
<tr>
<td>TOTAL COMPENSATION</td>
<td>$435,995.98</td>
<td></td>
</tr>
<tr>
<td>3. Additional Services under Section 2.D above</td>
<td>(N/A)</td>
<td></td>
</tr>
</tbody>
</table>

*Based on a non-continuous construction period which included 75 calendar days in 2021 and 120 calendar days in 2022 for the Contractor to complete the construction activities.

C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

A. FMG, Inc. – survey and geotechnical services
   Quality Services – archeological services

9. EXHIBITS AND ATTACHMENTS:

A. Exhibit A to Task Order—Engineer's Scope of Services
B. Exhibit B to Task Order—Task Order Fee Schedule
Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER: RAPID CITY REGIONAL AIRPORT

By: ______________________________________
Print Name: Rod Pettigrew
Title: Airport Board of Directors President
Engineer's License or Firm's Certificate No. (if required): C-6713
State of: South Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Patrick Dame
Title: Airport Executive Director
Address: 4550 Terminal Road – Suite 102
Rapid City, SD 57703
E-Mail Address: Patrick.Dame@rcgov.org
Phone: 605.394.4195
Date: August 10, 2021

ENGINEER: MEAD & HUNT, INC.

By: ______________________________________
Print Name: Jon Scraper
Title: Vice President

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Rod Senn
Title: Project Manager
Address: 1760 Centre Street – Suite 4
Rapid City, SD 57703
E-Mail Address: rod.senn@meadhunt.com
Phone: 605.610.2938