MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday July 13, 2021

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Rod Pettigrew, President; Dustin Dale, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member; and Darren Haar, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance & Administration; Chris Deitz, Airport Operations; Wade Kreun, Facilities and Maintenance Manager; Lindsey Martin, Airport Administration; Joel Landeen, City Attorney; Carla Cushman, Assistant City Attorney; Laura Armstrong, City Council Liaison; Rod Senn, Mead & Hunt; Charlie Baker, KLJ; Aaron Patton, Westjet; and Jerry Dale, Rapid Fuel

OTHERS PRESENT BY PHONE: Dr. Robert Allen; Nathan Thompson, Rapid City Journal; Miranda Rydstrom, Westjet; Dr Bert Corwin; and AC

ADOPTION OF AGENDA
Motion to approve the agenda as presented made by Haar, second by Dale, motion carried.

APPROVE MINUTES
1) AP071321-01 June 8, 2021 – Motion to approve minutes as presented made by Haar, second by Dale, motion carried.

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP071321-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Thomson, second by Gab, motion carried.

CONSENT ITEMS
Motion to approve consent items 3-8 as presented made by Haar, second by Thomson, motion carried.
3) AP071321-03 Approve Award of Bid for RTR Road Reconstruction and GA Access Road Realignment, Project No. 19-5286/19-5287 to Quinn Construction, Inc. in the amount of $2,309,121.00
4) AP071321-04 Authorize Staff to Apply for and Accept, if awarded, FAA/AIP 2021-058 Entitlement Grant
5) AP071321-05 Approve Addendum #2 Hangar Lease & Use Agreement with WK Aviation LLC
6) AP071321-06 Approve Resolution 2021-07 Declaring Property Surplus and Authorize Staff to do all acts necessary to dispose of property according to State law
7) AP071321-07 Approve Resolution 2020-08 Resolution of Intent to Enter into a Non-Commercial Lease and Use Agreement with Dr. Robert Santa Cruz
8) AP071321-08 Approve Authority to Issue RFP for MUFIDS Replacement (Multi-User Flight Information Display System)

ITEMS REQUIRING BOARD ACTION
No Items Presented
DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
9) AP071321-09 1st Quarter Financials – Broom reviewed 1st quarter financials.
10) The Board opted to discontinue the use of Zoom for future meetings.
11) Broom followed up on the discussion of sending landing fee invoices to collections. Should their services be needed, the City Finance does have an account established with a local company.
12) Director’s Report – Dame welcomed Laura Armstrong, as the newly appointed Council Liaison. He stated June was a record month and anticipates more records to come with added seat capacity in July and August. Many tenants continue to be short staffed, including the airport but our staff is doing a great job. The exit lane and pavement maintenance projects are almost complete. The rubber removal on the runway began last night to begin prepping for paint. That project will run about three weeks. The parking transition is smoothing out.

OTHER BUSINESS
13) Motion to enter into executive session pursuant to SDCL 1-25-2 (3) to consult with legal counsel regarding proposed litigation or contractual matters made at 9:25 am by Haar, second by Thomson, motion carried.
   Motion to come out of executive session at 10:44 am, with no action taken, made by Thomson, second by Dale, motion carried.

ADJOURNMENT
Pettigrew adjourned the meeting at 10:44 am.