



DOWNTOWN LIBRARY
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Date: August 9, 2021
To: Rapid City Public Library Board of Trustees
From: Terri Davis, Library Director
Re: Board Training Opportunities

Recommendation: Register and take advantage of two training opportunities for Library Board members, viewing one during Board meetings, with the other to be completed individually by each Board member.

Background: It is important for Library Board members to receive training on their roles, responsibilities, and the operations of the library, it is helpful to new Board members, and also serves as an information refresher for existing Board members. A total of 45 hours of Board training over a 3-year period is required for the library's accreditation.

Two opportunities for training are available online. Both of these are presented by United for Libraries, a national network of library supporters. The trainings are also made available free of charge, courtesy of the South Dakota State Library:

- [Short Takes for Trustees](#)
 - 10-minute informational videos that can be watched during Board meetings, or individually by each Board member at their own convenience
- [Trustee Academy](#)
 - In-depth online sessions on topics such as Trustee competencies; Working effectively with the Library Director; Library's budget for Trustees; Everyday advocacy; Equity, diversity, inclusion; and Vendor negotiation that supports patron privacy and intellectual freedom
 - Courses are available for one one year following registration

The training time involved with these sessions would be tracked for the accreditation purposes.