Members present by roll call: Amy Sazue, Lloyd Lacroix, Paula Long Fox, Karen Mortimer, Denise Maher, Bill May, Malcom Chapman
Absent: Cody Maynus, Whitney Rencountre, Lindsay Huffman,
Also present: City Attorney Joel Landeen, Assistant City Attorney Jessica Rogers, City Council Liaison Laura Armstrong, and Administrative Secretary, Robin Garner

ADOPT AGENDA
Lacroix moved to adopt the agenda, second by Maher. Motion carried.

GENERAL PUBLIC COMMENT - None

ELECTION OF OFFICERS:
Sazue nominated Mortimer for Chairperson. Second by May. Motion carried unanimously. Rogers reminded the Commission it was determined at the last meeting to have 2 MOA and 2 Non-MOA members to be on the Executive Committee.
Long Fox nominated May as Treasurer. Second by Maher. Motion carried unanimously.
Sazue nominated Lacroix for Vice Chairperson. Second by Long Fox. Motion carried unanimously.
Long Fox nominated Maher for Administrative Officer. Second by Sazue. Motion carried unanimously.

EXECUTIVE DIRECTOR’S REPORT-Malcom Chapman

a. Citizen complaint log:
   Chapman reviewed the 3 calls on the call log for May. Long Fox asked what two of the calls were for. Chapman asked for clarification on what they want designated on the call log that was discussed at the last meeting.

b. Outreach update:
   Chapman reviewed a handout he shared with the Commission outlining different meetings he has attended and other entities or persons he has spoken with. Mortimer asked that a list be kept for acknowledgements we are sending out to persons in the community. Long Fox will take the lead on the work of identifying and working with Chapman on these acknowledgements.

Chapman went over the framework he has on the strategic plan he has been working on. He asked the Commission for help with the vision, the mission, a tag line, strategies and goals to meet. A subcommittee that included Sazue, Long Fox, Maynus met with Chapman to work on the strategic plan. Mortimer asked Chapman when a full strategic plan will be ready to provide to Council.
Chapman set up a subcommittee meeting for tomorrow to work on the plan to have ready for the Commission as a whole to review at the July meeting.


**MOA UPDATE – Karen Mortimer**

a. Event update
   First event is Thursday, June 10th 4:30 pm at One Heart. Primary goal is for MOA to come together and to learn about One Heart.
   Second event is a Community Learning Forum to be held Thursday, June 17th 6:30 pm at Western Dakota Tech – Event Center. A pre-meeting for this event will be held on Monday, June 14th at 4:00 pm, 3rd Floor Training Room at the, City Administration Center. Mortimer explained the structure and how the forum will be handled.
   A request for events to be recorded was discussed and will be looked into further.

b. Fundraising:
   Commission discussed funding received to date and potential donations. Mortimer asked for a sub-committee to work on fundraising.

   Mortimer informed the Commission that the National Humanities Alliance has selected Rapid City as one of three cities across the United States to be part of a case study.


**ITEMS FROM COMMISSION MEMBERS/DIRECTIONS TO STAFF**
Commission discussed reaching out to new people moving into the community and also communicating/advertising to the public.
Rogers reviewed a complaint the Attorney’s Office received and asked for input from the Commission. May made a motion to create three standing sub-committees: Community Outreach, Complaints, and Funding with the caveat that the names of those committees may change. Second by Maher. Motion carried unanimously. Mortimer, Sazue, and May will serve on the Complaints Committee with Rogers as staff person who will respond to this complaint. The Executive Committee will work on members for the other two committees.

Chapman informed the Commission that Lindsay Huffmann has a new job and may not be able to serve on the Commission, but will keep the Commission informed.

Name for the Commission will be discussed at the meeting in July.

**ORGANIZATION: FINALIZE BYLAWS AND ORDINANCE – Jess Rogers**
Rogers will submit By-laws and Ordinance on next City Council Meeting.

**LIAISON REPORT**
Armstrong provided a report.
BUDGET REPORT - Nothing

DATE AND TIME OF NEXT MEETING – July 13, 2021 at 12:00 P.M.

ADJOURN
Maher moved to adjourn. Second by Sazue. Motion carried to end the meeting at 2:07 p.m.