



## MEMORANDUM

TO: Airport Board  
FROM: Patrick Dame, C.M., Executive Director  
DATE: July 13, 2021  
RE: FAA/AIP 2021-058 Entitlement Grant Application Authorization

The 2021 FAA AIP-058 entitlement grant will include the following projects:

1)	General Aviation Access Road Reconstruction (19-5286)	
	Construction	\$1,781,405.50
	Cultural/Archeologist	\$ 33,200.00
	CA/CO	<u>\$ 293,795.72</u>
	<b>Total</b>	<b><u>\$2,108,401.22</u></b>
2)	Commercial Terminal (RTR) Road Reconstruction (19-5287)	
	Construction	\$ 527,715.50
	CA/CO	<u>\$ 92,777.59</u>
	<b>Total</b>	<b><u>\$ 620,493.09</u></b>
3)	Administration	
	FAA Closeout	\$ 16,222.67
	Independent Fee Review	\$ 5,000.00
	Administration (Legal, Advertising, Etc.)	<u>\$ 9,883.02</u>
	<b>Total</b>	<b><u>\$ 31,105.69</u></b>
<b>Total all projects:</b>		<b><u>\$2,760,000.00</u></b>
Funding:		
	FAA Entitlement	\$2,484,000.00
	ARPA Act Grant Funding	\$ 276,000.00

**STAFF RECOMMENDATION:** Staff recommends authorizing the Executive Director to sign the grant application and authorize the Executive Director and Assistant City Attorney to complete and sign all other documents related to the grant application and subsequent agreements from the FAA and SDDOT.

## AIP Grant Application Checklist

**AIRPORT NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #:** \_\_\_\_\_

**SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE:** \_\_\_\_\_

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

Ref.		Yes	No	N/A	Comments Attached
<b>ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:</b>					
1.	Standard Form 424 <i>(signed)</i>				
2.	Project Cost Breakdown <i>(attached)</i>				
3.	Project Sketch <i>(at the request of the ADO)</i>				
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>				
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>				
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>				
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>				
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>				

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

07/13/2021

4. Applicant Identifier:

5a. Federal Entity Identifier:

3-46-00048-058-2021

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Rapid City - Rapid City Regional Airport

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

46-6000380

\* c. Organizational DUNS:

0572221190000

**d. Address:**

\* Street1: 4550 Terminal Road - Suite 102

Street2:

\* City: Rapid City

County/Parish: Pennington

\* State: SD: South Dakota

Province:

\* Country: USA: UNITED STATES

\* Zip / Postal Code: 57703-8706

**e. Organizational Unit:**

Department Name:

Rapid City Regional Airport

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Mr.

\* First Name:

Patrick

Middle Name:

\* Last Name:

Dame

Suffix:

Title: Airport Executive Director

Organizational Affiliation:

Rapid City Regional Airport

\* Telephone Number: 605.394.4195

Fax Number: 605.394.6190

\* Email: Patrick.Dame@rcgov.org

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Federal Aviation Administration

### 11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Federal Aviation Administration

### \* 12. Funding Opportunity Number:

\* Title:

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Rapid City; County of Pennington;  
and State of South Dakota

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Reconstruction of the General Aviation Access Road and Commercial Terminal Return Road,  
traditional cultural monitoring and associated construction administration and observation  
services.

Attach supporting documents as specified in agency instructions.

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="2,484,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="276,000.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,760,000.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative:  \* Date Signed:

**Authorized Representative: South Dakota Department of Transportation Office of Air, Rail and Transit**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:   
\* Date Signed:

**RAPID CITY REGIONAL AIRPORT  
AIP 3-46-0048-058-2021 GRANT  
COST SUMMARY**

**General Aviation Access Road Reconstruction Construction Activities**

Quinn Construction - Construction Activities .....	\$ 1,781,405.50
Traditional Cultural Specialists and Archeologists.....	\$ 33,200.00
Construction Administration and Construction Observation.....	\$ 293,795.72

**Commercial Terminal Road Reconstruction Construction Activities**

Construction Activities .....	\$ 527,715.50
Construction Administration and Construction Observation.....	\$ 92,777.59

**Administration**

FAA Closeout Documents.....	\$ 16,222.67
Independent Fee Review.....	\$ 5,000.00
Administration (Legal, Advertising, etc.).....	\$ 9,883.02

<b>TOTAL</b>	<b>\$ 2,760,000.00</b>
--------------	------------------------

Federal Aviation Administration Entitlement Funding	\$ 2,484,000.00
ARP Act of 2021 Grant Matching Funding	\$ 276,000.00
Local Funding	\$ 0.00
State Funding	\$ 0.00

# AIRPORT PROJECT SCHEDULE

**LOCATION:** Rapid City Regional Airport

**PROJECT NO:** 3-46-0048-058-2021

No.	ITEM (If appropriate)	DATE		COMMENTS
		FAA (Due)	Sponsor (Sent or will send)	
1.	Submission of Environmental Document		5/19/2021	CATEX issued
2.	Provide Airspace <i>(For new structures only)</i>			
3.	Verify Project is on ALP <i>(*Update to ALP)</i>		5/19/2021	Updated sheets submitted for review
4.	Submission of a Benefit-Cost Analysis			Not Applicable
5.	Selection of Sponsor's Engineer <i>(Within 5 year term or project included in associated RFQ)</i>		12/23/2020	
6.	Provide DBE plan and/or revisions to AGL-9 <i>(See DBE and ACDBE Reporting Requirements for Airport Grants)</i>		8/2018	
7.	Provide PreApplication Package to ADO			
8.	Provide Final Notice of Intent to Use Funds <i>(via PreApplication Package)</i>	See Date in Federal Register		
9.	Professional Services Agreement		8/10/2021	CACO services
10.	Submit Preliminary Engineers Design Report <i>(Verify rehabilitation method or pavement section)</i>		6/1/2021	
11.	Request deviations to FAA design standards form with supporting documents			Not Applicable
12.	Submit project safety phasing plan for FAA approval			
13.	90% Complete Plans and Specs (Part 139) <i>(45 days prior to advertising bids)</i>		5/13/2021	
14.	90% Complete Plans and Specs (Other) <i>(30 days prior to advertising bids)</i>			Not Applicable
15.	Submit all transfer agreements to FAA office			Not Applicable
16.	Obtain wage rates		6/7//2021	
17.	Advertise for bids		6/10/2021	
18.	Bid Opening		7/1/2021	
19.	Bid Tab Submitted		7/2/2021	
20.	Application Submitted <i>(Submit by date required by FAA/MnDOT)</i>	See Date in Federal Register	7/14/2021	
21.	Acceptance of Grant Offer		9/1/2021	
22.	Award of Contract		8/10/2021	
23.	Const. Management Plan		8/10/2021	
24.	Preconstruction Meeting/Notice to Proceed		8/15/2021	
25.	Construction Start		8/15/2021	
26.	Construction Completion		7/15/2022	
27.	NAVAIDS Commissioned			Not Applicable
28.	Exhibit A revised			Not Applicable
29.	5010 updated			Not Applicable
30.	ALP revised/Construction As-Built		12/31/2022	
31.	AGIS Updated			Not Applicable
32.	Project Closeout Report		12/31/2022	



## Application for Federal Assistance (Development and Equipment Projects)

### PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
<b>Item 1.</b> Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Item 2.</b> Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 3.</b> Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 4.</b> Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<b>Item 5.</b> Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
<input type="checkbox"/> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> The project is included in another Federal Assistance program. Its CFDA number is below.	
<b>Item 6.</b> Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
<input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
<input type="checkbox"/> Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

**PART II - SECTION B**

**Certification Regarding Lobbying**

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**PART II – SECTION C**

The Sponsor hereby represents and certifies as follows:

**1. Compatible Land Use** – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

Zoning, Land Use ordinances, State Law and easements as applicable.

**2. Defaults** – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

**3. Possible Disabilities** – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

**4. Consistency with Local Plans** – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

**5. Consideration of Local Interest** – It has given fair consideration to the interest of communities in or near where the project may be located.

**6. Consultation with Users** – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

**7. Public Hearings** – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

**8. Air and Water Quality Standards** – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

**PART II – SECTION C (Continued)**

**9. Exclusive Rights** – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

**10. Land** – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

---

<sup>1</sup> State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

## PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.106
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 9,883
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			33,200
6. Project inspection fees			386,573
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			2,309,121
12. Equipment			
13. Miscellaneous			21,223
14. <b>Subtotal</b> (Lines 1 through 13)			\$ 2,760,000
15. Estimated Income (if applicable)			0
16. Net Project Amount (Line 14 minus 15)			2,760,000
17. <b>Less:</b> Ineligible Exclusions (Section C, line 23 g.)			0
18. <b>Subtotal</b> (Lines 16 through 17)			\$ 2,760,000
19. Federal Share requested of Line 18			2,484,000
20. Grantee share			0
21. Other shares			276,000
22. <b>TOTAL PROJECT</b> (Lines 19, 20 & 21)			\$ 2,760,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. <span style="float: right;">Total</span>	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. <b>TOTAL</b> - Grantee share	\$ 0
25. Other Shares	Amount
a. State	
b. Other	
c. <b>TOTAL</b> - Other Shares	\$ 0
<b>26. TOTAL NON-FEDERAL FINANCING</b>	<b>\$ 0</b>

SECTION E – REMARKS (Attach sheets if additional space is required)

**PART IV – PROGRAM NARRATIVE**  
(Suggested Format)

**PROJECT:** Reconstruct General Aviation Access Road and Commercial Terminal Return Road

**AIRPORT:** Rapid City Regional Airport

**1. Objective:**

Rapid City Regional Airport has confined develop-able space due to the surrounding terrain and existing infrastructure. The realignment and reconstruction of the General Aviation Access Road will facilitate an increase in area available for future hangar construction.

Both roadways were constructed prior to the mid 1980s and have exceeded their useful life. Both have deteriorated beyond cost effective maintenance activities and require reconstruction.

**2. Benefits Anticipated:**

Increase the develop-able footprint area of the General Aviation area of the airport and improved ground transportation safety for the commercial passengers, general public, airport vendors and airport tenants.

**3. Approach:** (See approved Scope of Work in Final Application)

This will be a standard design - bid - build project. Design activities are complete and construction is anticipated to begin in the fall of 2021 and be completed in the summer of 2022.

**4. Geographic Location:**

Rapid City Regional Airport  
City of Rapid City  
County of Pennington  
State of South Dakota

**5. If Applicable, Provide Additional Information:**

This is not a Letter of Intent project.

**6. Sponsor's Representative:** (include address & telephone number)

Mr. Patrick Dame - Rapid City Regional Airport Executive Director  
4550 Terminal Road - Suite 102  
Rapid City, South Dakota 57703 Telephone 605.394.4195