REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids.

I. PROJECT NO.: PR20-6179  CIP No. N/A
II. PROJECT NAME: Mt Calvary Infrastructure Additions
III. Project/Item(s) Description: This project will extend existing roads in Mountain View/Mt Calvary Cemetery to provide access to new grave sites. An expansion of the irrigation system is also planned to maintain healthy turf.

IV. BID LETTING DATE: July 13, 2021

V. ESTIMATED COST OF PROJECT/ITEM(S) $195,000.00

VI. BASIS OF PAYMENT Assessed Single Payment Non-Assessed Partial Payment X

VII. APPROPRIATION DATA

<table>
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<tr>
<th>Amount</th>
<th>Fund Name</th>
<th>Department</th>
<th>Line Item</th>
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VIII. (If applicable) Grant No. or special funding: N/A

Funding Source: 

Estimated Completion Date: 

Estimated Grant Receipt Date: 

IX. DEPARTMENT/DIVISION:

Melissa Peterson  Date  6/4/21
PROJECT MANAGER Signature

N/A  Date
COMPLIANCE SPECIALIST Signature

Joe Smith  Date  6/5/21
DIVISION MANAGER Signature

John Doe  Date  6/7/21
DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY

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<thead>
<tr>
<th>Appropriation Cash Flow</th>
<th>Date</th>
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