A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, May 21, 2021 at 8:30 a.m.

The following members were present: Ritchie Nordstrom, Bill Evans, Jason Salamun, and Greg Strommen; the following members arrived during the course of the meeting: Darla Drew; and the following were absent: None.

Others present included: Finance Director Pauline Sumption, Deputy Finance Director Tracy Davis, IT Director Jim Gilbert (was present telephonically), Fire Chief Jason Culberson, Public Works Director Dale Tech, Parks & Recreation Director Jeff Biegler, Compliance Officer Cassie Furchner and Administrative Coordinator Heidi Weaver.

ADOPTION OF THE AGENDA
Motion was made by Salamun, second by Nordstrom and carried to adopt the agenda.

CONSENT ITEMS -- Items 3 – 7
The following item was removed from the Consent Items:

7. No. CIP052121-06 – Approve Capital Plan for Information Technology

Motion was made by Nordstrom, second by Salamun and carried to approve items 3-7, with the exception of item 7.

3. Approve Minutes for March 19, 2021

4. No. CIP052121-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)

5. No. CIP052121-04 – Approve Capital Plan for Fire Vehicles

6. No. CIP052121-05 – Approve Capital Plan for Parks & Recreation

END OF CONSENT ITEMS

Strommen read item (No. CIP052121-06) Approve Capital Plan for Information Technology. Evans said that IT should be cautious about investing in too many desktop computers. There is always new technology and he doesn’t want to see money wasted. Salamun suggested the city invest in a better audio / video system for the council chambers. Drew agreed the city should work on upgrading the presentations. She suggested getting a production consultation to see what we could be doing better and the cost associated with that. Sumption stated that computers do not come out of CIP money. CIP money can only be used for things like the network, the server and disaster recovery, to name a few. Gilbert said that IT owns the system so they are tasked with recording all meetings. Drew suggested the production system be revisited with discussion updates every few months. Motion was made by Salamun, second by Nordstrom and carried to approve.
NON-CONSENT ITEMS – Items 8 – 9
Strommen read item (No. CIP052121-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Tracy Davis stated that PW Infrastructure looks over budgeted but it isn’t. Funds are being received from the state. Motion as made by Nordstrom, second by Evans and passed to acknowledge.

Strommen read item (No. CIP052121-02) Approve Capital Plan for PW Infrastructure. Furchner said the 5-year plan now includes 2026. Salamun suggested diverting 1% to cover projects they don’t anticipate for future growth projects. Tech said they are considering a similar process that is being worked on that will be presented to council soon. Nordstrom wants to keep money out there to finish projects. Drew said the city needs another form of income. She suggested a street maintenance assessment; system development charge; some form of revenue for infrastructure projects. Sumption said Finance would need to get approval from council for assessments. Approval would be needed if the city went to home rule or stayed the same. Motion was made by Salamun, second by Drew and carried to approve 5-0.

DISCUSSION ITEMS – Item 10
Public Works Director, Dale Tech, acknowledged that Cassie Furchner was leaving and wanted to thank her for the work done on behalf of the city. The council members thanked her and wished her well. Next Meeting is Friday, June 18, 2021 @ 8:30 a.m. / 2nd Floor Council Chambers.

ADJOURN
There being no further business to come before the committee, motion was made by Drew, second by Nordstrom and carried to adjourn the meeting at 9:24 a.m.