MEMORANDUM

TO: Airport Board
FROM: Patrick Dame, C.M., Executive Director
DATE: May 11, 2021
RE: Request from Enterprise Holdings to Make Improvements to the QTA (Quick Turn Around) Facility

Staff received the attached request from Enterprise Holdings to make improvements to their exclusive space in the detail bay portion of the QTA. Staff has met with them to review their request and is recommending approval. They have asked to install the following items:

They have requested to install the following items as per the attached request letter:

- 8 Chemical Distribution Stations
- 8 Foaming Brush Stations
- 4 Sets of Additional Piping for Vacuums
- Mat Clips
- 8 Sets of Wall Mounted Mat Clips
- 16 LED Light Fixtures

In addition, they have requested approval to create flexible parking return lanes to process returns in the parking lot, rather than in the terminal. They would use portable signage to direct customers through their designated area in the parking lot.

The request appears to be reasonable, it will improve their operations and will be done at their expense. At the end of the contract (if it is not renewed), those items will be removed and the detail bay restored to its original condition as provided for in our contract.

The attached photo is an example of the chemical stations, the foaming brush station, the wall clips and lighting from another one of their facilities. The installation here will be similar.

**STAFF RECOMMENDATION:** Staff recommends Board Approval of the request from Enterprise Holdings to make the changes as requested.
Toni,

I am sending you this letter to respectfully request the Boards approval to install the following improvements to bays 110 and 111.

- 8-Chemical Distribution Station
- 8 foaming brush stations
- 4 sets of additional piping for commercial vacs to allow hoses on both sides of the vehicle
- Mat Clips
- 8 sets of wall mounted mat clips
- 16 LED light fixtures

We are requesting approval to install these improvements to aid in our ability to get vehicles ready for the next rental at a much quicker pace while keeping our company standards of cleaning. This will also decrease the wait times and customer congestion inside the terminal.

In addition of the improvements to our exclusive space at the QTA, we are also seeking approval to create flexible parking return lanes to process returns in the parking lot instead of the terminal. To make this successful, additional signage would need to be purchased and displayed to help direct customers. The signage is modular and on wheels. We would need 2 signs for National/Alamo and two for Enterprise. The signs are 3’X5’ and examples are pictured below.

![National Trolley Sign](image)

- National Trolley Sign

Please feel free to reach out to me with any questions or concerns. We appreciate you time and consideration. We feel that these improvements will vastly improve our operation during the busy summer season and beyond.

Thank you,

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