



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

RAPIDCITYLIBRARY.ORG



Date: May 10, 2021
To: Rapid City Public Library Board
From: Emily Tupa, Policy Committee Chair
Re: Rapid City Historical Collections Room Policy

Date: May 5, 2021
To: Emily Tupa, Policy Committee Chair
From: Sean Minkel, Assistant Library Director
Re: Rapid City Historical Collections Room Policy

Motion: Move to approve updates to the Local History Room policy as presented.

Background: The policy describes the purpose and use of the collections housed in the Local History Room.

References to community archives and collections, donations and the Collection Development Policy have been removed, as these are addressed in other policies. Per the Collection Development Policy, the library is focused on meeting the educational, informational, and recreational needs of the community which applies to the Local History Room as well.

All other changes to the policy were made to simplify language or remove unnecessary details (for example, that the library will provide pencils).