



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

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Date: May 10, 2021
To: Rapid City Public Library Board
From: Emily Tupa, Policy Committee Chair
Re: Lending and Fees Policy

Date: May 5, 2021
To: Emily Tupa, Policy Committee Chair
From: Sean Minkel, Assistant Library Director
Re: Lending and Fees Policy

Motion: Move to approve updates to the Lending and Fees Policy as presented.

Background: The Lending and Fees Policy outlines timeframes for loans and renewals and fees for overdue fines, lost material charges and other fees such as copying and makerspace fabrications.

The name of the policy has been updated from the Loan Periods, Fines and Fees Policy to the Lending and Fees Policy. This change was made primarily for simplicity.

Additionally, a change was made to clarify that mobile hot spots are only available for checkout to patrons 18 and older. This change is consistent with the library's policy for computer checkout and is necessary due to the significant cost of replacement for lost or damaged mobile hotspots.