

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 20-2620 CIP No. 50549  
 II. PROJECT NAME: 2021 Chip Seal Project  
 III. Project/Item(s) Description: Chip seal various streets throughout the City.

IV. BID LETTING DATE: June 1, 2021

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 280,000.00

VI. BASIS OF PAYMENT	Assessed	<input type="checkbox"/>	Non-Assessed	<input checked="" type="checkbox"/>
	Single Payment	<input type="checkbox"/>	Partial Payment	<input checked="" type="checkbox"/>

VII. APPROPRIATION DATA

Amount	\$280,000				
Fund Name	Streets				
Department	8910				
Line Item	4370				
Fund	505				

VIII. (If applicable) Grant No. or special funding: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
 COMPLIANCE SPECIALIST Signature Date \_\_\_\_\_

\_\_\_\_\_  
 DIVISION MANAGER Signature Date \_\_\_\_\_

\_\_\_\_\_  
 DEPARTMENT DIRECTOR Signature Date \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation Cash Flow					Investment Desk
					Public Works
					Engineering Project Manager