MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday March 9, 2021

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Darren Haar, President; Rod Pettigrew, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member; and Dustin Dale, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance & Administration; Chris Deitz, Airport Operations; Wade Kreun, Facilities and Maintenance Manager; Lindsey Martin, Airport Administration; Carla Cushman, Assistant City Attorney; Rod Senn, Mead & Hunt; Miranda Maleki, Westjet; and Bijan Maleki, Westjet

OTHERS PRESENT BY PHONE: Laura Armstrong, City Council; Bill Evans, City Council; Matt Nisbet; KLJ; Nathan Thompson, Rapid City Journal; Dr. Robert Allen; BR IPad; Westjet; O D H; and Dr. Bert Corwin

ADOPTION OF AGENDA
Motion to approve the agenda as presented made by Gab, second by Pettigrew, motion carried.

APPROVE MINUTES
1) AP030921-01 February 9, 2021

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP030921-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Thomson, second by Dale, motion carried.

CONSENT ITEMS
The following items were removed from Consent for further discussion:
4) AP030921-04 Approve Flash Parking Agreement for Equipment, Licensing and Services in an amount not to exceed $103,980.00 per year for a two year period
10) AP030921-10 Authorize Staff to issue an RFP for the following:
   a) On-Airport Motorcycle Rental Concession
   b) Shuttle Service Concession
   c) Jet Bridge Advertisement

Motion to approved items 3, 5-9, 11-12 made by Gab, second by Thomson, motion carried.
11) AP030921-11 Resolution of Intent to Enter into an Airline Use and Lease Agreement with Open Trip dba Boutique Air
12) AP030921-12 Approve Addendum #1 Private Hangar Area Ground Lease Agreement with BCI Properties, LLC at 3855 Airport Road extending the lease term to March 31, 2031
13) AP030921-06 Approve Change Order #2 for 2020 Pavement Maintenance, Project No. 20-5296 to Quinn Construction, Inc. in the amount of $6,000.00
14) AP030921-07 Approve Marketing Agreement with Lawrence and Schiller for the 2021 Peak Extension Proposal in the amount of $55,679.00, for a total expense of $161,766.00
15) AP030921-08 Acknowledge the ACDBE Goal Report for Federal Fiscal Year 2020

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9) AP030921-09 Authorize Staff to Advertise for Bid the 2021 Pavement Marking Project, Project No. 21-5302

11) AP030921-11 Authorize Staff Bid/Purchase Authority for the following:
   a) Terminal Furniture Replacement – Budgeted Amount $60,000.00
   b) Vehicle Replacement for #1 2007 Chevrolet Tahoe – Budgeted Amount $55,000.00

12) AP030921-12 Authorize Staff to Apply for and Accept, if awarded, the Airport Coronavirus Response Grants (ACRGp)
   a) Grant 1: Relief from Rent and MAGs – $73,418.00
   b) Grant 2: Operational Expenses – $2,678,981

Motion to approve item 4) AP030921-04 Approve Flash Parking Agreement for Equipment, Licensing and Services in an amount not to exceed $103,980.00 per year for a two year period made by Thomson, second by Gab, motion carried.

Motion to approve item 10) AP030921-10 Authorize Staff to issue an RFP for the following: On-Airport Motorcycle Rental Concession, Shuttle Service Concession, and Jet Bridge Advertisement made by Pettigrew, second by Thomson, motion carried.

ITEMS REQUIRING BOARD ACTION
No Items Presented

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
13) Director’s Report – Dame stated South Dakota Senate bill SB157 was tabled in committee. SB162 was approved by the House with an amendment that sent it back to the Senate committee. This bill gives $1.9 million to the State Department of Economic Development to work with air carriers for added air service and to offer incentives. Jet bridge six is being replaced today, three and five are both completed.

ADJOURNMENT
Haar adjourned the meeting at 9:23 am.

Respectfully submitted,

Shawn Gab
Board Secretary