



## MEMORANDUM

TO: Airport Board  
FROM: Patrick Dame, C.M., Executive Director  
DATE: April 13, 2021  
RE: Purchase Authority for Security Related Items from Convergent Technologies

City Ordinance 3.04.090 contains an aggregate limit on the amount of expenditures a department director may authorize within a calendar year to a single vendor. Any expenditures exceeding the aggregate limit must be approved by City Council or the respective department's Board of Directors. As such, staff is requesting authorization to purchase additional security related items from Convergent Technologies.

Convergent Technologies provides our security system for the airport and were awarded the bid for our Exit Lane Breach Control System earlier this year in the amount of \$427,654.74. Therefore, any additional purchases we make from Convergent for 2021 will require Board approval. The only exception to this will be if they are called out for an issue with the security system or repair that needs to be handled immediately. In those cases, those expenditures will be reported to the Board at its next meeting, as required in the ordinance.

Items to be purchased include:

- Ten (10) full size and two (2) million HID (card) readers with keypads
  - \$4,273.92
  - These are needed due to TSA requirements
- Fifteen (15) outdoor cameras for ramp and airport operations area
  - \$21,988.10
  - These are included in the 2021 budget

**Total purchase: \$26,262.02**

**STAFF RECOMMENDATION: Staff recommends Board approval to items as presented from Convergent Technologies in an amount not to exceed \$26,262.02.**