REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO.: CIP No.  
II. PROJECT NAME: Solid Waste Collections Automated Containers  
III. Project/Item(s) Description: Authorize the Solid Waste Division to purchase residential garbage and recycling containers from Omnia with vendor Rehrig Pacific Company for a total cost of $47,584.52.

IV. BID LETTING DATE: ________________________________

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 47,584.52

VI. BASIS OF PAYMENT  
Assessed  
Single Payment X  
Non-Assessed  
Partial Payment

VII. APPROPRIATION DATA  

| Amount |  
| $47,584.52 |  
| Fund Name | Collections  
| Department | 7101  
| Line Item | 4269  
| Fund | 612  

VIII. (If applicable)  
Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date:  

IX. DEPARTMENT/DIVISION:  
Project Manager: ________________________________ Date  
3/24/2021  
COMPLIANCE SPECIALIST Signature  
Date  
DIVISION MANAGER Signature  
Date  
3/24/2021  
DEPARTMENT DIRECTOR Signature  

| FINANCE OFFICE USE ONLY | Approved | Carbon Copy |
| Date | Initial | Yes | Investment Desk |
| --- | --- | --- | Public Works |
| Cash Flow | | | Engineering |

(PW2 . 110891)