Members present by roll call: Susan Timmons, Andy Ainslie, Jacqueline Gerry, Lin Jennewein, Mel Siyo, and Merton Tice, Jr.
Absent: Jamie Al-Haj
Also present: Assistant City Attorney Wade Nyberg, Legal Administrative Secretary, Stacy Lunde-Roduner.

Timmons called the meeting to order at 2:00 p.m.

ADOPT AGENDA
Gerry moved to adopt the agenda. Second Ainslie. Motion carried.

GENERAL PUBLIC COMMENT
None.

APPROVE MINUTES OF THE MARCH 3, 2016 MEETING
Gerry moved to approve the March 3, 2016 minutes. Second by Ainslie. Motion carried.

UPDATE ON PUBLIC SERVICE ANNOUNCEMENT
Ainslie updated the Commission regarding the Public Service Announcement (PSA). Ainslie, Gerry and Timmons met with Tim Reilly from Midco and discussed options for the PSA. Reilly created an animated version along with the language. The image the Commission currently uses is a Getty image and to purchase the rights to use the image will cost $400.

Gerry moved to spend $400 to purchase the rights to the Getty image. Ainslie second. Motion carried.

The Commission discussed the language of the PSA. In the first paragraph, the Commission would like to change “and we’re anxious to serve you” to “and we’re here to serve you”. In the last paragraph, the Commission would like to remove the word “because” so the paragraph begins with “when”. Ainslie moved to approve the PSA with the above changes. Jennewein second. Motion carried.

Once the actual PSA is complete the Commission will then approve the completed product.

Tice arrived at 2:07 p.m.
DISCUSSION ON COMMUNITY MEETINGS IN MARCH
No one attended any meetings in March.

Tice informed everyone that the Community Conversations Group has a meeting tonight.

COMMUNITY OUTREACH AND 2016 PLANNING
a) Frequently Asked Questions – The Commission continues to work on completing a list of frequently asked questions for the website. Attorney Nyberg, Timmons, Gerry and Tice met to discuss the list.

b) Presentation Planning – Siyo spoke to the president of Lakota Homes and he agreed to have the Commission present at the Lakota Homes monthly meeting on April 17, 2016 at 7:00 p.m. Siyo and Ainslie will present.

Mayor’s Disability Committee meeting April 20th @ 3:30 in the 1st Floor Community Room at CSAC. Ainslie and Tice will present.

c) Brochure – The Commission reviewed the draft brochure. Siyo moved to have Nyberg complete the FAQ for the brochure and the website. Tice second. Motion carried.

d) Website – Lunde-Roduner presented the HRC’s page on the City’s new website to the Commission. The frequently asked questions will be added and the hyperlink to the ordinance.

EXECUTIVE COMMITTEE UPDATE
None.

ITEMS FROM COMMISSION MEMBERS
None.

CASE STATUS UPDATE – CITY ATTORNEY
Nyberg reported he met with one individual since the last meeting. A follow-up meeting is scheduled for Monday to complete the complaint. At this time, there are no active cases pending.

Assistant City Attorney Allison Creelman will be transitioning into Nyberg’s position as consulting attorney for the HRC.

LIAISON REPORT
The ADA initial regulations for the Civic Center was passed at $1.3 million dollars for the Civic Center which does not include the Barnett Center. The request for $150,000 for the sculpture gardens was withdrawn.
BUDGET UPDATE
Lunde-Roduner stated the current budget amount is $1,000.00.

SET DATE AND TIME OF NEXT HRC MEETING
The next meeting will be held on Thursday, May 5, 2016 at 2:00 p.m.

ADJOURN
Gerry moved to adjourn. Second by Ainslie. Motion carried. The meeting ended at 3:36 p.m.