

PRESERVATION PROJECT APPLICATION

The completed application form must be submitted with a cover letter signed by an authorized representative of the applicant certifying that the Allocation Guide has been read. Attach supplemental sheets coded to the appropriate questions if needed. If you need assistance, call the, SD SHPO at 605-773-3458. Applications must be completed in correct format and typed.

Project: Rapid City Historic Preservation Commission

Location of Project Area: Rapid City, SD

Applicant Name and Address: Project Manager Name and Address:

City of Rapid City
300 Sixth Street
Rapid City, SD
57701

Sarah Hanzel, Long Range Planner
300 Sixth Street
Rapid City, SD
57701

Telephone: 605.394.4120

Email: Sarah.Hanzel@rcgov.org

Federal Amount Requested: Basic \$2,000 Supplemental \$ 17,000

Project Products:

1. Contractual
2. Memberships
3. Travel/Training
4. Online Education Program
5. Administration/Supplies

PROJECT SUMMARY: For each project.

Contractual:

- 1) In the spring of 2021, the Historic Preservation Commission will wrap up its three phase planning process to update Rapid City's Historic Preservation Plan. This process resulted in a substantive revision to Rapid City's Historic Context Documents, as well as a new work plan, strategies, and projects for the Commission to embark on in partnership with the community. A primary focus of the 2021-2022 CLG grant funds will be to begin implementation of the plan. The planning process has identified areas of Rapid City's post war history that warrant further investigation and documentation. Two examples include post war resources such as neighborhood schools and commercial centers

(particularly those road side motels and cabin courts associated with Rapid City's tourism economy). The RCHPC proposes to utilize grant funds to engage with a professional who meets Secretary of the Interior's Professional Qualifications to undertake a reconnaissance level survey or context document of these types of resources. The exact scope and scale of the survey will be dependent on the level of funding, availability and cost of survey professionals, and level of interest from vested stakeholders such as property owners. A phased approach may be necessary in order to complete a larger scale project.

2) Memberships

This project funding request will enable the RCHPC to retain existing annual subscriptions to SD Historical Society, National Alliance of Preservation Commissions, and the National Trust for Historic Preservation.

3) Travel/Training

Hosting the CLG meeting which was planned for then postponed in 2020. A budget of \$4,000 to cover the conference speakers is requested. The RC HPC may need to make some adjustments to the original programming depending on speaker availability and The Commission's preference for program priorities. The theme "Planning for Preservation" will consider concepts related to preservation and land use planning and/or the focus on the topic preservation plan updates and surveys.

4) Online Education Program

This project funding request enables the RCHPC to continue to maintain the Commission's website. This funding request is specifically for the hosting fees to the website development company, TDG. In addition to the website, the HPC has been conducting facebook posts, and will continue to do so using HPC volunteer time.

TENTATIVE SCHEDULE. Indicate sequence of work and anticipated time required to complete each stage of the project. Please be as specific as possible.

Contractual

- Finalize Scope of Work: June – July, 2021
- Project Kick Off: August 2021
- Community Outreach/Fieldwork: November – February
- Draft Plan/Community meeting: March
- Final Deliverables: April

Memberships

- Ongoing: expenses as membership renewals arise.

Travel/Training

- CLG meeting anticipated March 2022

Education

- Monthly hosting fees, throughout the year.
- Ongoing Social media updates

Supplies

- Ongoing: expenses as membership renewals arise.

COST ESTIMATES: List major categories of work involved and the estimated cost of each, using the major budget heading cited in the Allocation Guide. **Divide into Federal/Match columns.** Federal share should be matched dollar for dollar of the total project costs. Make a separate budget for the Basic and the Supplemental Funds.

<u>BASIC ALLOCATION BUDGET</u>	Federal	Match	Total
Salaries/Benefits			
Planner III		\$400	
Administrative Assistant		\$400	
Legal		\$400	
Program Administration		\$400	
HPC @ Volunteer Rate		\$400	
HPC @ Professional Rate			
Postage, Program Administration/Supplies	\$1,025		
Memberships	\$275		
Online Education Program	\$700		
Totals	\$2,000	\$2,000	\$4,000

MATCH:

Donor:	<u>City</u>	<u>HPC</u>
Source:	Operating Funds	Services
In-Kind:	Cash**	Volunteer
Amount:	\$1,600	\$400

<u>SUPPLEMENTAL ALLOCATION BUDGET</u>	Federal	Match	Total
Salaries/Benefits			
Planner III			
Administrative Assistant			
Legal			
HPC @ Volunteer Rate			
HPC @ Professional Rate			
Contractual	\$13,000		
Travel/Training (CLG Meeting)	\$4,000		
Totals	\$17,000		

MATCH:

Donor:	City	HPC
Source:	Operating Funds	Services
In-Kind:	**Cash	Volunteer
Amount:	\$16,000	\$4,000

** This cash match is made up of City Employee Staff time

ATTACH A LIST OF MEMBERS: Provide an updated resume of members using the form provided.

Altman, Jeremy
 Calhoun, Emily
 Johnson, Jenn
 Neiles, Brittany
 Roseland, Pat
 Saunders, Carol
 Williams, David

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant. I have read the Allocation Guide and am familiar with all terms and conditions set forth therein. Attached are the necessary resumes of project personnel.

Dated:

Project Manager's Signature

Commission Member Resume Form

Name
Commission
Current Address

Date

Employment History

Preservation/History Experience

Publications

Education