REQUEST AUTHORIZATION FOR MAYOR AND FINANCE DIRECTOR TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: Southeast Area Trunk Sewer Reconstruction – Elm Avenue to Prairie Avenue **CIP #:** 50829

Project Description: Preliminary design services for replacement of an existing 12" trunk sewer with an 18" trunk sewer, replacement of water infrastructure along the trunk sewer alignment and preliminary design of drainage improvements, approximately 3,000 LF, through an existing developed residential area. This agreement is for preliminary design services only to determine the best route for the trunk sewer.

Consultant: Longbranch Civil Engineering, Inc.

Original Contract Amount:	$122,370.00	**Original Contract Date:**	April 5, 2021	**Original Completion Date:**	December 31, 2021

Addendum No:

Amendment Description:

Current Contract Amount:		**Current Completion Date:**	
Change Requested:			
New Contract Amount:	$0.00	**New Completion Date:**	

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
$62,170.00	833	4223	604	
$20,000.00	933	4223	602	
$40,200.00	7403	4223	609	
$122,370.00	**Total**			

Agreement Review & Approvals

Project Manager	Date 3/15/21	Division Manager	Date
Compliance Specialist	Date	Department Director	Date
City Attorney	Date		

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N