

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: E Anamosa St. – Street and Storm Sewer Repairs, Project No. 21-2639 **CIP #:** 51153

Project Description: Design and bidding professional services contract for reconstruction of two (2) storm sewer structures and adjacent PCC street repair.

Consultant: HDR, Inc.

Original Contract Amount: \$53,470.00

Original Contract Date: 4/5/2021

Original Completion Date: 12/31/2021

Addendum No:

Amendment Description:

Current Contract Amount: _____	Current Completion Date: _____
Change Requested: _____	
New Contract Amount: _____ \$0.00	New Completion Date: _____

Funding Source This Request:

\$26,735.00	8911	4223	505	CIP - Drainage
\$26,735.00	8910	4223	505	CIP - Streets
\$53,470.00	Total			

Agreement Review & Approvals

Project Manager Date

Division Manager Date

Compliance Specialist Date

Department Director Date

City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N