MEMORANDUM

TO: Airport Board
FROM: Patrick Dame, C.M., Executive Director
DATE: February 9, 2021
RE: Operator Permit – Boutique Air

Attached is the Operator Permit for Open Trip dba Boutique Air to offer commercial air service from RAP to Chadron beginning on February 15. At this point in time, they will not become a signatory carrier by signing the standard Airline Lease & Use Agreement so they will pay nonsignatory rates and will not be able to participate in revenue sharing (if applicable). The Operator Permit gives them the authority to operate here and obligates them to our fees and rules & regulations. Staff recommends an Operator Permit period for a twenty-three (23) month period.

STAFF RECOMMENDATION: Staff recommends Board approval of the Operator Permit for Open Trip dba Boutique Air from February 1, 2021 through December 31, 2022.
GENERAL AVIATION OPERATOR PERMITTEE

Legal name: Open Trip dba Boutique Air

Business/trade name (if different): ____________________________

Business/trade address:
5 3rd St. Ste 925
San Francisco, CA, 94103

City, State, Zip

Contact information:
Brian Konrad, Vice President
(702) 759-9486 Telephone (___) ___-____ Fax bkondrad@boutiqueair.com E-mail

Contact address (if different):
__________________________________________ Address
City, State, Zip

On-airport address (if different):
__________________________________________ Address
City, State, Zip

Type of Permittee:
☒ Lessee ☐ Sublessee ☐ Temporary

Activity Authorized (check all that apply):
☐ Fixed Base Operator ☐ Self-Serve Fueling Operator
☐ Aircraft Maintenance Operator ☐ Flight Training Operator
☐ Avionics Maintenance Operator ☐ Aircraft Charter Operator
☐ Instrument Maintenance Operator ☐ Aircraft Management Operator
☐ Aircraft Rental Operator ☐ Aircraft Sales Operator
☐ Aircraft Storage Operator
☒ Other Commercial Aeronautical Activity (describe*): Commercial Airline Services
☐ Temporary Specialized Aviation Service Operator (describe*): ________________________

*Attach additional sheet if necessary.

Please refer to the General Aviation Primary Guiding Documents for the Rapid City Regional Airport (Airport) for further information on each type of Activity listed and for definitions of the capitalized terms used in this Permit.

The Permittee agrees to the following:

☐ FEE PAYMENT: The Permittee agrees to pay all applicable rents, fees, and other charges when due and payable without offset of any kind whatsoever. The Permittee also agrees to pay any late fees, interest, penalties, and related charges.
OPERATOR PERMIT

■ PERMIT LIMITATIONS: This Permit may not be assigned or transferred and is limited to engaging in the approved Activity in the location designated and only for the time specified in this Permit.

■ INFORMATION CHANGES: The Permittee shall notify the Board in writing within 15 business days of any change to the information submitted in the Permittee’s application.

■ INSURANCE: The Permittee shall maintain all required insurance coverages pursuant to the Airport’s General Aviation Minimum Standards and applicable Regulatory Measures.

■ INDEMNIFICATION: The Permittee shall indemnify the Board pursuant to the Airport’s General Aviation Primary Guiding Documents.

■ COMPLIANCE WITH REGULATORY MEASURES: The Permittee shall comply with applicable Regulatory Measures as may be developed and/or amended from time to time.

If, at any time, the Permittee does not comply with all the terms and conditions of this Permit, this Permit shall be invalid (null and void) and terminated. However, Permittee’s obligations shall survive termination until all rents, fees, and other charges (such as late fees, interest, penalties, etc.) are paid in full and any other liabilities are resolved to the satisfaction of the Board.

The undersigned representative of the Permittee certifies that he/she is authorized to sign for (on behalf of) the Permittee and agrees to abide by all of the terms and conditions under which this Permit is being granted.

Agreed and accepted: ___________________________ Brian Konrad Vice President 2/2/2021

Permittee (sign and print name) Title Date

Permittee to Attach the Following Documents:

☐ Lease Agreement ☐ Certificates of Insurance
☐ Sublease Agreement ☐ Business License
☐ FAA Certificates ☐ Other (please describe): ___________________________

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*** Board Administration Use Only ***

Time Period Authorized (check one/complete):

☐ Permit valid for one year from the date of approval.

☐ Permit valid from: ________________ (start date) to: ________________ (end date).

City of Rapid City (sign and print name) Title Date

Board comments:

______________________________________________

Documents provided to the Permittee:

☐ General Aviation Primary Guiding Documents

☐ Other (please describe): __________________________

General Aviation Operator Permit
City of Rapid City, Rapid City Regional Airport (07/01/2013)