



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

RAPIDCITYLIBRARY.ORG



Date: February 8, 2021
To: RCPL Board of Trustees
From: Judy Sneller, Policy Committee Vice Chair
Re: Loan Periods, Fines and Fees Policy

Date: February 3, 2021
To: Judy Sneller, Policy Committee Vice Chair
From: Sean Minkel, Assistant Library Director
Re: Loan Periods, Fines and Fees Policy

Motion: Move to approve updates to the Loan Periods, Fines and Fees Policy as presented.

Background: The Loan Periods, Fines and Fees Policy outlines timeframes for loans and renewals and fees for overdue fines, lost material charges and other fees such as copying and makerspace fabrications.

The section on account blocks has been updated with a recommended exception for computer use. Most library services are blocked once a patron has \$10.00 in overdue fines or fees. However, in order to facilitate patrons who may need these resources to acquire employment, a \$50.00 block is recommended; providing computer and internet access does not involve any additional financial impact.

Additionally, renewal of video game resources for home delivery patrons is recommended for removal. This small collection is in high demand, and removing renewals will allow these items to be circulated among various users in a more timely manner.