

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** Downtown Lighting Phase II 20-2613

**CIP #:** 51228

**Project Description:** The installation of decorative roadway and pedestrian lighting on St. Joseph St. and Main St. from East Blvd. to West Blvd, for the Vision Fund Downtown Lighting Project

**Consultant:** Skyline Engineering, LLC

**Original Contract Amount:** \$112,705.00

**Original Contract Date:** 2/1/2021

**Original Completion Date:** 9/1/2021

**Addendum No:**

**Amendment Description:**

**Current Contract Amount:** \_\_\_\_\_

**Current Completion Date:** \_\_\_\_\_

**Change Requested:** \_\_\_\_\_

**New Contract Amount:** \_\_\_\_\_ \$0.00

**New Completion Date:** \_\_\_\_\_

**Funding Source This Request:**

| Amount       | Dept. | Line Item | Fund | Comments |
|--------------|-------|-----------|------|----------|
| \$112,705.00 | 132   | 4223      | 107  |          |
|              |       |           |      |          |
|              |       |           |      |          |
|              |       |           |      |          |
| <b>Total</b> |       |           |      |          |

### Agreement Review & Approvals

*[Signature]* \_\_\_\_\_ 1-19-21  
 Project Manager Date

*[Signature]* \_\_\_\_\_ 1-19-21  
 Compliance Specialist Date

*[Signature]* \_\_\_\_\_ 1-19-21  
 City Attorney Date

*[Signature]* \_\_\_\_\_ 1-20-21  
 Division Manager Date

*[Signature]* \_\_\_\_\_ 1-20-21  
 Department Director Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

|               |         |             |          |   |
|---------------|---------|-------------|----------|---|
|               | Date    | Initials    | Approved |   |
| Appropriation | 1/22/21 | [Signature] | Y        | N |
| Cash Flow     |         |             | Y        | N |