MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday November 10, 2020

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Darren Haar, President; Rod Pettigrew, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member; and Dustin Dale, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom Airport Finance & Administration; Chris Deitz, Airport Operations; Lindsey Martin, Airport Administration; Rod Senn, Mead & Hunt; David Johnson; and Brook Stromer, Stromer’s Storage

OTHERS PRESENT BY PHONE: Joel Landeen, City Attorney; Carla Cushman, Assistant City Attorney; Lance Lehmann, Council Liaison; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; Siandhara Bonnet, Rapid City Journal; Dr. Robert Allen; Dr. Bert Corwin; Michael Hoffman, Fed Ex; Charlie Baker, KLJ; Earl Davis; Les Mittleider; BR IPad; and A C

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Gab, second by Thomson, motion carried.

APPROVE MINUTES
1) AP111020-01 October 13, 2020 – Motion to approve minutes as presented made by Thomson, second by Dale, motion carried.

GENERAL PUBLIC COMMENT
Dr. Robert Allen commented it was the United States Marine Corps 245th Birthday. He also stated tomorrow is Veterans Day and thanked all the Veterans for their service.

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP111020-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Thomson, second by Pettigrew, motion carried.
3) AP111020-03 2021 Rates & Charges – Motion to approve the 2021 rates and charges as presented made by Gab, second by Dale, motion carried.

PUBLIC HEARING
Public hearing for the lease agreement with Sprint Spectrum, L.P. opened
No comments received
Public hearing closed

CONSENT ITEMS
Motion to approve consent items 4-7 made by Thomson, second by Gab, motion carried.
4) AP111020-04 Approve Lease Agreement with Sprint Spectrum, L.P.
5) AP111020-05 Approve the Other Transaction Agreement with the Department of Homeland Security for the Law Enforcement Officer Reimbursement Program (LEORP)
6) AP111020-06 Approve Addendum #2 Lease & Use Agreement with 5 Star Car Rental, Inc.
7) AP111020-07 Approve 2020 Local Holiday Campaign in the amount of $35,000.00, along with the landing page development in the amount of $1,950.00, for a total marketing investment of $36,950.00.
ITEMS REQUIRING BOARD ACTION

8) AP111020-08 Airline Use and Lease Agreement Extension – Motion to acknowledge the exercised option to extend the term of the Airline Use and Lease Agreements to December 31, 2022 made by Gab, second by Thomson, motion carried.

9) AP111020-09 FAA 2021 Grant Initiation Request for Federal Assistance – Motion to approve and authorize the Airport Executive Director to sign the FAA 2021 Grant Initiation Request for Federal Assistance in the total amount of $5,466,113.00 made by Thomson, second by Gab, motion carried.

10) AP111020-10 Change Order 4 – Terminal Rehabilitation Phase II – Passenger Terminal Vertical Circulation Improvements, Project #18-5283 – Motion to approve change order #4 in the amount of $13,076.76 with a total contract price of $3,028,061.75, and the revised completion date of October 9, 2020 made by Gab, second by Thomson, motion carried.

11) AP111020-11 Westjet Air Center, Inc. Determination of Leasehold Boundary – Motion to continue item until the December 22, 2020 meeting made by Pettigrew, second by Thomson, motion carried.

12) AP111020-12 Request from Consolidated Hangar Group to Change Operator Permit and Lease Agreement to Allow Storage of Equipment Other than Aircraft – Motion to continue item until the December 22, 2020 meeting made by Thomson, second by Gab, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

13) 3rd Quarter Financials – Broom reviewed the 3rd quarter financials, the 2018 and 2019 airline agreement reconciliation, 2020 concession and airline revenues, 2020 concession monthly MAG waivers and provided an update on the CARES act grant funding.

14) Director’s Report – Dame had a meeting yesterday with United Airlines (UA). UA is pleased with the performance with their routes at RAP. Dame has a meeting this Thursday with Jet Blue Airlines. This is the first time RAP has met with them. Dame stated he is working with Senators Jeff Partridge and David Johnson on other funding avenues through the State, an overall air service package for RAP/FSD, and a GA redevelopment plan that will look for other funding avenues. The hangar committee meeting should be taking place within the next month. The goal is to get some real numbers to build a unit and report back to the Board on the feasibility and cost to build.

ADJOURNMENT

Haar adjourned the meeting at 10:48 am.

Respectfully submitted,

Shawn Gab
Board Secretary