A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, November 20, 2020 at 8:30 a.m.

The following members were present: Ritchie Nordstrom, Jason Salamun, Darla Drew and Greg Strommen; the following members arrived during the course of the meeting: NONE; and the following were absent: Bill Evans.

Others present included: Finance Director Pauline Sumption, Deputy Finance Officer Tracy Davis, IT Director Jim Gilbert, Public Works Director Dale Tech, Parks and Recreation Director Jeff Biegler, Fire Chief Jason Culberson, City Engineer Ted Johnson, Compliance Office Cassie Furchner and Administrative Secretary Angie Boeve.

ADOPTION OF THE AGENDA
Motion was made by Salamun, second by Nordstrom; to adopt the agenda. Roll call vote: The following voted aye: Drew, Nordstrom, Salamun, and Strommen; the following voted no: none. Motion carried 4-0.

CONSENT ITEMS -- Items 3 – 7
3. Approve Minutes for August 21, 2020
4. No. CIP112020-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)
5. No. CIP112020-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP112020-05 – Approve Capital Plan for Parks & Recreation
7. No. CIP112020-06 – Approve Capital Plan for Information Technology

Motion was made Nordstrom, second by Salamun to approve items 3-7; Roll call vote: The following voted aye: Nordstrom, Salamun, Strommen and Drew; the following voted no: none. Motion carried 4-0.

END OF CONSENT ITEMS

NON-CONSENT ITEMS – Items 8 – 9
Strommen read in item (No. CIP112020-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service) Davis said the report is for the end of October, everything is running the same. Drew inquired about the next Vision Funds cycle, Sumption stated that the current plan goes through 2021 and she anticipates a new committee will be developed in 2021 and there will be a plan either end of 2021 or beginning of 2022 for the next cycle, meaning applications will be received in 2021 and start distributing funds in 2022. Motion was made by Salamun, second by Nordstrom to approve item No. CIP112020-01; Roll call vote: The following voted aye: Strommen, Drew, Nordstrom, and Salamun; the following voted no: none. Motion carried 4-0.
Strommen read in item (No. CIP112020-02) Approve Capital Plan for PW Infrastructure. Furchner went over the projects; changes; bids; and future projects noting that the last meeting was in August. Green changes in 2020 – dollar amount changes due to cost adjustments, bids going under contract etcetera. Additions to 2020 are highlighted in blue, contract changes. A couple of the bigger ones are the Johnson Ranch Regional Drainage Acquisition that is split over two years and there is a Department of Transportation agreement from several years ago for the Silver Street Project that came through and had to be paid. Due to these additions, adjustments had to be made in the figures for 2021-2025, these are highlighted in yellow. Adjustments to 2023 on the last summary page still need to be made and 2026 will be added. Tech spoke on the Johnson Ranch agreement, this was entered into in 2017 so the City is obligated to pay; the original estimate provided by the Developer was much less than the actual amount that ended up being based on appraisals. Drew inquired about bridge signage on San Marco, Nordstrom requested an update on the Meade/Hawthorne Drainage Basin plan; Salamun asked for an update on the Sheridan Lake Road from Corral Drive to Catron Boulevard project and the potential Westside Police Department; Strommen asked Tech to explain the process to approve a capital plan item. Tech provided information on all the requested items. Motion was made by Nordstrom, second by Salamun to approve item No. CIP112020-02; Roll call vote: The following voted aye: Drew, Salamun, Strommen, and Nordstrom; the following voted no: none. Motion carried 4-0.

DISCUSSION ITEMS – Item 10
Strommen announced that the next CIP meeting will be on Friday, December 18, 2020 @ 8:30 a.m. / 2nd Floor Council Chambers

Drew asked to discuss a couple items not on the agenda. Drew inquired how the budgets would be impacted with loosing things like LNI and if the increase in building permits and taxes from other items would help off-set the losses. Sumption said the loss of events would have a negative impact, but to what extent won’t be known until the end of January, beginning of February 2021 when the sales tax is received from the State. The 2021 budgets will be set by the time they find out how the City will be impacted so even the 2022 budgets could be affected. The State does not provide a breakdown of where the taxes are collected so it is hard to tell how much of an impact the loss of events will have. She added that funds from building permits go to the general fund so the CIP and Vision Funds will be impacted as they get a portion of the sales tax. Salamun asked to be open-minded when the Fire Department comes forward with a funding request for the new Station 1. Drew mentioned using Vision Funds too. Nordstrom asked that drainage fees be reviewed in the future as they have not been reviewed in a few years.

ADJOURN
There being no further business to come before the committee, motion was made by Salamun, second by Nordstrom to adjourn. Roll call vote: The following voted aye: Drew, Nordstrom, Salamun and Strommen; the following voted no: none. Motion carried 4-0 to adjourn the meeting at 9:14 a.m.