



Youth & Family
Services

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Counseling \ Crisis Intervention \ Child Care \ Education \ Girls Incorporated \ Head Start \ Nutrition & Health \ Parenting Programs \ Prevention Programs \ Recreation

November 10, 2020

Rapid City Common Council,

Youth & Family Services (YFS) is requesting permission to add a vestibule addition to the front of the building currently leased at 410 East Monroe Street.

YFS utilizes this building to provide Head Start programming for pre-school aged children. Our annual, ongoing, lease of this property requires written permission from the City Council to make any additions to this property.

YFS has received Head Start COVID-19 funding to be used for COVID-19 mitigation purposes. This project has been presented to and approved by the Administration for Children and Families (ACF). ACF oversees Head Start grants and grantees.

The purpose of the addition is to provide adequate space for children/parents to be screened (temperature checks and allowable medical questions) prior to entering the main building. This vestibule allows children/parents to get out of the weather elements and allows adequate spacing while they wait for screening and entry into the main building.

We wanted to make sure this project and funding was approved by ACF prior to seeking City Council's approval. Again, we are asking for your approval of this vestibule addition at 410 East Monroe Street. The conceptual plan for this addition (in green) is included for your review. This project will be designed and overseen by a professional architectural and engineering firm. And, the construction will be completed by a professional construction company following all building codes, procedures and guidelines.

We appreciate the council taking the time to review and consider this project.

Thank you,

John Julius

Chief Executive Officer

Youth & Family Services

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