EXHIBIT A
SCOPE OF SERVICES
Rapid City Landfill Air Compliance Assistance

The City of Rapid City has determined the need to procure professional engineering services to provide air compliance assistance associated with the exiting Landfill Gas Collection and Control System (GCCS). The following information details our approach provide Air Compliance Assistance at the Rapid City Landfill.

Task 1 – Title V/NSPS/SSM Semi-Annual Report

In accordance with the requirements of existing Title V Permit Condition 9.25, 40 CFR 60.757(f), and 40 CFR 63.1980(a), a Semi-Annual Report must be submitted to the South Dakota Department of Natural Resources. The reports must document operational and monitoring data that must be recorded in accordance with the requirements of NSPS. The report must include the following information:

- Value and length of time for exceedance of applicable parameters monitored under §60.756(a), (b), (c), and (d).
- Description and duration of all periods when the gas stream is diverted from the control device through a bypass line or the indication of bypass flow as specified under §60.756.
- Description and duration of all periods when the control device was not operating for a period exceeding 1 hour and length of time the control device was not operating.
- All periods when the collection system was not operating in excess of 5 days.
- The location of each exceedance of the 500 parts per million methane concentration as provided in §60.753(d) and the concentration recorded at each location for which an exceedance was recorded in the previous month.
- The date of installation and the location of each well or collection system expansion added pursuant to paragraphs (a)(3), (b), and (c)(4) of §60.755.

In accordance with the requirements of 40 CFR 63.10(d)(5)(i), we will also include information on the SSM events that are required, semi-annually, as well. The report will include information on the whether any SSM events occurred that were not included in the SSM Plan, as well as, any changes to the SSM Plan. We do not see a date shown in the Title V for submittal of this report; therefore, we plan to submit the Semi-Annual Reports in accordance with the following schedules:


FE&C would like to begin providing this assistance to Rapid City for Reporting Year 2020/2021 (RY2020/RY2021).

Task 2 – Annual Operational Report

In accordance with the requirements of Condition 2.2, RCSWO personnel must complete and submit the Annual Operational Report by March 1st of each year. This report is prepared to document the total emissions generated in the previous year and are used to by the Department of Revenue to calculate the annual air fees that must be paid. In order to prepare these calculations, FE&C personnel will send out a questionnaire for completion by RCSWO personnel. Once the questionnaire is completed and returned, FE&C will complete the calculations, complete the report, and submit the information on behalf of the
### 2021 RATE SCHEDULE

<table>
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<tr>
<th>CLASSIFICATION</th>
<th>HOURLY RATES</th>
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<tr>
<td>PRINCIPAL</td>
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<tr>
<td>PROJECT MANAGER</td>
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<td>ADMINISTRATIVE/CLERICAL</td>
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Reimbursable expenses including printing, plotting, courier, postage, mileage, air fare, rental, lodging, meals, etc will be billed at cost.