



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701

Public Works Department Engineering Services Division

300 Sixth Street, Rapid City SD
605-394-4154

October 2, 2020

MEMORANDUM

To: Dale Tech, Public Works Director, and Public Works Committee
From: Brandon Quiett, Project Engineer
Subject: Regency Court Storm Sewer Improvement
Project No. 20-2599, CIP No. 51301

The purpose of the memorandum is to provide an explanation for an exception to the City of Rapid City's Technical Consultant Selection Procedure. Per section 1.B.1 of the Procedure:

"The DME [Director/Manager/Executive] will have the option to select a consultant directly if it has been shown that the scope of work for the consultant service is so specialized as to eliminate any other firm from being selected."

It is my opinion that Longbranch Civil Engineering, Inc. has familiarity with the Regency Court Storm Sewer Project which makes this firm uniquely qualified to perform Construction Administration Professional Services on the project.

It is also in the City's interest to have full Construction Administration Professional Services provided by a third party for this project.

EQUAL OPPORTUNITY EMPLOYER