



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

RAPIDCITYLIBRARY.ORG



Date: September 14, 2020
To: RCPL Board of Trustees
From: Judy Sneller, Policy Committee Vice Chair
Re: Volunteer Policy

Date: September 8, 2020
To: Judy Sneller, Policy Committee Vice Chair
From: Sean Minkel, Assistant Library Director
Re: Volunteer Policy

Motion: Move to approve updates to the Volunteer Policy as presented.

Background: The Volunteer Policy outlines the application requirements to volunteer at the library, and identifies limitations for young volunteers.

The changes to the policy remove language referring to the background check authorization and “failure to disclose”. The background check authorization information is detailed on the form provided by the Rapid City Police Department and Human Resources that potential volunteers need to fill out already. By removing the language from this policy, the potential for incorrect or outdated information is eliminated. The information referring to “failure to disclose” is itself outdated. Applicants no longer disclose information on the background release form as it was found that people frequently forgot minor infractions in their past which were still on their record. Such a minor infraction would result in denial whether it was reasonable to do so or not.