MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday August 11, 2020

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Rod Pettigrew, Vice President; Shawn Gab, Secretary; and Michelle Thomson, Member (By Phone)

MEMBERS ABSENT: Darren Haar, President

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Chris Deitz, Airport Operations; Lindsey Martin, Airport Administration; Joel Landeen, City Attorney; and Rod Senn, KLJ

OTHERS PRESENT BY PHONE: Carla Cushman, Assistant City Attorney; Aaron, Patton, Westjet; Miranda Maleki, Westjet; Nathan Thompson, Rapid City Journal; Dr. Bert Corwin; Dr. Robert Allen; and one other that was not named

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Gab, second by Thomson, roll call for motion unanimous, motion carried.

APPROVE MINUTES
1) AP081120-01 July 14, 2020 – Motion to approve agenda as presented made by Gab, second by Thomson, roll call for motion unanimous, motion carried.

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP081120-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Thomson, second by Gab, roll call for motion unanimous, motion carried.

CONSENT ITEMS
Motion to approve consent items 3-7 made by Thomson, motion by Gab, roll call for motion unanimous, motion carried.
3) AP081120-03 Approve Resolution 2020-06 Writing of Uncollectable Accounts Receivable Accounts in the amount of $2,103.70.
4) AP081120-04 Approve the Assignment and Acceptance of Lease Agreement from Bonanza Holdings, LLC to ML Hangar, LLC for the property address 4085 Hansen Hangar Lane.
5) AP081120-05 Approve Lease Amendment No. 01 to the General Services Administration (GSA) TSA Lease No. LSD14679 to correct the address to 300 6th Street, Rapid City, South Dakota, 57701.
6) AP081120-06 Approve Supplemental Lease Agreement #1 between the US Department of Agriculture Forest Service to extend the term for 10 years with an annual payment of $2,100.00 per year.
7) AP081120-07 Approve Addendums waiving the July Minimum Annual Guarantee (MAG), providing for a month by month review of the MAG based on deplanements, and changes the payment due date to the following month. These changes are effective through December 31, 2020.

a) AP081120-08 Approve 5 Star Car Rental, Inc. dba Avis/Budget Addendum #2, amount of waiver: $36,594.02; adjusted 2020 MAG: $292,782.16.
b) AP081120-09 Approve Enterprise RAC Company of Montana/Wyoming, LLC dba Alamo Rent A Car and National Car Rental Addendum #2, amount of waiver: $33,472.69; adjusted 2020 MAG: $267,781.52.
c) AP081120-10 Approve Enterprise RAC Company of Montana/Wyoming, LLC dba Enterprise Rent-A-Car Addendum #2, amount of waiver: $28,254.48; adjusted 2020 MAG: $226,035.84.
d) AP081120-11 Approve Overland West dba Hertz Rent A Car Addendum #2, amount of waiver: $44,756.99; adjusted 2020 MAG: $358,055.92.
e) AP081120-12 Approve Retail, News and Gift Concession and Lease Agreement with Mount Rushmore Society Addendum #7, amount of waiver: $6,736.29; adjusted 2020 MAG: $53,890.32.
f) AP081120-13 Approve Automobile Parking Lot Concession Agreement with Republic Parking System, LLC. Addendum #2, amount of waiver: $83,333.33; adjusted 2020 MAG: $666,666.64.

ITEMS REQUIRING BOARD ACTION
No Items Presented

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
8) AP081120-14 2nd Quarter Financials – Broom reviewed the 2nd quarter financials.
9) Dame discussed the July passenger numbers. Signs and masks have been placed at each entrance along with CDC guidance on mask wearing. A photo taken by operations officer Zeb Handeland of a snowplow removing hail from the runway during a recent storm was published by the American Association of Airport Executives in *Airport Magazine*.

ADJOURNMENT
At 9:31 am, Gab made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

Shawn Gab
Board Secretary