TO: Dale Tech, P.E.
FROM: Michelle Lashley, P.E., Design Group Coordinator
SUBJECT: Consultant Selection – St. Andrew Street East of Palo Verde Drive- Street Reconstruction and Utility Project, Project No. 20-2604 / CIP 51260
DATE: August 21, 2020

The City's technical consultant selection procedure for hiring consultants for capital improvement projects requires a qualification based selection process. Consultants are selected through this process based on scoring of proposals and interviews by a project specific consultant selection team.

There are two exceptions allowed to this procedure where a consultant may be directly selected for a project without submittal of proposals and conducting interviews. One is if the contract is less than $55,000, the other is when the consultant has some type of specialized knowledge that would eliminate any other consultant from being selected.

Ferber Engineering has specialized knowledge that would preclude other firms from being selected through the consultant selection process for the above referenced project. Ferber Engineering recently conducted design work for Flormann Street just south of this project and has extensive knowledge of this area from past projects. This specialized knowledge of the area would preclude other firms from being selected and render a consultant selection process for this project as just an exercise. Therefore, I recommend Ferber Engineering be directly selected to provide consultant services for this project as allowed by the consultant selection procedure exceptions. If you concur with this recommendation, please sign below.

[Signature]
Dale Tech, P.E.
Public Works Director