

**DOWNTOWN LIBRARY**  
 610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

**NORTH PARTNER LIBRARY**  
 10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

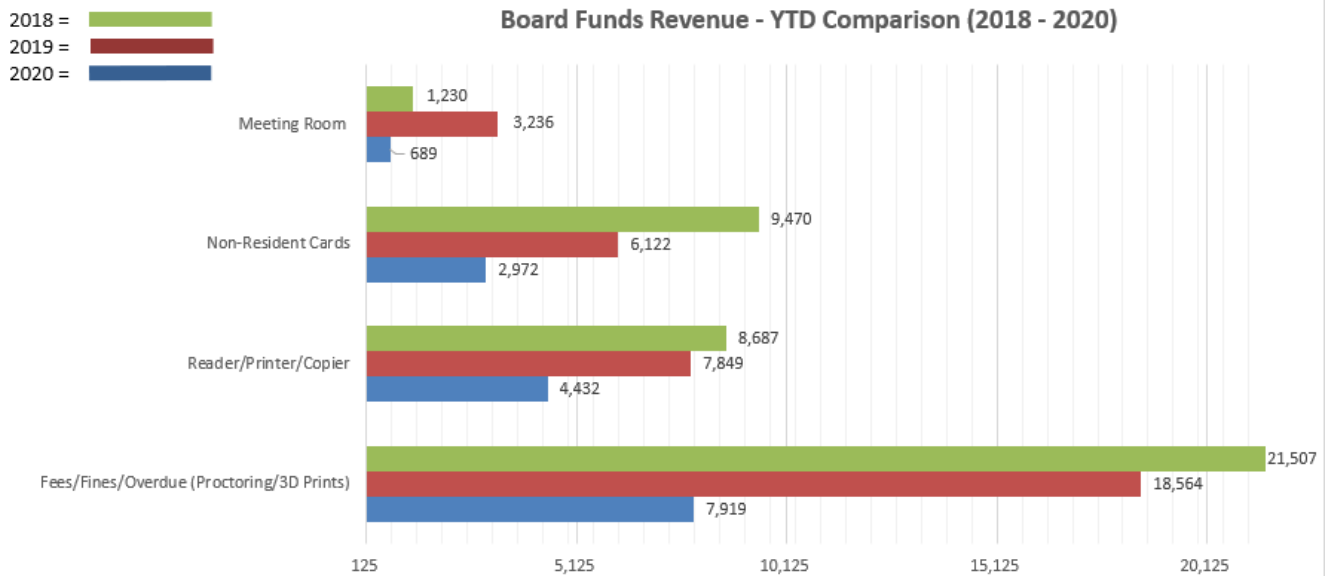
[RAPIDCITYLIBRARY.ORG](http://RAPIDCITYLIBRARY.ORG)



Date: August 10, 2020  
 To: Rapid City Public Library Board of Trustees  
 From: Jennifer Read, Administration and Facilities Coordinator  
 Re: Financial Executive Summary Ending July 31, 2020

### 2020 Revenue

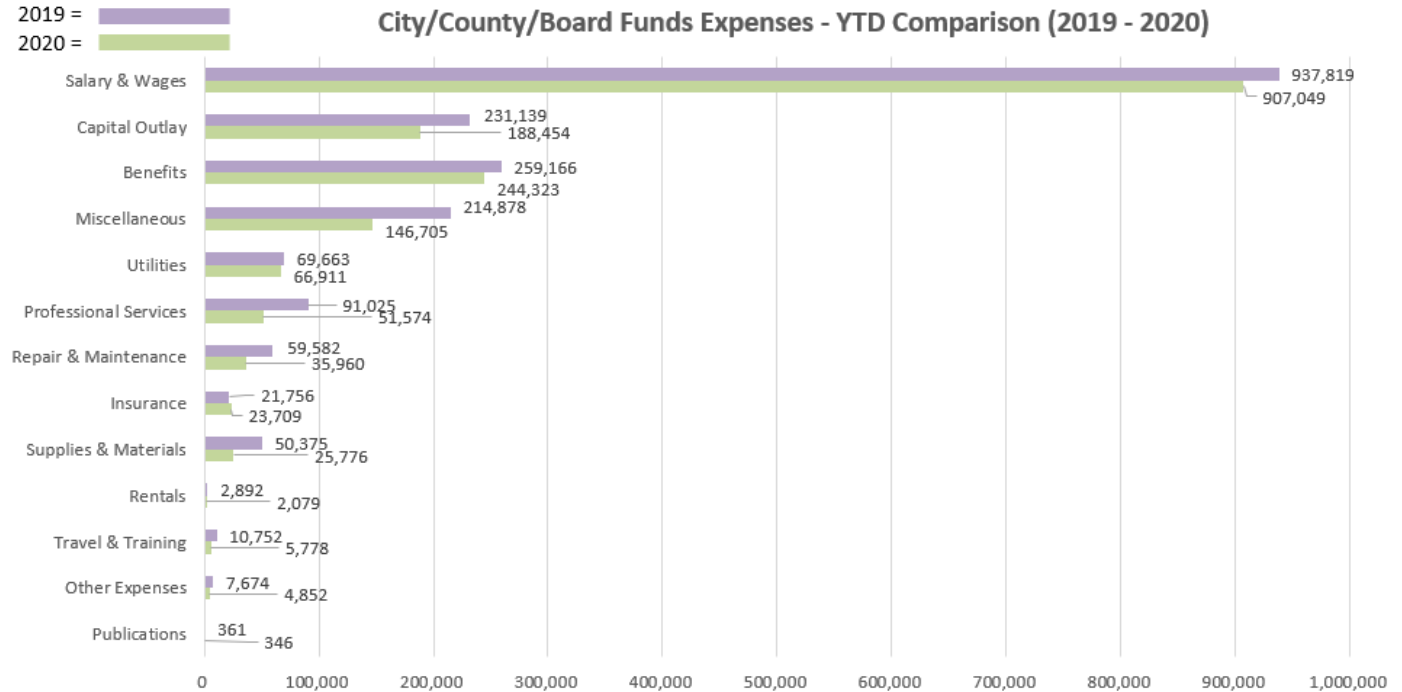
Year to date fines and fees revenues totaled \$16,012.47, a decrease of 55% or about \$19,757 compared to 2019. The largest factor in lost revenue is the library closing to the public (with the exception of drive-thru services) as of March 16. Revenue is also down due to the elimination of fines for children's materials and reciprocal borrowing with Sturgis.



1. Meeting room revenue decreased by \$2,546 compared to July 2019. 2019 was skewed by a group that booked a meeting room several times, for about \$1,300.
2. Non-resident card revenue decreased by \$3,149. There are currently 1,086 registered non-county users; 120 Sturgis card holders have checked out 3,704 RCPL items since the start of the reciprocal borrowing agreement. 8 borrowers from Wall have checked out 105 items since 2018.
3. Copier and printing revenue decreased by 44%, most likely due to the library closing as of March 16. On March 26 we implemented pickups of mobile printing to drive-thru patrons, and have seen a slight recovery in this revenue.
4. Fees/Fines/Overdue/3D prints and proctoring revenue decreased by \$10,644.

2020 Expenditures	
YTD Benchmark	YTD Actual
58.31%	50%

Total expenditures and encumbrances<sup>1</sup> through July 2020 were \$1,703,516.45.



1. Other Expenses decreased by 37% since July 2019. This pass-thru line item is for the Friends of the Library book sales and memberships and the Literacy Council. These items do not affect the bottom line.
2. Travel and Training decreased by 46%. This line item is used by staff to attend professional conferences and trainings. Flight credits were received for the American Library Association and Computers in Libraries conferences that were cancelled.
3. Equipment rental for the postage machine decreased by 28%.
4. Supplies & Materials decreased by 49%. This includes office and janitorial supplies, tools, tires, clothing/food, and gasoline. We have purchased appropriate cleaning supplies such as disinfectants and have adopted a revised cleaning schedule.
5. Insurance increased by 9% since July 2019.
6. Repair & Maintenance decreased by 40%. This includes facility repair and the integrated library system. Due to COVID-19 budgetary cuts, maintenance projects were deferred, but are again being reviewed for possible completion.
7. Professional Services decreased by 43%. These services include event performances, aviary maintenance, landscaping, window cleaning, HVAC maintenance, and security.
8. Miscellaneous expenses decreased by 32%. Expenditures include magazine subscriptions, computers, software, software maintenance contracts, and office equipment. These purchases are made according to the technology and equipment replacement schedule.
9. Benefits decreased by 6% compared to July 2019.
10. Capital Outlay expenditures for books, other library materials, and building improvements decreased by 18% compared to July 2019. Two video-streaming databases (Hoopla and Kanopy) were cancelled due to COVID-19 budgetary cuts.

<sup>1</sup> Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

**Vacancy Status Report  
as of 7/31/20**

<b>LIBRARY DEPARTMENT</b>	<b>FULL AND PART-TIME POSITIONS</b>	<b>FULL AND PART-TIME EMPLOYEES</b>	<b>VACANCIES</b>	<b>STATUS</b>
Management	2	2	0	
Librarian Is	2	2	0	
Coordinators	3	3	0	
Business Office	1	1	0	
Facilities	2	2	0	
Library Associates	23.5	18.75	4.75	<i>Reduced staffing levels due to Covid-related hiring deferrals, internal promotions, resignation, and death. Hiring of replacements for some of these positions is in process, others will be deferred to 2021.</i>
Customer Service Specialists	2	2	0	<i>Reduced by two people due to COVID-related layoff and retirement. .75 FTE of the lost CSS positions is planned for future recovery as a Library Associate position.</i>
Outreach	2	2	0	
<b>TOTALS</b>	<b>37.5 *</b>	<b>32.75</b>	<b>4.75</b>	

*\* This figure assumes recovery of Covid-19 staffing reductions in 2021.*

Year to Date Expense Report					
as of 7/31/20					
					Dept. 0609, 0610, 0971
		Current Year Working Budget	Total Year To Date Encumbrance and Expense	Remaining Budget Balance	Percent Budget Remaining
	4110 Salary & Wages *	\$ 1,608,520	\$ 903,398	705,122	44%
	4111 Overtime Wages	-	4	(4)	0%
	4114 FTO/Uniform/Tool/Class IV Pay	-	-	-	0%
	4118 Temporary Wages	36,640	3,646	32,994	90%
	<b>4100 Salary &amp; Wages</b>	<b>1,645,160</b>	<b>907,049</b>	<b>738,111</b>	<b>45%</b>
	4120 Social Security *	101,943	52,822	49,121	48%
	4121 Medicare *	23,849	12,353	11,496	48%
	4130 Retirement *	96,511	52,836	43,675	45%
	4131 Section 125 Administration *	640	261	379	59%
	4140 Workmens Comp	1,852	1,852	-	0%
	4150 Group Health Insurance *	234,779	121,339	113,441	48%
	4155 Group Life Insurance *	1,880	917	963	51%
	4170 Unemployment Insurance *	1,678	1,944	(266)	-16%
	<b>4110 Benefits</b>	<b>463,132</b>	<b>244,323</b>	<b>218,809</b>	<b>47%</b>
	4211 General & Auto Liability	5,236	4,891	345	7%
	4212 Boiler Coverage	-	-	-	0%
	4214 Other Insurance	18,693	18,818	(125)	-1%
	<b>4210 Insurance</b>	<b>23,929</b>	<b>23,709</b>	<b>220</b>	<b>1%</b>
	4223 Consultant Services *	4,500	80	4,420	98%
	4225 Other Professional Services * **	72,010	49,866	22,144	31%
	4229 Marketing	8,400	1,629	6,771	81%
	<b>4220 Professional Services</b>	<b>84,910</b>	<b>51,574</b>	<b>33,336</b>	<b>39%</b>
	4230 Publishing	775	346	429	55%
	<b>4230 Publications</b>	<b>775</b>	<b>346</b>	<b>429</b>	<b>55%</b>
	4243 Machinery Rentals	-	-	-	0%
	4244 Lease/Purchases *	8,258	1,220	7,038	85%
	4246 Other Rentals *	1,190	859	331	28%
	<b>4240 Rentals</b>	<b>9,448</b>	<b>2,079</b>	<b>7,369</b>	<b>78%</b>
	4251 Repair - Roll Stock	650	146	504	78%
	4252 Repair - Structures * **	37,100	34,081	3,019	8%
	4253 Repair - Equipment **	26,920	1,732	25,188	94%
	4255 Repair - Water & Sewer	-	-	-	0%
	4259 Miscellaneous	-	-	-	0%
	<b>4250 Repair &amp; Maintenance</b>	<b>64,670</b>	<b>35,960</b>	<b>28,710</b>	<b>44%</b>
	4261 Office Supplies *	21,500	15,021	6,479	30%
	426101 Event Supplies *	26,149	3,273	22,876	87%
	4262 Gasoline, Oil, Fuel	2,500	522	1,978	79%
	4263 Clothing, Food *	500	-	500	100%
	4264 Janitor & Chemical Supplies	13,000	6,593	6,407	49%
	4265 Minor Tools	250	367	(117)	-47%
	4266 Agricultural Supply	-	-	-	0%
	4267 Tires *	-	-	-	0%
	4269 Misc Supplies & Materials	-	-	-	0%
	<b>4260 Supplies &amp; Materials</b>	<b>63,899</b>	<b>25,776</b>	<b>38,123</b>	<b>60%</b>
	4270 Travel & Training *	11,300	5,778	5,522	49%
	<b>4270 Travel &amp; Training</b>	<b>11,300</b>	<b>5,778</b>	<b>5,522</b>	<b>49%</b>
	4281 Telephone - Local	25,000	12,370	12,630	51%
	4282 Natural Gas *	16,935	11,047	5,888	35%
	4283 Electricity *	85,959	43,076	42,883	50%
	4287 Drainage Fees	420	418	2	0%
	<b>4280 Utilities</b>	<b>128,314</b>	<b>66,911</b>	<b>61,403</b>	<b>48%</b>
	4292 Dues	1,900	1,184	716	38%
	4293 Subscriptions	85,000	53,822	31,178	37%
	4294 Other Miscellaneous Expenses	1,000	864	136	14%
	4295 Computers * **	67,856	6,276	61,580	91%
	429501 Software *	4,000	272	3,728	93%
	429502 Software Maintenance Contracts *	90,347	69,673	20,674	23%
	4296 Office Equipment *	37,287	14,614	22,673	61%
	<b>4290 Miscellaneous</b>	<b>287,390</b>	<b>146,705</b>	<b>140,685</b>	<b>49%</b>
	4320 Buildings & Structures **	225,173	-	225,173	100%
	4341 General Materials	200,060	78,516	121,544	61%
	4342 Books/AV Processing	25,800	7,081	18,719	73%
	4345 Electronic Resources * **	129,563	89,631	39,933	31%
	4346 DVDs * **	28,500	11,031	17,469	61%
	4348 Interactive Materials *	4,800	2,196	2,604	54%
	4350 Furniture & Minor Equipment	-	-	-	0%
	4360 Library Machinery	-	-	-	0%
	4390 Library Other Capital	-	-	-	0%
	<b>4300 Capital Outlay</b>	<b>613,896</b>	<b>188,454</b>	<b>425,442</b>	<b>69%</b>
	4530 Refund or Reimbursement	22,000	4,852	17,148	78%
	<b>4500 Other Expenses</b>	<b>22,000</b>	<b>4,852</b>	<b>17,148</b>	<b>78%</b>
	<b>**Total LIBRARY</b>	<b>3,418,823</b>	<b>1,703,516</b>	<b>1,715,307</b>	<b>50%</b>
	* = budgetary cut due to COVID-19				
	** = carry-over from 2019 EOY balance				

The City of Rapid City  
Bill List by Vendor - Detail

Vendor #	Invoice #	PO #	Vendor Name	GL Account	Line Item Description	Line Item Amount
148	21704	166883	ALL SEASONS PEST CONTROL	10100609-422500	SUPPORT SERVICES	160.00
					ALL SEASONS PEST CONTROL Total:	160.00
170	553445485458	166011	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	43.94
	866355486749	166012	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	56.16
	554757887595	166013	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	25.23
	738438336444	166014	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	16.94
	469858936845	166015	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	38.30
	654386959548	166016	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	25.19
	935374998879	166676	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	7.99
	478964466637	166674	AMAZON.COM CREDIT	10100609-425200	STRUCTURE	219.30
	595565885389	166673	AMAZON.COM CREDIT	10100609-425200	GENERAL MATERIALS	219.30
	448796348998	166680	AMAZON.COM CREDIT	10100609-425200	STRUCTURE	21.99
	588833339936	166681	AMAZON.COM CREDIT	10100610-429600	FURNITURE/EQUIPMENT	180.00
	435443358748	166675	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-YOUTH	50.00
	447398935988	166667	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS	29.96
	755345947833	166666	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS	13.35
	888653357657	166668	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS	41.99
	466653338855	166669	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS	49.60
	635334355978	166678	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS	35.03
	647554993958	166677	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS	24.98
	693673633535	166023	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	82.28
	837773358874	166024	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	47.15
794949799359	166025	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	13.65	
548893758635	166219	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	152.91	

170	538488583477	166235	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-YOUTH	42.93
	788549393989	166236	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-YOUTH	5.99
	438334364865	166017	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	240.34
	537656839944	166018	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	13.34
	568996983675	166019	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	14.95
	467979339438	166020	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	14.99
	793658533646	166021	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	73.46
	436855673374	166022	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	34.45
				AMAZON.COM CREDIT Total:	1,835.69	
257	13139	166241	ARCHITECTURAL SPECIALTIES LLC	10100610-425200	STRUCTURE	311.20
					ARCHITECTURAL SPECIALTIES LLC Total:	311.20
356	2035293614	165988	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.68
	2035293614	165988	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035293615	165989	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	179.30
	2035293615	165989	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	9.20
	2035293616	165990	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.19
	2035293616	165990	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035293617	165991	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	490.09
	2035293617	165991	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	21.55
	2035293618	165992	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	18.20
	2035293618	165992	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035293619	165993	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.68
	2035293619	165993	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035337375	166590	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	90.73
	2035337375	166590	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.75
	2035337376	166591	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	59.96
	2035337376	166591	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.50
	2035337377	166592	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	29.19
	2035337377	166592	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25

356	2035337378	166593	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	14.24
	2035337378	166593	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25
	2035337368	166584	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	9.59
	2035337368	166584	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25
	2035337369	166585	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.67
	2035337369	166585	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035337370	166586	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	142.07
	2035337370	166586	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.65
	2035337371	166587	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	42.07
	2035337371	166587	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.10
	2035337373	166588	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	30.79
	2035337373	166588	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.10
	2035337374	166589	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	16.23
	2035337374	166589	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035337383	166598	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	189.66
	2035337383	166598	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	18.60
	2035301479	166580	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	74.43
	2035301479	166580	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	4.15
	2035301480	166581	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	187.68
	2035301480	166581	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	11.20
	2035301481	166582	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	37.99
	2035301481	166582	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035301482	166628	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	540.08
	2035301482	166628	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	27.10
	2035337367	166583	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	16.23
	2035337367	166583	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035342137	166664	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	14.99
	2035342138	166665	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	70.01
	2035342138	166665	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.95
	2035337379	166594	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	9.59

356	2035337379	166594	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25
	2035337380	166595	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	121.72
	2035337380	166595	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.15
	2035337381	166596	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.63
	2035337381	166596	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035337382	166597	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	9.59
	2035337382	166597	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035355542	166658	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.68
	2035355542	166658	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035355543	166659	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	1,248.33
	2035355543	166659	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	76.35
	2035355544	166660	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.79
	2035355544	166660	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25
	2035355545	166661	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.79
	2035355545	166661	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035355546	166662	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	13.99
	2035355546	166662	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035355547	166663	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.07
	2035355547	166663	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.90
	0000064774	166231	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	19.60
	0000064774	166231	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.20
	2035355537	166650	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	31.36
	2035355537	166650	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.10
	2035355538	166651	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	20.54
	2035355538	166651	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.65
	2035355539	166652	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	30.88
	2035355539	166652	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.45
	2035355540	166656	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.67
	2035355540	166656	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035355541	166657	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.67



356	2035355541	166657	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035311421	166006	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	70.99
	2035311421	166006	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035311422	166007	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	51.09
	2035311422	166007	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.55
	2035311423	166008	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	100.79
	2035311423	166008	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	5.80
	2035311424	166009	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	598.61
	2035311424	166009	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	49.85
	2035320447	166010	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	1,154.80
	2035320447	166010	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	46.80
	NS20060823	166242	BAKER & TAYLOR BOOKS	10100610-429300	SUPPORT SERVICES	2,094.00
	2035311415	166000	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	16.14
	2035311415	166000	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25
	2035311416	166001	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	30.31
	2035311416	166001	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.45
	2035311417	166002	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	131.31
	2035311417	166002	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.75
	2035311418	166003	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	16.10
	2035311418	166003	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.25
	2035311419	166004	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.20
	2035311419	166004	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035311420	166005	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	45.92
	2035311420	166005	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	3.15
	2035293620	165994	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	155.02
	2035293620	165994	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	10.05
	2035293621	165995	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	30.79
	2035293621	165995	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.10
	2035293622	165996	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	130.79
	2035293622	165996	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	5.75

356	2035293623	165997	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.68
	2035293623	165997	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035293624	165998	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	35.40
	2035293624	165998	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.15
	2035293625	165999	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	37.99
	2035293625	165999	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
					BAKER & TAYLOR BOOKS Total:	8,965.43
1044	895	166253	CLIMATE CONTROL SYSTEMS & SERVICE	10100609-422500	STRUCTURE	1,970.25
					CLIMATE CONTROL SYSTEMS & SERVICE Total:	1,970.25
1326	6796083	162673	DEMCO INC	10100609-429600	OFFICE EQUIPMENT/FURNITURE	1,219.66
	6796083	162673	DEMCO INC	10100609-429600	OFFICE EQUIPMENT/FURNITURE	(1,126.22)
					DEMCO INC Total:	93.44
1789	07/31/20	167054	FRIENDS OF THE LIBRARY	99600971-453000	REFUNDS	1,013.25
					FRIENDS OF THE LIBRARY Total:	1,013.25
2168	697423-0	166243	HEARTLAND PAPER CO	10100609-426400	MAINTENANCE/FACILITIES	157.31
	697423-1	166679	HEARTLAND PAPER CO	10100609-426400	MAINTENANCE/FACILITIES	37.10
	706361-0	166844	HEARTLAND PAPER CO	10100609-426400	MAINTENANCE/FACILITIES	110.36
	706797-0	166845	HEARTLAND PAPER CO	10100609-426400	MAINTENANCE/FACILITIES	21.78
					HEARTLAND PAPER CO Total:	326.55
10282	200330-PPU	163287	KANOPY LLC	10100609-434500	GENERAL MATERIALS	264.00
					KANOPY LLC Total:	264.00
3084	INV7757668	166244	MARCO TECHNOLOGIES INC	10100609-426100	MACHINES/EQUIPMENT	419.60
	INV7653235	163988	MARCO TECHNOLOGIES INC	10100609-426100	MACHINES/EQUIPMENT	616.57
					MARCO TECHNOLOGIES INC Total:	1,036.17
6698	07/09/20	166245	MARKIE SCHOLZ	10100610-422500	PROGRAMMING-YOUTH	250.00
					MARKIE SCHOLZ Total:	250.00
3208	66980		MENARDS	10100609-425200	RTN QUAD DARK BROWN	(62.15)
	68625	166602	MENARDS	10100610-426500	STRUCTURE	0.93

3208	69304	166846	MENARDS	10100609-426400	MAINTENANCE/FACILITIES	8.99
	69547	166847	MENARDS	10100609-425200	STRUCTURE	89.53
					MENARDS Total:	37.30
3242	126811101113 96	166246	MIDCONTINENT COMMUNICATIONS	10100609-428100	MACHINES/EQUIPMENT	745.00
					MIDCONTINENT COMMUNICATIONS Total:	745.00
3258	99150672	166634	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	99150672	166634	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	7.49
	99150670	166635	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	57.50
	99150670	166635	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	270.58
	99150572	166636	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	576.85
	99169032	166637	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	99169032	166637	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	22.49
	99169030	166638	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	20.00
	99169030	166638	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	90.67
	99109038	166654	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	79.98
	99114674	166655	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	25.00
	99114674	166655	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	157.40
	99178423	166848	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	285.93
	99084380	166644	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	127.20
	99093601	166645	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	99093601	166645	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	14.99
	99093602	166646	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	5.00
	99093602	166646	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	26.23
	99093604	166647	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	99093604	166647	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	14.99
99093605	166648	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	25.00	
99093605	166648	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	178.40	
99093606	166653	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	5.00	
99093606	166653	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	12.73	

3258	99124357	166639	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	38.99
	99114672	166640	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	107.50
	99114672	166640	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	375.54
	99020232	166641	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	79.98
	99070549	166776	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	109.98
	99070642	166642	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	7.50
	99070642	166642	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	48.72
	99070644	166643	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	99070644	166643	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	11.24
					MIDWEST TAPE EXCHANGE Total:	2,795.38
3555	1000040917	163288	OCLC INC	10100609-429502	SUPPORT SERVICES	3,554.35
					OCLC INC Total:	3,554.35
3617	08009CO20241582	166888	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	307.92
	08009CO20215161	166851	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	1,043.19
	08009DA20220038	166852	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	27.50
	08009co20215182	166853	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	534.96
	08009CO20215190	166854	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	45.00
	08009CO20215191	166855	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	392.58
	08009DA20226083	166899	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	323.48
	08009CO20158093	166900	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	1,368.09
	08009CO20158106	166901	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	681.46
	08009CO20159292	166902	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	295.98
	08009DA20161300	166903	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	25.99
	08009DA20155843	166906	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	267.99

3617	08009DA20232 314	166893	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	59.99
	08009DA20232 315	166894	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	119.98
	08009DA20232 316	166895	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	144.99
	08009DA20149 058	166896	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	142.95
	08009DA20227 161	166897	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	120.00
	08009CO20226 518	166898	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	853.89
	08009CO20221 343	166862	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	352.93
	08009DA20220 037	166863	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	27.50
	08009CO20242 347	166889	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	419.00
	08009DA20242 678	166890	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	65.00
	08009DA20242 679	166891	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	65.00
	08009CO20231 000	166892	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	535.43
	08009CO20215 195	166856	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	445.18
	08009CO20216 770	166857	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	15.97
	08009CO20218 741	166858	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	312.98
	08009CO20220 455	166859	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	593.40
	08009CO20220 466	166860	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	3,335.75
08009CO20221 342	166861	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	249.95	
					OVERDRIVE INC Total:	13,174.03

9865	258241	166240	PEACHSTATE HOBBY DISTRIBUTION LLC	10100609-434800	GENERAL MATERIALS	264.85
					PEACHSTATE HOBBY DISTRIBUTION LLC Total:	264.85
6303	0563438-IN	166250	PENWORTHY	10100609-434100	GENERAL MATERIALS	163.55
					PENWORTHY Total:	163.55
5500	3311572938	166239	PITNEY BOWES	10100609-424400	MACHINES/EQUIPMENT	406.62
					PITNEY BOWES Total:	406.62
3848	3600051706	166671	RAPID CITY AREA SCHOOL DIST 51-4	10100609-422500	SUPPORT SERVICES	1,885.40
	3600051706	166671	RAPID CITY AREA SCHOOL DIST 51-4	10100609-428300	SUPPORT SERVICES	1,630.30
					RAPID CITY AREA SCHOOL DIST 51-4 Total:	3,515.70
3863	88937	166233	RAPID CITY JOURNAL - ADVERTISING	10100609-429300	PUBLISHING	26.62
	14844	166850	RAPID CITY JOURNAL - ADVERTISING	10100609-423000	PUBLISHING	49.12
					RAPID CITY JOURNAL - ADVERTISING Total:	75.74
3872	02/29/20	166604	RAPID CITY PUBLIC LIBRARY	10100609-425100	REFUNDS	10.00
	12/31/19	166604	RAPID CITY PUBLIC LIBRARY	10100609-425100	REFUNDS	5.00
	06/16/20	166604	RAPID CITY PUBLIC LIBRARY	10100609-426100	REFUNDS	0.62
	07/20/20	166604	RAPID CITY PUBLIC LIBRARY	10100609-426100	REFUNDS	0.62
					RAPID CITY PUBLIC LIBRARY Total:	16.24
3951	76674424	166249	RECORDED BOOKS	10100609-434100	GENERAL MATERIALS	39.99
					RECORDED BOOKS Total:	39.99
4182	000000 07/02/20	166234	SAM'S CLUB	10100609-426100	SUPPLIES	18.98
					SAM'S CLUB Total:	18.98
11101	W6844489	166627	SECURITAS SECURITY SERVICES USA, INC	10100610-422500	SECURITY	6,004.08

11101					SECURITAS SECURITY SERVICES USA, INC Total:	6,004.08
4371	317261	167041	SHOWCASES	10100609-434200	GENERAL MATERIALS	642.60
					SHOWCASES Total:	642.60
4512	07/08/20	164910	SOUTH DAKOTA HUMANITIES COUNCIL	10100610-422500	PROGRAMMING-ADULT	75.00
					SOUTH DAKOTA HUMANITIES COUNCIL Total:	75.00
4514	300002134	166884	SOUTH DAKOTA LIBRARY ASSOCIATION	10100610-429200	DUES	100.00
	300002138	167042	SOUTH DAKOTA LIBRARY ASSOCIATION	10100610-429200	DUES	100.00
					SOUTH DAKOTA LIBRARY ASSOCIATION Total:	200.00
13693	56224	166251	THE ASSOCIATION FOR RURAL & SMALL LIBRARIES INC	10100609-427000	TRAVEL/TRAINING	50.00
	56224	166251	THE ASSOCIATION FOR RURAL & SMALL LIBRARIES INC	10100610-429200	TRAVEL/TRAINING	49.00
					THE ASSOCIATION FOR RURAL & SMALL LIBRARIES INC Total:	99.00
11474	595231	166279	UNIQUE MANAGEMENT SERVICES, INC.	10100609-422500	SUPPORT SERVICES	53.70
					UNIQUE MANAGEMENT SERVICES, INC. Total:	53.70
13714	2487	167044	URBAN LIBRARIES COUNCIL	10100609-429300	SUBSCRIPTIONS	1,500.00
					URBAN LIBRARIES COUNCIL Total:	1,500.00
5118	000000 06/29/20	164914	WALMART COMMUNITY	10100610-429400	SUPPLIES	15.92
	000000 06-16- 2020	164472	WALMART COMMUNITY	10100609-426400	SUPPLIES	2.97
	000000 06-16- 2020	164472	WALMART COMMUNITY	10100610-429400	SUPPLIES	4.97
					WALMART COMMUNITY Total:	23.86
5220	753388-0	166252	WESTERN STATIONERS	10100609-426100	SUPPLIES	780.00
					WESTERN STATIONERS Total:	780.00
<b>Total</b>					<b>Grand Total:</b>	<b>50,411.95</b>