



**DOWNTOWN LIBRARY**  
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

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Date: August 10, 2020  
To: RCPL Board of Trustees  
From: Faye Bice, Finance Committee Chair  
Re: 2021 Proposed Budgets

Date: August 4, 2020  
To: Faye Bice, Finance Committee Chair  
From: Terri Davis, Director  
Re: 2021 Proposed Budgets

**Motion:** Move to approve the 2021 budgets as proposed.

**Background:** The city finance office provided guidance to formulate the general fund 2021 budgets based on the original 2020 budget plus 1.7%. However, as of the date of this memo, confirmation of that amount has not been received; this may require a revised budget being presented at the September Board meeting.

The county budget is based on an amount provided by the county in accordance with the contractual guidelines. The Board Funds budget is created based on estimates for 2021 revenue plus carried over balances.

This budget includes recovery of most of the library staff positions lost during the Covid-19 budget cuts. This recovery will be for Library Associate positions, necessary for public engagement and staffing of the pop-up library and proposed future bookmobile.

Beginning in 2021, the city's IT department is going to begin centralized purchasing of desktop and laptop computers. For 2021, each city department is to retain computer purchase costs in their own budgets, and that amount will be transferred to IT. Beginning in 2022, that amount will likely be automatically allocated to IT, and will not appear in our budget.