Change Order

<table>
<thead>
<tr>
<th>PROJECT: (Name and address)</th>
<th>CONTRACT INFORMATION:</th>
<th>CHANGE ORDER INFORMATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Rapid City Roof Replacement Projects 2019</td>
<td>Contract For: General Construction</td>
<td>Change Order Number: 001</td>
</tr>
<tr>
<td>Date:</td>
<td>Date:</td>
<td>Date: July 31, 2020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OWNER: (Name and address)</th>
<th>ARCHITECT: (Name and address)</th>
<th>CONTRACTOR: (Name and address)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Rapid City</td>
<td>Upper Deck Architects, Inc.</td>
<td>Black Hills Roofing</td>
</tr>
<tr>
<td>300 6th Street</td>
<td>50 Minnesota Street</td>
<td>P.O. Box 7740</td>
</tr>
<tr>
<td>Rapid City, SD 57701</td>
<td>Suite 1</td>
<td>Rapid City, SD 57709</td>
</tr>
</tbody>
</table>

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PR #001 Add $1,166.48
PR #002 Add $5,289.12
Additional 87 calendar days

The original Contract Sum was
$811,825.00

The net change by previously authorized Change Orders
$0.00

The Contract Sum prior to this Change Order was
$811,825.00

The Contract Sum will be increased by this Change Order in the amount of
$6,455.60

The new Contract Sum including this Change Order will be
$818,280.60

The Contract Time will be increased by eighty seven (87) days.
The new date of Substantial Completion will be September 10, 2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

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<tr>
<td>ARCHITECT (firm name)</td>
<td>CONTRACTOR (firm name)</td>
<td>OWNER (firm name)</td>
</tr>
<tr>
<td>Jerry D. Eisenbraun, Project Manager</td>
<td>Chad Meissner, President</td>
<td></td>
</tr>
<tr>
<td>PRINTED NAME AND TITLE</td>
<td>PRINTED NAME AND TITLE</td>
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<td>July 31, 2020</td>
<td>7-31-2020</td>
<td></td>
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</tbody>
</table>
To: Rod Johnson

Project: City of Rapid City Roof Replacements 2019  Project #: 19734

From: Jerry D. Eisenbraun  Date: 6/5/2020

Content: Proposal Request #001 Recommendation

Rod:

Attached is the pricing information from Black Hills Roofing for Proposal Request No. 001 – Add wood blocking at Dahl Fine Arts center. Due to the increase in insulation height along the west roof edge, two layers of wood blocking is required for proper termination. We have reviewed the submitted pricing and find the cost to be commensurate with the work required.

We recommend acceptance of PR #001 for a cost add of $1,166.48. If this is acceptable, please forward to us your decision regarding this item, and we will ensure this is incorporated into the construction contract by Change Order.

Upper Deck Architects, Inc.

Jerry D. Eisenbraun
Proposal Request

**PROJECT:** (name and address)
City of Rapid City Roof Replacement Projects 2019

**CONTRACT INFORMATION:**
Contract For: General Construction

Architect’s Project Number: 19734
Proposal Request Number: 001
Proposal Request Date: June 3, 2020

**OWNER:** (name and address)
City of Rapid City
300 6th Street
Rapid City, SD 57701

**ARCHITECT:** (name and address)
Upper Deck Architects, Inc.
50 Minnesota Street
Suite 1
Rapid City, South Dakota

**CONTRACTOR:** (name and address)
Black Hills Roofing
P.O. Box 7740
Rapid City, SD 57709

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within seven (7) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Dahl Fine Arts Center - Add two layers of 2x wood blocking along south and west perimeter of new roof. Approximate length of blocking is 48 L.F. Added blocking is required to increase depth of blocking to minimum layer of new insulation.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT:**

Jerry Eisenbraun, Project Manager

PRINTED NAME AND TITLE
PR #002RECOMMENDATION

To: Rod Johnson

Project: City of Rapid City Roof Replacements 2019  Project #: 19734

From: Jerry D. Eisenbraun  Date: 7/30/2020

Content: Proposal Request #002 Recommendation

Rod:

Attached is the pricing information from Black Hills Roofing for Proposal Request No. 002 – Provide cost for additional tear-off of built-up roofing on Minneluzahan Senior Center. It was not known that existing built up roof material existed therefore additional labor has been expended to remove material down to existing deck. We have reviewed the submitted pricing and find the cost to be commensurate with the work required.

We recommend acceptance of PR #002 for a cost add of $5,289.12. If this is acceptable, please forward to us your decision regarding this item, and we will ensure this is incorporated into the construction contract by Change Order.

Upper Deck Architects, Inc.

Jerry D. Eisenbraun
# Proposal Request

**PROJECT:** (name and address)  
City of Rapid City Roof Replacement Projects 2019

**CONTRACT INFORMATION:**  
Contract For: General Construction

**DATE:**  
Date: 

**ARCHITECT:** (name and address)  
Upper Deck Architects, Inc.
50 Minnesota Street  
Suite 1  
Rapid City, South Dakota

**CONTRACTOR:** (name and address)  
Black Hills Roofing  
P.O. Box 7740  
Rapid City, SD 57709

**OWNER:** (name and address)  
City of Rapid City  
300 6th Street  
Rapid City, SD 57701

Architect’s Project Number: 19734  
Proposal Request Number: 002  
Proposal Request Date: July 29, 2020

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within seven (7) days or notify the Architect in writing of the anticipated date of submission.

*Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.*

Minneluzahah Senior Center - Provide labor cost for removal of built up roofing material on original building areas. Built up roofing was not anticipated and therefore not noted to be removed.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT:**

Jerry Eisenbraun, Project Manager

PRINTED NAME AND TITLE
To: Rod Johnson

Project: City of Rapid City Roof Replacements 2019            Project #: 19734

From: Jerry D. Eisenbraun                                    Date: 7/31/2020

Content: Additional Days

Rod:

Due to the COVID-19 Pandemic, construction material for the project was initially delay 30-60 days and has lost many of their labor force. Black Hills Roofing is currently running 4 man crews vs. 7, when they can easily fill with general labor staff.

In addition the weather, specifically rain storms, also set them back drastically in the month of May, and early June.

The current schedule is to complete the remaining two project sites as follows:
Minneluzahan estimated finish date is August, 26, 2020
Roosevelt Swim Center estimated finish date is September 10, 2020

We are recommending that the project completion date be extended to September 10, 2020, therefore adding an addition 87 calendar days to the contract. If this is acceptable, please forward to us your decision regarding this item, and we will ensure this is incorporated into the construction contract by Change Order.

Upper Deck Architects, Inc.

Jerry D. Eisenbraun