REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Greenmaster Triflex 3300

III. Project/Item(s) Description:
Authorize Purchase of a 2020 Greensmaster Triflex 3300 with Blade, Narrow Wiehle Rollers, Universal Groom Drive, Twin Tipped Groomers and LED Light Kit for the Golf Maintenance Division. Purchased with Omnia (IPA) Contract in the amount of $41,627.00. A loan will be issued to purchase this equipment.

IV. BID LETTING DATE: NA

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 41,627.00

VI. BASIS OF PAYMENT
Assessed
Single Payment
Non-Assessed
Partial Payment

VII. APPROPRIATION DATA

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VIII. (If applicable)
Grant No.: 
Funding Source: 
Estimated Completion Date: 
Estimated Grant Receipt Date: 

IX. DEPARTMENT/DIVISION:
Project Manager: 
Date: 7-6-20

DIVISION MANAGER Signature: 
Date: 7-6-20

DEPARTMENT DIRECTOR Signature: 
Date: 7/6/20

FINANCE OFFICE USE ONLY

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<th>Appropriation Date</th>
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(PWZ . 110891)