

# BID AWARD SUMMARY

LETTING DATE: (June 9, 2020)

**PROJECT:** Rushmore Plaza Furniture and Furnishings Project No. 2452  
**RECOMMENDATION:** Approve award of total bid for Rushmore Plaza Furniture and Furnishings Bid Package 1, 2, 3, 4, 5, and 6 for Rushmore Plaza Civic Center Expansion, Project No. 2452 June 9, 2020 to the lowest responsive bidder, Canfield Business Interiors in the amount of \$374,910.71 at July 6, 2020 Council Meeting.

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## BIDDER'S SUMMARY

### Vendors

### TOTAL BID PACKAGES 1-6

D Hospitality \$255,994.85 (bid package 7 was \$17,062.55)  
Canfield Business Interiors \$374,910.71 (no bid submitted for package 7)

Staff determined that D Hospitality's bids for Packages 1-7 were non-responsive for two reasons: their bid prices did not include shipping or installation, as required in the bid, and they did not provide a bid bond. Therefore, we are recommending that the City Council award Canfield Business Interiors for Bid Packages 1, 2, 3, 4, 5, and 6 as the lowest responsive bidder for each bid package.

The invitation for bids was separated into various bid packages in the hopes of soliciting more bidders and providing more flexibility to potential bidders and to the City. However, since one bidder submitted the lowest responsive bid for six bid packages, City staff are recommending that the City combine the bids into one contract for both parties to better manage the contract.

City staff recommends awarding this project to Canfield Business Interiors for a total bid amount of \$374,910.71 based on unit pricing with the following appropriation:

FUNDING SOURCE	TOTAL	Vision
ADVERTISING AUTHORITY	\$500,000.00	\$500,000.00
ENGINEER'S ESTIMATE	\$500,000.00	\$500,000.00

### APPROPRIATION DATA:

FUNDING SOURCE	TOTAL	Vision
COST CENTER		0134
LINE ITEM		4380
FUNDING CENTER		107
BID AMOUNT	\$374,910.71	\$374,910.71

**PROJECT MANAGER:** Tracy Heitsch **DATE:** 7/2/20  
(Project Manager's Name)