

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**Tuesday May 26, 2020**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Darren Haar, President; Rod Pettigrew, Vice President; Shawn Gab, Secretary (by phone); Michelle Thomson, Member (by phone); and David Gustafson, Member (by phone)

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Chris Deitz, Airport Operations; Lindsey Martin, Airport Administration; and Rod Senn, KLJ

OTHERS PRESENT BY PHONE: Carla Cushman, Assistant City Attorney; Becky Drury, City Council Liaison; Nathan Thompson, Rapid City Journal; Dr. Bert Corwin; Dr. Robert Allen; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; and two others that were not named

**ADOPTION OF AGENDA**

Motion to approve agenda as presented made by Gab, second by Pettigrew, roll call for motion unanimous, motion carried.

**GENERAL PUBLIC COMMENT**

Dr. Robert Allen asked if there was a date set for implementing the lease changes and whether a public hearing would be held. Dame stated staff intends to present this information to the Board by the June 23, 2020 meeting. The public hearings were held February 25, 2020. Staff have held individual meetings with most of the tenants.

**CONSENT ITEMS**

Pettigrew requested the removal of item 2) AP052620-02 Approve KLJ Task Order 2020-1 for 2020 Pavement Maintenance Design and Bidding Services, Project #20-5296, in an amount not to exceed \$25,000.00. Motion to approve consent items 1 and 3-5 made by Pettigrew, second by Thomson, roll call for motion unanimous, motion carried.

- 1) AP052620-01 Approve award of total bid for Runway 14-32 Holding Position Relocation, Project 19-5264 to Muth Electric, Inc. in the amount of \$397,809.20 to include the Base Bid and Add Alternate No. 1.
- 3) AP052620-03 Authorize Staff to Purchase a 2020 Tennant T16 Floor Scrubber from Tennant Sales and Service Company, using Minnesota state contract #964.713 S-871(5), in the amount of \$33,316.42 (Continued at April 14, 2020 Meeting).
- 4) AP052620-04 Approve Addendum #1 to the Airport SASO Ground Lease Agreement with Dale Aviation by reducing the lease space by 5,775 square feet of unimproved area for 3875 Airport Road.
- 5) AP052620-05 Approve Addendum #1 to the Airport SASO Ground Lease Agreement with Rapid Fuel, LLC by reducing the lease space by 4,468 square feet of unimproved area for 3865 and 3900 Airport Road.

Motion to approve item 2) AP052620-02 Approve KLJ Task Order 2020-1 for 2020 Pavement Maintenance Design and Bidding Services, Project #20-5296, in an amount not to exceed \$25,000.00 made by Pettigrew, second by Gab, roll call for motion unanimous, motion carried.

### **DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

Haar asked how enplanements are and what additional steps are being taken. Dame stated they are improving but are down 85% over last year. RAP is seeing a 5% improvement compared to nationwide enplanement numbers. Staff have ordered an ionizer for another level of sterilization. Additional cleaning is continuing in the terminal.

Dame indicated there have been issues with the new escalators and that the technicians are working on them. The old escalator has been removed and flooring work has begun. The Airport has received a supplemental grant for the replacement of jet bridges. Dame was notified this morning that they have approved funding for a third jet bridge. The bid award will be brought forth at the next Board meeting.

### **ADJOURNMENT**

At 9:19 am Pettigrew, made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

Shawn Gab  
Board Secretary