System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application. All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

RAPID CITY, CITY OF

Information current from SAM.gov as of: 05/03/2020
DUNS (includes DUNS+4): 057222119
Employer Identification Number (EIN): 466000380
Organization legal name: RAPID CITY, CITY OF
Organization (doing business as) name:
Mailing address: 300 6TH STREET RAPID CITY, SD 57701-2724
Physical address: 300 6TH ST RAPID CITY, SD 57701-5034
Is your organization delinquent on any federal debt? No
SAM.gov registration status: Active as of 2020-03-06 00:00:00.000 GMT

Applicant information

Please provide the following additional information about the applicant.
Applicant name
RAPID CITY FIRE DEPARTMENT

Main address of location impacted by this grant
Main address 1
10 MAIN STREET
City
RAPID CITY
State/territory
SD
Zip code
57701
Zip extension
0000

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?
PENNINGTON COUNTY

**Applicant characteristics**

The SAFER (Staffing for Adequate Fire and Emergency Response) program intends to improve local fire departments’ staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced staffing, grantees should see a reduction in response times and an increase in the number of trained personnel assembled at the incident scene. Grant funds are available in two activities: Hiring Firefighters and Recruitment and Retention of Volunteer Firefighters. Please review the Notice of Funding Opportunity for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type
Fire Department/Fire District
What kind of organization do you represent?
All Paid/Career
Which activity are you applying for?
Hiring of Firefighters

**Operating budget**

What was your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) related to fire-related programs and emergency response for the current (at time of application) fiscal year, as well as the previous three fiscal years?

Current Fiscal Year (i.e., 2020)

<table>
<thead>
<tr>
<th>Fiscal Year Operating budget</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$11,766,763.00</td>
</tr>
<tr>
<td>2019</td>
<td>$11,484,322.00</td>
</tr>
</tbody>
</table>
Fiscal Year Operating budget

<table>
<thead>
<tr>
<th>Year</th>
<th>Operating budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$11,040,378.00</td>
</tr>
<tr>
<td>2017</td>
<td>$10,443,701.00</td>
</tr>
</tbody>
</table>

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)?

86

Does your department have any rainy day reserves, emergency funds, or capital outlay?

Yes

What is the total amount currently set aside?

300,000

Describe the planned purpose of this fund.

This fund is termed the "Wildland Fund". This fund is furnished by the Department's deployments to wildland fires around the country. The purpose of this fund in to pay the hire-back, overtime, and expenses incurred by crews deployed to wildland, USAR, Water Rescue, and Hazardous Materials incidents until the Department receives reimbursement for it's operations.

What percentage of the declared operating budget is derived from the following 2020

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>75</td>
</tr>
<tr>
<td>Bond issues</td>
<td>0</td>
</tr>
<tr>
<td>EMS billing</td>
<td>19</td>
</tr>
<tr>
<td>Grants</td>
<td>5</td>
</tr>
<tr>
<td>Donations</td>
<td>0</td>
</tr>
<tr>
<td>Fund drives</td>
<td>0</td>
</tr>
<tr>
<td>Fee for service</td>
<td>1</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
</tr>
</tbody>
</table>

Describe your financial need to include descriptions of the following:

- Income vs. expense breakdown of the current annual budget
- Budget shortfalls and the inability to address financial needs without federal assistance
- Actions taken to obtain funding elsewhere (i.e. state assistance programs or other grant programs)
- How your critical functions are affected without this funding

The Rapid City Fire Department has seen a significant decrease in the amount of budget increases. From 2017 to 2018 the department was given a 4.5% increase, in the following budget cycle from 2018 to 2019 this was dropped to 3.8%, and from 2019 to 2020 the increase as 2.8%. With the annual inflation rate just under 2% and the cost of living adjustments ranging from 2.5% to 3.5%, the department is losing its ability to stay ahead of cost. With each year, the department is narrowing its spending items to accommodate the decreasing available funding. Most areas of necessary spending have increasing expenditures from year to year: wages and benefits which requires 86% of the annual budget, station upkeep and utilities which requires 6%, and vehicle fueling and maintenance consumes 3% of the annual budget are the most obvious. The remaining 5%
is split among training, PPE, and communications. RCFD has less than 1% of the budget for discretionary spending. The budget for the department is based off of tax income, with a significant amount derived through sales tax income. With the impact of the COVID-19 pandemic, sales tax income is seeing a severe decrease due to people staying home. The City of Rapid City requested all city functions to cut their budget from 15% to 30%. The Department was tasked with the low end 15% cut. However, even this decreased amount took all available budget and cut into the personnel costs. 86% of the budget is for personnel. The city is assisting by buying out senior fire personnel in order to remove the highest paid personnel. This has eased the financial issues somewhat, but has dropped the department staffing to less than minimum needed for daily operations. The Department has pulled administrative members back to operations, but this still leaves staffing falling short. The City has enacted a hiring freeze for increasing the size of the workforce, but if funding can be found, the department can return to approved staffing levels. Wages and benefits categories rely on turnover to keep the rise at a nominal rate. A 25 year firefighter has a significant impact on the budget when they retire, as the budget can accept a new position to replace the firefighter and have room for needed pay raises and increases in benefit costs. This was an efficient way for the department to operate in the past as turnover was consistent. However, in recent realignment of South Dakota retirement criteria, firefighters will be required to work 5 to 10 years longer to reach retirement. This causes a two-fold impact to the budget; turnover will become less frequent, and more firefighters will reach higher and top wages in their career. This moves the Department’s ability to gain a foot-hold and position for an increase in staffing farther into the future. RCFD looked at the option of decreasing the number of firefighters allowed to place vacation or holidays on a given shift, however, in attempting this there were not enough openings for all current employees to be able to use their shifts off in the year. This would be further complicated by the lengthening careers. At 14 years of service, the firefighter receives 9 vacation shifts in addition to the 9 Kelly days. This will cause a strain on the current system as it has been counted that only 26 duty days per shift. The only remaining way to secure additional manning will be with an operational force change. The department would either have to add a station – which at current growth is a minimum of 7 years into the future, or reduce its service delivery by halting EMS transport, or losing responsibility for airport operations. Neither of the last two options are available as there is no EMS company available to come into area and perform at the desired level of service which RCFD has grown to provide; and Rapid City Regional Airport has entered a long-duration contract with the City of Rapid City for ARFF coverage by RCFD personnel. RCFD is under the response standards in NFPA 1710 – Career Fire Department with Aerial apparatus. RCFD’s issue with accomplishing this standard falls under the ability to have four people on the first arriving firefighting apparatus. The engine with the slowest response area is located in the largest residential area of the city. This is the reason for the low incident number is that there are fewer businesses in this area. However, this engine sees the largest night time population increase as people end the work day and return home. At this time, the least busy engine each day in the city has only 3 people assigned to it. This is due to an operational change in which the Department entered four-person staffing of fire apparatus. RCFD had utilized 3 person staffing, but as calls for service increased and stations needed to be relocated, the ability to bring sufficient staffing to an incident was stretched beyond the realm of an acceptable risk. RCFD was able
reorganize its daily staffing to fill all but one engine with 4 person staffing. This was facilitated by changing an aerial from a dry-aerial to one having a pump which allowed the department to take an engine off-line and redistribute the crew. This left the department one person short per shift, it was determined that the least busy engine would be an acceptable place for the three person crew until the manpower issue could be resolved. When this engine is part of a structure fire response, the Battalion Chief/Shift Supervisor must request an additional unit to meet the NFPA 1710 (2020) standard. In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?
No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?
No
This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?
No

Applicant and community trends

Please provide the following additional information about the applicant.

<table>
<thead>
<tr>
<th>Injuries and fatalities</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?</td>
<td>7</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?</td>
<td>4</td>
<td>5</td>
<td>5</td>
</tr>
</tbody>
</table>

How many frontline vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.

Filled riding positions
The number of filled riding positions must be equal or less than the number of frontline apparatus multiplied by the number of available riding positions.
<table>
<thead>
<tr>
<th>Type or class of vehicles</th>
<th>Number of frontline apparatus</th>
<th>Number of reserve apparatus</th>
<th>Number of seated riding positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.</td>
<td>6</td>
<td>4</td>
<td>24</td>
</tr>
<tr>
<td>Ambulances for transport and/or emergency response.</td>
<td>10</td>
<td>3</td>
<td>28</td>
</tr>
<tr>
<td>Tankers or tenders (water capacity of 1,000 gallons or more).</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.</td>
<td>2</td>
<td>4</td>
<td>7</td>
</tr>
<tr>
<td>Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.</td>
<td>7</td>
<td>3</td>
<td>21</td>
</tr>
<tr>
<td>Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.</td>
<td>4</td>
<td>4</td>
<td>16</td>
</tr>
<tr>
<td>Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.</td>
<td>6</td>
<td>1</td>
<td>6</td>
</tr>
</tbody>
</table>

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume?  
No

**Community description**

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served  
**City**  
What type of community does your organization serve?  
**Urban**  
What is the square mileage of your first due response zone/jurisdiction served?
What percentage of your primary response area is protected by hydrants?

What percentage of your primary response area is for the following:

<table>
<thead>
<tr>
<th>Percentage (must sum to 100%)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture, wildland, open space, or undeveloped properties</td>
<td>10</td>
</tr>
<tr>
<td>Commercial and industrial purposes</td>
<td>25</td>
</tr>
<tr>
<td>Residential purposes</td>
<td>65</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

What is the permanent resident population of your first due response zone/jurisdiction served?

75000

Do you have a seasonal increase in population?

Yes

What is your seasonal increase in population?

200000

Please describe your organization and/or community that you serve.

The Rapid City Fire Department is a career based organization which operates as the primary fire suppression and EMS provider for the 75,000 people of Rapid City and offers automatic and mutual aid to another 20,000 people in the adjacent communities. In 2019, the department responded to over 18,000 calls for service. The number of calls has risen at a steady rate of about 8-10% each year. The department operates with a uniformed presence of 144 firefighters working three shifts providing 24 – 7 – 365 coverage. The department has four divisions to fulfill its mission of: Prepare, Prevent, and Protect. Training, Fire and Life Safety, Fire Operations, and EMS Operations work with department personnel and the public to create a cohesive message to reduce risk and enhance response to emergencies. Along with suppression of structural fires, RCFD provides response to wildland fires, ARFF incidents, Technical Rescue (water, high and low angle, ice, and extrication), Heavy Rescue (trench, collapse, and USAR), Hazardous Materials Response (decontamination, technician and specialist), and participant support in Type 1 and Type 2 Incident Management Teams. Rapid City Fire Department’s EMS division’s area of responsibility extend far beyond the city’s defined borders. The EMS division responds as initial medical transport agency to an area of 10 to 40 miles in each direction from the city. In addition, RCFD EMS responds as the primary Advanced Life Support assistance to three BLS ambulance services outside of the primary response area. Rapid City Fire Department is the long distance patient transfer (up to 650 mile) agency for Monument Health Care and other health care facilities in the city. RCFD EMS provides Critical Care transport, Tactical EMS personnel, Special Pathogen and Hazardous Chemical patient care and transport, and the only Bariatric patient transport capability within the state. Rapid City is the economic, business, and medical hub for western South Dakota and the Black Hills. Rapid City claims a permanent population of 75,000 with a workday population of 90,000 and a weekend population over 100,000. Along with the critical infrastructure described above, the city boasts over 4000 hotel rooms, four major shopping centers, a rejuvenated downtown district with weekly gatherings, unique parks and hiking trails in the city, and serving as the gateway to the Black Hills, which is home to Mount Rushmore. Rapid City is centered among eight national monuments and
state/national parks. It is over 300 miles in any direction before encountering a municipality of equal size and capabilities. This leaves Rapid City as a cultural and economic center for business and social events. Rapid City is home to the Black Hills Stock Show and Rodeo, one of the largest events of its kind in the United States, at one time only surpassed by the Houston Stock Show. During the annual Sturgis Motorcycle Rally, Rapid City is a large partner in hosting events and locations for people to find rooms and dining locations. The Black Hills are a well-known spiritual center for numerous Indigenous Americans such as the Cheyenne, Lakota, Blackfoot, and other plains tribes. This brings them to Rapid City for large events such as the Black Hills Pow Wow, Lakota Invitational Basketball Tournament, and rotational location for the Indian National Finals Rodeo.

**Call volume**

**Summary**

Summary of responses per year by category. Enter whole numbers only. If you have no calls for any of the categories, enter 0.

<table>
<thead>
<tr>
<th>Summary of responses per year per category</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire - NFIRS Series 100</td>
<td>388</td>
<td>338</td>
<td>415</td>
</tr>
<tr>
<td>Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200</td>
<td>19</td>
<td>16</td>
<td>18</td>
</tr>
<tr>
<td>Rescue &amp; Emergency Medical Service Incident - NFIRS Series 300</td>
<td>13313</td>
<td>13487</td>
<td>13487</td>
</tr>
<tr>
<td>Hazardous Condition (No Fire) - NFIRS Series 400</td>
<td>201</td>
<td>213</td>
<td>183</td>
</tr>
<tr>
<td>Service Call - NFIRS Series 500</td>
<td>2404</td>
<td>1865</td>
<td>1455</td>
</tr>
<tr>
<td>Good Intent Call - NFIRS Series 600</td>
<td>1046</td>
<td>987</td>
<td>981</td>
</tr>
<tr>
<td>False Alarm &amp; Falls Call - NFIRS Series 700</td>
<td>924</td>
<td>903</td>
<td>757</td>
</tr>
<tr>
<td>Severe Weather &amp; Natural Disaster - NFIRS Series 800</td>
<td>3</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>Special Incident Type - NFIRS Series 900</td>
<td>20</td>
<td>25</td>
<td>41</td>
</tr>
<tr>
<td>Total</td>
<td>18318</td>
<td>17838</td>
<td>17339</td>
</tr>
</tbody>
</table>

**Fire**

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

<table>
<thead>
<tr>
<th>How many responses per year per category?</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;Structure Fire&quot; (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)</td>
<td>259</td>
<td>218</td>
<td>261</td>
</tr>
<tr>
<td>&quot;Vehicle Fire&quot; (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)</td>
<td>39</td>
<td>39</td>
<td>34</td>
</tr>
<tr>
<td>&quot;Vegetation Fire&quot; (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)</td>
<td>24</td>
<td>14</td>
<td>37</td>
</tr>
<tr>
<td>Total</td>
<td>322</td>
<td>271</td>
<td>332</td>
</tr>
</tbody>
</table>
What is the total acreage of all vegetation fires? Enter whole numbers only. If you have no vegetation fires, enter 0.

Total acreage per year 2019 2018 2017
Total acreage of all vegetation fires 8 6 10

Rescue and emergency medical service incidents

How many responses per year per category? 2019 2018 2017
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324) 667 663 824
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352) 4 2 2
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381) 260 367 153
EMS-BLS Response Calls 5277 5317 5418
EMS-ALS Response Calls 4391 4830 4428
EMS-BLS Scheduled Transports 86 104 115
EMS-ALS Scheduled Transports 173 209 257
Community Paramedic Response Calls 1647 469 389
Total 12505 11961 11586

Mutual and automatic aid

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

How many responses per year per category? 2019 2018 2017
Amount of times the organization received Mutual Aid 0 16 37
Amount of times the organization received Automatic Aid 6 20 2
Amount of times the organization provided Mutual Aid 28 45 65
Amount of times the organization provided Automatic Aid 26 32 36
Of the Mutual and Automatic Aid responses, amount that were structure fires 4 13 22
Total 64 126 162

Grant request details

Instructions
You can add the positions you are requesting by using the add buttons below. Include all positions in a single item. Please answer all the questions for the overall Hiring activity as well as the required information for the requested positions.
Grand total: $1,128,114.00

Program area: Hiring of firefighters

Total requested for Hiring of Firefighters activity: $1,128,114.00

Firefighter Position

How many full-time firefighter positions are you requesting? "Full-time" is considered 2,080 hours or more worked per year and entitles the employee to receive benefits earned by the other full-time employees in the organization. "Part-time" positions are less than 2,080 hours per year. Often part-time employees do not earn benefits or do not earn them at the same rate or level as full-time employees.

Number of firefighters

6

What are the current usual annual costs of a first-year (i.e entry-level) firefighter in your department? "Usual annual costs" include the base salary (exclusive of non-FLSA overtime) and the standard benefits package (including the average health cost, dental, vision, FICA, life insurance, retirement/pension, etc.) offered by the fire departments to first-year (i.e., entry-level) firefighters. To get the “average” health care costs, average the annual cost among various health insurance plans offered (i.e., self only, family, etc). Do not use figures that assume all employees will select self or family coverage.

Annual salary

$48,210.00

Annual benefits

$14,463.00

Total per firefighter

$62,673.00

What benefits are included in the standard benefits package your department provides to first-year firefighters? You must provide details on the dollar amounts or percentages for each benefit being provided (health costs (family, employee only, employee plus one), dental, vision, FICA, life insurance, retirement/pension, etc.). Note: Failure to provide this information may result in reductions to the requested amounts.

Benefits funded
In addition to the salary the firefighter receives: 1. Health Insurance - Rapid City will pay for the 100% employee and will charge 216.00 for one dependant and 445.00 for 2-3 dependants and 512 for 4 or more dependants (monthly) 2. Dental Insurance - each employee is required dental insurance, current price on city plan is 32.00 each month for the employee, 64.00 for employee and 1 dependant, and 88.00 for family (monthly) 3. Retirement - mandatory contribution at employee request amount, the city contributes a match up to 8% 4. Life Insurance - life insurance contributions from the employee is about 3.25 each month, may add dependants at 1.00 each 5. FICA - employee contribution will be approx 7% of pay, about 280.00 a month 6. Medicare - employee contributions are approx 86.00 a month 7. Vision - optional, employee only 10.14 a month, 17.74 with one dependant, and 26.35 for family plan 8 SDRS (457) - mandatory enrollment for minimum 90 days, minimum contribution is 12.50 a month with no match

Request total

Yearly total

$376,038.00

3 year total

$1,128,114.00

More Details for Hiring of Firefighters.

Staffing levels

SAFER intends to improve local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced staffing, a SAFER grant recipient's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene.

The following questions are designed to help us understand the staffing changes that have occurred in your department over the past several years and how the grant will assist in improving your staffing levels. The information provided must be a true and accurate depiction of your department on the timelines listed below.

For more information regarding these standards please see the Notice of Funding Opportunity or go to www.nfpa.org/freeaccess

Select the item that best describes the NFPA standard your department is attempting to meet:

**1710 - with aerial**

What is the department's current (at the start of the application period) budgeted operational staffing level? Include all budgeted positions, even if they are not currently filled.

Current budgeted operational staffing level **149**

How many budgeted, but vacant operational positions does your department have at the start of the application period?
Please enter information about your organization's staffing levels in the table below.

<table>
<thead>
<tr>
<th>Staffing levels</th>
<th>Total number of operational career personnel</th>
<th>Number of operational officers</th>
<th>Number of NFPA support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staffing levels at the start of the application period</td>
<td>139</td>
<td>28</td>
<td>0</td>
</tr>
<tr>
<td>Staffing levels at one year prior to the start of the application period</td>
<td>139</td>
<td>28</td>
<td>0</td>
</tr>
<tr>
<td>Staffing levels at two years prior to the start of the application period</td>
<td>139</td>
<td>28</td>
<td>0</td>
</tr>
</tbody>
</table>

If awarded this grant, what will the staffing levels be in your department? These numbers should reflect the staffing levels at the start of the application period plus the number of positions being requested in the application.

Staffing levels at the start of the application period: 139
Number of operational officers: 28
Number of NFPA support: 0

Please provide details on the department's existing staffing model to include the number of shifts, number of positions per shift, chief level officer staffing per shift (i.e., Battalion Chief, District Chief, etc.), and contracted shift hours per week/pay period. If the contracted shift hours included FLSA overtime or Kelly Days, please be sure to include details.

**Rapid City Fire Department operates a three shift rotation - 24 on/48 off schedule. Each shift contains is led by a Battalion Chief/Shift Supervisor, and are 47 personnel per shift.**

- There are 7 stations with an additional station at Rapid City Regional Airport. Operations personnel are designated 53 hours a week with 3 hours FLSA OT each week. Each firefighter receives 9 Kelly days per calendar year which must be used within that year. The department operates 7 front line structural fire response apparatus including 5 pumpers and two aerial apparatus. These resources account for 27 daily riding positions each shift - all 5 engines and 1 aerial carry 4 personnel (1 officer and 3 firefighters). The remaining aerial carries 3 (1 officer and 2 firefighters). Two firefighters (1 officer, 1 firefighter) man ARFF apparatus at the Regional Airport. The remaining 8 personnel staff 4 ambulances. This accounts for 37 positions, the minimum required for each shift, plus the BC/SS, making the minimum 38. The department has 43 personnel assigned to each shift to cover the required minimum and to cover personnel on vacation/holiday.

Does your department utilize part-time paid firefighters?
No

Does your department utilize reserve/relief paid firefighters?
No

**Hiring of firefighters**

Please provide the following additional information regarding your fire department.

**Based on current staffing levels:**
If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you should remove the number of positions filled by overtime from your calculations.

How often does your department meet the NFPA assembly requirements as indicated in the table above for the department's first due response zone/jurisdiction served?

**Often (60 to 79%)**

What is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the department call volume section of your application?

3.7

Do you provide NFPA 1582 annual medical/physical exams?

Yes

If awarded the number of positions requested in this application:

How often do you anticipate that your department will meet the NFPA assembly requirements as indicated in the table above?

**Most of the time (80 to 99%)**

What will be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the department call volume section of your application?

4

Will you provide the new hires with NFPA 1582 entry-level physicals?

Yes

Will the personnel hired meet the minimum EMS training and certification as required by your Authority Having Jurisdiction (AHJ)?

Yes

Is it your department's intent to sustain the awarded positions after the completion of the period of performance?

Yes

Please provide a brief description on how the positions will be sustained.

**The hired positions will be placed into the operations personnel budget. Over the three years of decreasing funding from SAFER, the department will be able to incrementally add the positions to the budget. As the department is required to approve its following year's budget by April of the current year. A three year funding assistance allows for the first year and potentially the second year to be funded with SAFER while the budget is influenced upward to sustain the added personnel. A three year incremental increase allows the department to utilize departing senior firefighter's budgeted wages to cover the initial costs and successively raising the operating budget to accommodate the SAFER added personnel, including wage and benefit increases.**

Describe the department's step-by-step hiring process (application period, written test, physical, approval) and the timeline for each step.

**The department announces application acceptance with a 60 day window within March, April, and May. Accepted applicants will be contacted for a single day written test. This is three weeks after application window closes in order to notify of acceptance for testing and**
time for applicants to arrange travel for the test. Applicants who travel 500 miles and over to test will enter the physical agility test the following day. All others will be scheduled following the 500 mile applicants. Scores will be measured and applicants who pass both written and physical will be scheduled for oral interviews with an interview board made up of an operations officer, battalion chiefs, operations chief, and at least one non-fire based person (often the City's HR personnel). This interview will be held within two weeks of testing completion. Scores will be compiled into a non-sequential hiring list. The hiring list is known to HR and the Fire Chief and Assistant Chiefs, it is not made public for various reasons including to remove any potential of misinterpretation of an applicants potential of being offered a position ahead of any other applicant. The hiring list will remain in effect for 1 to 2 years, the length of time based upon the expected rate of hire for the current test window.

How many recruits can be trained in one academy class?
10

How long after award will the department be able to start a recruit class?
The department will host a recruit class the February following the award announcement.

How often are your recruit classes held?
Recruits may be brought on in separate hiring periods and will serve in Ambulance only positions until the September immediately following the hiring date. Firefighter training is held annually to bring all new hire recruits to the Firefighter 1 and 2 level, with basic Wildland Firefighting and Hazardous Materials Operations level certifications.

Does the department need governing body approval to accept the award and hire the positions?
Yes

Provide details on the timeline needed to accept the grant award.
The department is required to secure governing body approval prior to applying for any grant. In the case of the fire department, the chief will address the city council when requesting the permission to apply for a grant and will request that the council grant the permission to apply and allow the department to accept any awards from the grant. This will all have been performed prior to this application being submitted.

Is your request for hiring firefighters based on a risk analysis, staffing needs analysis, or an Insurance Services Office (ISO) rating?
No

Does your department currently have a policy in place to recruit and hire veterans?
Yes

Please provide a brief description of the policy in place.
Under SDCL 3-3-1, a veteran may request preference for hiring. A veteran meeting the qualifications of SDCL 3-3-1 will be granted an interview with the hiring board. To qualify under 3-3-1, the veteran must be an honorably discharged veteran from a United States Military Branch, be a United States citizen, and have served under the qualifying sections of SDCL 3-3-1. There are few non-qualifying sections in SDCL 3-3-1. This policy does not allow a veteran to qualify for a job which they would not be qualified for without the veteran’s preference. A veteran with loss of sight would not be eligible for a police patrolman position regardless of whether they were a veteran or not as the lack of sight creates an absolute disqualifier for the position

Narrative statements
The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will perform the second phase of the applications’ evaluations by using the narrative statements below to determine the worthiness of the request for an award.

Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. Provide only the information being requested for each element; if you provided information pertaining to the narrative elements elsewhere in the application you must still include it below. Failure to provide the information being requested may result in a lower score or the application not being funded.

**Project description**

Why does the department need the positions requested in this application?
In reviewing its operations against the standards of NFPA 1710 and the last ISO review, RCFD chose to embrace the opportunity to redesign itself in ways to attain the recommendations. In attempting to achieve NFPA 1710 and the ISO report, the department opted to realign it's workforce and move to 4 person staffing of each apparatus. This decreased the number of apparatus needed at a structure fire while still providing the manpower required for the NFPA 1710 standard. The department was able to do this without gaining operational personnel and remaining within the staffing model approved by the City of Rapid City. This was considered to be acceptable as additional firefighter positions were promised. Since the time of this change, the city administration has changed and the promised personnel have been postponed indefinitely. Rather than accomplishing the desired effect of fewer response apparatus, anytime this pumper is dispatched an extra unit must be dispatched as well in order to attain the NFPA 1710 manpower standard. This causes more of the RCFD's response area to have the primary fire apparatus out of position. In requiring the extra apparatus, it draws down the available department ability to respond to a second fire and limiting the department from achieving NFPA 1710 in the accepted time window, if at all. Adding these positions will assure that any location in the RCFD response area can meet NFPA 1710 in a timely fashion and that the department will have sufficient staffing to respond to a second incident and be able to attain NFPA 1710 at that incident as well.

How will the positions requested in this application be used within the department? (e.g., 4th on engine, open a new station, eliminate browned out stations, reduce overtime)?
The additional positions will create a 4 person crew on the last pumper operating with a 4 person crew and fill all shifts to attain the new minimum requirements for a shift. Adding 6 personnel will add two personnel to each shift assuring that all fire apparatus will respond with a 4 person crew. Addition of the positions will raise the daily minimum to 39 from the current 38. At 38 personnel, one pumper each shift is running short with a 3 person staff. The extra personnel will be spread among the 3 shifts. Currently, with retirements without personnel replacement, all 3 shifts are running short and thus, requires overtime hire backs on 80% of it's shifts.

What specific benefits will the requested positions provide to the department and community? The additional positions will assure that all front line fire apparatus are staffed with four qualified firefighters at all times offering better fire coverage to the community. Currently,
RCFD has staffing to keep all but 1 engine at the four person staffing. This will decrease as senior members are being bought out with incentives to leave and open up budget space. The additional firefighters per shift will allow the department to increase minimum shift staffing to a number consistent with the four person manning on all apparatus. A four person engine crew allows the department to attain the 17 personnel required on scene at a structure fire per NFPA 1710. The department was able to do this prior, but when this engine was utilized, it required an additional unit be sent to fulfill the assignment. By assuring the fourth person, this will remove the need for the additional apparatus and leaving that unit to cover it's own area. This will also allow RCFD to have staff to fully respond to a second structure fire occurring at the same time. Assuring a fourth person on all engines also increases the ability to have a paramedic level provider on all engines, assuring advanced life support being able to arrive on a medical incident in a decrease amount of time. With the current 3 person engine company, the ability of the company to perform to its optimal levels is hindered. With a 3 person company, there is only one person exterior of the arriving company to assist an interior search and rescue or simple fire attack. The fourth person would allow this engine to perform in a 2in/2out capacity from its arrival.

Describe how funds awarded through this grant would enhance the department’s ability to protect critical infrastructure within the primary response area.

Rapid City houses critical infrastructure for not only the city and its suburbs, but also throughout the state and five state region and beyond. The full staffed engines would benefit fire and EMS capability of RCFD timing, manpower capability, and expertise in response to incidents at these locations and others. Within the primary response area of Rapid City lies Black Hills Power's primary generators. This company provides power for the region and is also capable of sending power as far away as California, which it has done for several years. Rapid City's water system provides water and sewer services to over 100,000 people in the city and surrounding suburbs. The Magellan Pipeline's Rapid City depot is the storage and distribution site for the Black Hills Region and most of western South Dakota. Monument Health is the only level 2 trauma center and cardiac cath center for over 300 miles in any direction. South Dakota National Guard's Camp Rapid contains joint command and communications capabilities.

Impact on daily operations

Explain how the community and the current firefighters employed by the department are at risk without the positions requested in this application.

Members of the community who live or work in an area covered by a 3 person engine crew are at an increased risk of injury from fire. This is due to the engine company having limited functionality on its initial arrival. A four person engine company can deploy with an interior crew and have two people remain outside to perform as a backup crew to the interior. Without the fourth person, not only are the citizens at risk, but so are the firefighters on the 3 person crew who have to make choices based on not having sufficient back up to perform the operation. The personnel hired to fill the short shifts, will alleviate the overtime glut that the department is enduring. Firefighters performing consistent overtime above the FLSA scheduled OT are not allowing themselves the time necessary to
rehab and recover. With the extended careers of the new and future firefighters, this time to recover is absolutely essential for a full healthy career. How will that risk be reduced if awarded?

Fully staffed fire apparatus provide sufficient levels of manpower arriving faster to the fire scene allowing the department to initiate an effective fire attack sooner and increasing the survival of potential victims, minimizing the fire damage to property, and limiting the impact on the public from fire operations and the effects of combustion. Faster and more efficient fire attack reduces the exposure to risk of firefighter injury, decreases the needed exertion of the firefighter allowing recovery time to be more beneficial, limits the chances of fire extension within the structure and the chances of extending to exposures, and decreases the financial losses from fire damage and/or personal injury. The addition of just one person to a fire scene can vastly improve the abilities of the fire department in reducing risk of life, reducing property loss, and decreasing time to stabilize an incident. The current environment is asking all personnel to stay at home if any person in their family may be feeling ill. As with all other departments in the country, personnel calling in sick are causing significant issues to the daily shift coverage. The extra personnel requested will also alleviate this issue. Covering for sick personnel and retiring personnel is needed to keep apparatus staffing as safe levels.

Cost benefit

Describe the benefits (i.e. quantifying the anticipated savings and/or efficiencies) the department and community will realize if awarded the positions requested in this application.

Benefits which the department would envision would be in financial savings. All 3 shifts are encountering overtime 75% of the time due to being short staffed. The department would see savings in hiring of firefighters over the paying of OT to the various firefighters being hired back. In simple terms, a new firefighter is paid 48210 a year and costs the city a total of 62673 a year with benefits. missing a firefighter for 75% means hiring a firefighter back at 1.5 times their wage. Using a new firefighter wage in comparison: 48210 x 75% = 36158. 36158 x 1.5 = 54237 which the department is paying out provided that the firefighter hired back is always a new firefighter. However, as the firefighter hired back is rotated through the entire operations section, the median wage of the department would need to be used in this equation. This is 54513. 54513 x 75% = 40885. 40885 x 1.5 = 61327. This leaves only a 1346 difference between the overtime in wage versus the actual cost of a new firefighter. This equates to a cost of 1346 dollars to have a full time firefighter who would allow the shift to have extra manpower the remaining 25% of the year. The general public and department membership will see benefit in having apparatus operating at full manpower to all incidents, primarily fires. The department members will see the relaxing of overtime, which adds to their recovery time after the assigned shift. The extra person will assist in covering incidental absentees (sick, funeral leave, newborn leave).

Additional information

If you have any additional information you would like to include about the department and/or this application in general, please provide below.
Grant request summary

Is your proposed project limited to one or more of the following activities: Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

### Budget summary

#### Object class categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$289,260.00</td>
<td>$289,260.00</td>
<td>$289,260.00</td>
<td>$867,780.00</td>
</tr>
<tr>
<td>Fringe benefits</td>
<td>$86,778.00</td>
<td>$86,778.00</td>
<td>$86,778.00</td>
<td>$260,334.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Contractual</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Construction</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Other</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total direct charges</strong></td>
<td><strong>$376,038.00</strong></td>
<td><strong>$376,038.00</strong></td>
<td><strong>$376,038.00</strong></td>
<td><strong>$1,128,114.00</strong></td>
</tr>
<tr>
<td>Indirect charges</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$376,038.00</strong></td>
<td><strong>$376,038.00</strong></td>
<td><strong>$376,038.00</strong></td>
<td><strong>$1,128,114.00</strong></td>
</tr>
</tbody>
</table>

#### Non-federal resources

- Applicant: $432,443.70
- State: $0.00
- Other sources: $0.00

Remarks

#### Total Federal and Non-federal resources

- Federal resources: $282,028.50 $282,028.50 $131,613.30 $695,670.30
- Non-federal resources: $94,009.50 $94,009.50 $244,424.70 $432,443.70
- **TOTAL**: $376,038.00 $376,038.00 $376,038.00 $1,128,114.00
- Program income: $0.00

Contact information
Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?
No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Jason Culberson
Division Chief

jason.culberson@rgov.org

Primary phone
6053944180
Work

Additional phones
6059395032
Mobile
Fax
6053946754

Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2022, View burden statement

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007
Expiration Date: 02/28/2022

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant
award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013
Expiration Date: 02/28/2022

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

- If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this
commitment providing for the United States to insure or guarantee a loan, the
undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying
Activities," in accordance with its instructions. Submission of this statement is a
prerequisite for making or entering into this transaction imposed by section 1352, title 31,
U.S. Code. Any person who fails to file the required statement shall be subject to a civil
penalty of not less than $10,000 and not more than $100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2022. View burden statement

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013
Expiration Date: 02/28/2022

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is
required when applying for a grant of more than $100,000 and if any funds other than Federal
appropriated funds have been paid or will be paid to any person for influencing or attempting to
influence an officer or employee of any agency, a Member of Congress, an officer or employee
of Congress, or an employee of a Member of Congress in connection with this Federal contract,
grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard
Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further,
the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs
any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects
the accuracy of the information contained in any disclosure form previously filed by the
applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding
Opportunity and that all requested activities are programmatically allowable, technically feasible,
and can be completed within the award's Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and
confirmed the accuracy of all application information submitted. Regardless of intent, the
submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

**Authorized Organizational Representative for the grant**

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

**Authorization to submit application on behalf of applicant organization**

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.