

MINUTES
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
City of Rapid City, South Dakota
Second Floor – Council Chambers
8:30 A.M., May 15, 2020

A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, May 15, 2020 at 8:30 a.m.

The following members were present: Ritchie Nordstrom, Becky Drury, Laura Armstrong, Darla Drew and Greg Strommen; the following members arrived during the course of the meeting: NONE; and the following were absent: None.

Others present included: Finance Officer Pauline Sumption, Deputy Finance Officer Tracy Davis, IT Director Jim Gilbert, Public Works Director Dale Tech, Fire Chief Rod Seals, Assistant Fire Chief Jason Culberson, Community Planning Director Ken Young, Parks and Recreation Director Jeff Biegler, Operations Management Engineer Rod Johnson, City Engineer Ted Johnson and Administrative Coordinator Heidi Weaver.

ADOPTION OF THE AGENDA

Motion was made by Drury, second by Lehmann and carried to adopt agenda.

CONSENT ITEMS -- Items 3 – 7

The following were removed from the Consent Items:

5. No. CIP051520-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP051520-05 – Approve Capital Plan for Parks & Recreation

Motion was made by Drew, second by Drury and carried to approve items 3 – 7 with the exception of items 5 and 6.

3. Approve Minutes for April 17, 2020
4. No. CIP051520-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)
7. No. CIP051520-06 – Approve Capital Plan for Information Technology

END OF CONSENT ITEMS

Nordstrom read in item (No. CIP051520-04) Approve Capital Plan for Fire Vehicles. In response to a question from Drury, Seals said the fire vehicles are in the budget and under contract. He stated they take 12-18 months to build. Motion was made by Drew, second by Lehmann and carried to approve.

Nordstrom read in item (No. CIP051520-05) Approve Capital Plan for Parks & Recreation. In response to a question from Drury, Biegler said the mayor would announce at the May 18, 2020 City Council Meeting that the city pools will remain closed for the summer. Biegler said due to COVID and the city having to adjust the budget, not opening the pools would be a big savings to the general fund. Biegler said other projects were submitted to the mayor for considered postponement. He said if any projects get postponed, those projects would be reprioritized the next year. Motion was made by Drury, second by Drew and carried to approve.

NON-CONSENT ITEMS – Items 8 – 9

Nordstrom read in item (No. CIP051520-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Davis said there was nothing of significance to report. Motion was made by Drew, second by Lehmann and carried to acknowledge the report.

Nordstrom read in item (No. CIP051520-02) Approve Capital Plan for PW Infrastructure. Tech said there are minor changes. They are waiting for the new budget numbers to reprioritize projects. In response to a question from Drury, Tech said the reduction in street work will have the biggest impact in projects getting postponed. He said some projects take years to complete. They want to see all of their money spent so the community is at work completing the projects. Motion was made by Strommen, second by Lehmann and carried to approve.

DISCUSSION ITEMS – Items 10 - 12

Nordstrom read in item (No. CIP051520-07) Approve 2021-2025 Five Year CIP Plan. Nordstrom said there was mention of delaying the votes on the five-year plans. In response to a question from Drew, Sumption said it's not uncommon to approve the plan and adjust it later. The Five Year plans are based on speculation; they are adjusted accordingly every year. It is a constantly evolving plan. Motion was made by Drew, second by Lehmann and carried to approve.

Nordstrom read in item (No. CIP051520-08) Approve 2021-2025 Five Year Government Facilities Plan. Sumption indicated some projects were being adjusted based on the new revenue projections. She went over the projects that were still moving forward this year. She explained there used to be a contingency fund but that is no longer available. Taking away that fund, forced departments to follow through with their projects. Sumption complimented Rod Johnson on moving forward with projects that really needed to be completed. Biegler spoke of the projects that are being completed now and others that are being postponed. Drew supports that adjustments but is disappointed projects are getting pushed further out. Motion was made by Drury, second by Lehmann and carried to approve.

Nordstrom stated the next meeting will be Friday, June 19, 2020 @ 8:30 a.m. / 2nd Floor Council Chambers. Sumption said she would email revenue projections when they are available.

ADJOURN

There being no further business to come before the committee, motion was made by Drury, second by Drew and carried to adjourn the meeting at 9:03 a.m.