

**MOVING PERMIT  
CITY OF RAPID CITY**

300 SIXTH STREET • RAPID CITY, SD 57701  
(605) 394-4120

ID NO: \_\_\_\_\_

PIN NO: \_\_\_\_\_

APPLICATION DATE: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

**PROPERTY INFORMATION**

LOT ADDRESS \_\_\_\_\_  
OWNER NAME \_\_\_\_\_  
& ADDRESS \_\_\_\_\_  
\_\_\_\_\_ TEL \_\_\_\_\_

LEGAL DESC \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ZONED \_\_\_\_\_ ACRES \_\_\_\_\_  
\_\_\_\_\_

SETBACKS \_\_\_\_\_  
EASEMENTS \_\_\_\_\_

ACCESS FROM \_\_\_\_\_  
PERMIT TYPE \_\_\_\_\_

# OF BLDGS \_\_\_\_\_ # OF UNITS \_\_\_\_\_ # OF SQ FT \_\_\_\_\_

PLAN # \_\_\_\_\_ SIDEWALKS? \_\_\_\_\_  
APPEAL # \_\_\_\_\_ DRAINAGE \_\_\_\_\_  
APPEAL # \_\_\_\_\_ BASIN CODE \_\_\_\_\_

TYPE OF CONSTRUCTION \_\_\_\_\_  
OCCUPANCY GROUP/DIV \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_

PVT SEWAGE? \_\_\_\_\_ WATER SRC \_\_\_\_\_  
FLOOD PLAIN? \_\_\_\_\_ FLOOD CODE \_\_\_\_\_ MAP # \_\_\_\_\_  
FLOOD INS? \_\_\_\_\_ EFF YEAR \_\_\_\_\_

**CONTRACTOR INFORMATION**

**FEE INFORMATION**

ESTIMATED COST/ICC VALUE \_\_\_\_\_

**APPLICANT INFORMATION**

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY/STATE \_\_\_\_\_ TEL \_\_\_\_\_

RELATIONSHIP TO PROPERTY:  
 OWNER  CONTRACTOR  OWNERS REPRESENTATIVE

**READ REVERSE BEFORE SIGNING**

\_\_\_\_\_  
SIGNATURE OF APPLICANT DATE

\_\_\_\_\_  
Responsible Party for Payment of All Fees

\_\_\_\_\_  
ISSUED BY DATE

# MOVING PERMIT HOLDER

All provisions of the Laws and Ordinances of the City of Rapid City and the State of South Dakota governing the type of work to be done shall be complied with whether specified herein or not.

The granting of a permit does not presume to give authority to violate, cancel or set aside any part of the provisions of the building code, municipal code or other local law or ordinance regulating the performance of house moving in the City of Rapid City.

No licensed moving contractor or any other person shall move any building or structure over any street or alley without a building permit, if required, and a moving permit. A moving permit shall be obtained only by a licensed moving contractor from the city's Building Official or his or her designee. The building official shall issue the moving permit only after the proper application has been made and proof is furnished that the required fee has been paid to the city's Finance Officer. An application for a moving permit shall state the owner's name, moving contractor's license name and number, the location to be moved from, the location to be moved to, the route to be followed and the building permit number, previously obtained from the city or county to which the house is to be moved, if a building permit is required by law. The fee for a moving permit shall be \$100. Any fees payable to other city departments shall be paid prior to a moving permit being issued. No refunds of moving permit fees shall be authorized. Permits shall be valid for 14 days. No extension shall be made. No person except a licensed moving contractor shall move any buildings within the limits of the city; provided, however, that, any building or structure with a width of 12 feet or less, regardless of its length, and a height of 16 feet or less, and any trailer or similar structure constructed upon wheels, exclusive of mobile homes or manufactured housing, may be moved within the city by persons other than a licensed moving contractor. The mover of any structure, trailer or house trailer shall be liable to the city for damages caused by such moving operations to the paving, curbs, overhead wires or other property of the city. Any person or company not meeting the above requirements may be required to show proof of insurance and/or a public utilities commission authority number. No person shall allow any building or part of a building to stand still in any public street without a valid right-of-way permit issued by the Engineering Division. No person shall allow any building to obstruct any railway except with the consent of the railway company. No person moving any building shall cut down or trim any trees or disturb any shrubbery, flowers, grass or break off any branches of any tree along any street, without the permission of the Superintendent of Parks or adjacent property owner, as the case may be, having ownership of the trees, shrubbery, flowers or grass. It shall be the duty of the moving contractor to notify all owners of overhead wires and other structures that may be affected by the moving of any building, and give such time of notice as shall be ample to make necessary provisions, removals and repairs. The moving contractor shall be responsible for all damages, claims, repairs and other costs occasioned by the pursuit of his or her work due to negligence or otherwise. Any person violating the provisions of this chapter or Chapters 5.44 or 12.16 of this code shall be subject to a fine of not less than \$25 nor more than \$100, or 30 days in jail, or both the fine and imprisonment. The Building Official, in his or her discretion, may refuse to issue a moving permit for the moving of any building or structure to be performed by any moving contractor if the moving contractor has failed to comply with the provisions of any other moving permits. Any moving contractor may appeal the decision of the Building Official to the Common Council.

## Route & Proposed Date/Time:

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----- (City Use Only DO NOT FILL) -----

License #: \_\_\_\_\_

15.08.010 (D) Permits shall be valid for 14 days.  
No extension shall be made.

Building Permit #: \_\_\_\_\_

Location from: \_\_\_\_\_

Permit expiration date: \_\_\_\_\_

Location to: \_\_\_\_\_

Demolition permit required:  Yes  No

\_\_\_\_\_  
**House Moving Contractor**

\_\_\_\_\_  
**Public Works Representative**

\_\_\_\_\_  
**Building Official or designee**

**Approved Date & Time** \_\_\_\_\_

\_\_\_\_\_  
**Special Operations Officer-Final Signature**