

BY – LAWS

BLACK HILLS RETIRED SENIOR VOLUNTEER PROGRAM RAPID CITY, SOUTH DAKOTA AS AMENDED November 4, 2010 and June 8, 2018

ARTICLE I NAME

The name of the program shall be the Black Hills Retired Senior Volunteer Program located in Rapid City, South Dakota.

ARTICLE II PURPOSE

The Corporation of National and Community Service provides grants to qualified agencies and organizations to fund the Retired Senior Volunteer Program for the dual purpose of engaging persons 55 and older in volunteer service to meet critical community needs; and to provide a high quality experience that will enrich the lives of volunteers.

ARTICLE III COOPERATIVE RELATIONSHIP

Black Hills RSVP shall work to maintain cooperative relationships and partnerships with other senior serving organizations with emphasis on sister programs funded through the Corporation of National and Community Service.

ARTICLE IV COMMUNITY ADVISORY GROUP

In accordance with federal regulations, the City of Rapid City (as the sponsor of the Black Hills Retired Senior Volunteer Program) shall maintain a Community Advisory Council.

Section A. Membership

Federal Regulations require that the Black Hills RSVP Community Advisory Council have membership that includes members who are:

- Knowledgeable of human and social needs of the community;
- Competent in the field of community service and volunteerism;
- Capable of helping the sponsor meet its administrative and program responsibilities including project assessment, fund-raising, publicity and programming for impact;
- Interested in and knowledgeable about the capability of older adults; and
- Reflective of the demographics of the service area.

The Community Advisory Council shall be made up of 8 members who collectively meet the above qualifications. The terms of the members shall be for three years, however shorter appointments may be made if necessary to allow for staggered terms so that no more than three members' terms expire in any given year. Vacancies shall be filled for the unexpired term only.

The Rapid City Common Council shall approve all members of the Black Hills RSVP Community Advisory Council.

In addition to the 8 members of the Community Advisory Council, the RSVP Manager and the City of Rapid City Representative shall be non-voting members of the RSVP Advisory Council who may not serve as officers of the Community Advisory Council.

Section B. Duties

The Community Advisory Council members may assist the Black Hills RSVP by:

- Assessing community needs,
- Supporting the development of a service ethic in the community,
- Advising on volunteer recruitment, retention and recognition strategies,
- Linking the project with other community service resources,
- Assisting the project in gaining increased visibility and recognition in the community,
- Advising on how trends in the community are affecting seniors.

The Community Advisory Council shall participate in fund raising and non-federal resource development by seeking and soliciting donations, grants, and/or funding from public or private sources.

Section C. Meetings

Regular meetings of the Community Advisory Council shall be held at least quarterly, at regular intervals. The schedule for regular meetings shall be set by vote of the majority of the Advisory Council at the annual meeting.

Attendance at meetings is required for continued membership. Any member that has 3 unexcused absences may be removed from the Council by a vote of the membership.

One half of the current membership shall constitute a quorum.

Section D. Officers

Officers shall be a Chairman and Vice-Chairman to be elected at the annual meeting of the Community Advisory meeting for a term of one year. The office of Secretary shall be held by the RSVP Secretary/Staff position.

The Executive Committee shall consist of the Chairman, Vice-Chairman, and the presiding officers of any other standing committees which may be established.

ARTICLE VI AMENDMENTS

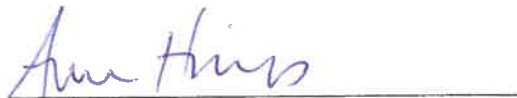
These By-Laws may be amended by a majority vote of the Community Advisory Council at any regular meeting.

Adopted this 8 day of June, 2018

BLACK HILLS RSVP COMMUNITY ADVISORY
COUNCIL


Chair

ATTEST



RSVP Manager