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## **DIRECTOR'S REPORT MAY 2020**

### **COMMUNITY, GOVERNMENTAL, AND INTERLIBRARY RELATIONS:**

The library continued to print 3D mask extenders in coordination with the Fire Department. However, SDSMT printing capabilities far exceed ours and they are filling that demand now. We have begun issuing mask extenders to individual medical professionals as they request them.

The library provided virtual events for community members through social media, including a Digital Peeps Diorama Contest, Storytime Shorts, and Facebook Live Trivia night. These events provided engagement with the community and also promoted the library's services.

### **NEW SERVICES:**

We have begun to issue temporary library accounts, per the policy change from April. Although many individuals have submitted online applications, a good number of those already have accounts. As of May 6, twenty-six unique temporary accounts have been created.

Mobile printing has been popular, with 2,051 pages printed since making that available at the drive thru window on March 26.



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The bulk of my efforts in recent days has been working with our leadership team to define protocols for re-opening the library. Some of those strategies outlined in conjunction with the City Attorney include:

- Having security act as a door 'greeter' to take people's temperatures and limit entries into the facility
  - Capacities will be determined based on reconfigured seating and social distancing needs
  - If fever is indicated, entry will be denied and individual will be provided with information about community COVID resources
- Recommending policy revisions that address the current situation of social distancing
- Marking socially-distant furniture placements, and directional arrows in confined areas (book stacks and hallway)
- Limiting capacity of meeting and study rooms
- Installing plexiglass barriers between the patrons and staff
- Requiring staff to wear face masks in public areas
- Requiring the public to wear face coverings
- Installing additional hand sanitization stations and acquiring cleaning supplies
- Spacing public computers at least 6 feet apart, and removing those that cannot be appropriately spaced
- Encouraging continued use of the drive-thru services
- Posting signs and notices regarding updated policies and the need for social distancing and safe health practices
- Not offering food at events, both for budgetary concerns and to limit audiences

A new MOU draft has been sent to the Genealogy Society; this draft was reviewed by Sam Slocum, our special collections librarian, and the City Attorney, and meets the needs of the library's collections while also maintaining the Society's collections at the library per their wishes. Sam and I had a positive and productive conference call on April 29 with representatives of the Society. They have begun identifying items that are available digitally, and plan to remove those items from their collection; we will update the catalog records for those items to link to the digital resources. The Society's representatives will now take the MOU to their Board for consideration.

## **MEDIA COVERAGE:**

4/3/20, Mayor's Press Conference: [YouTube](#)

4/3/20, KOTA News Coverage: [Rapid City library keeps drive-thru open, extends precautionary measures](#)

4/3/20, KEVN News Coverage: [Rapid City library keeps drive-thru open, extends precautionary measures](#)

4/11/20, Newscenter1 Coverage: [Rapid City Public Library utilizing drive-thru services providing for first responders](#)

4/16/20, KOTA News Coverage: [The Rapid City Public Library is lending a helping hand](#)

4/16/20, KEVN News Coverage: [The Rapid City Public Library is lending a helping hand](#)

4/17/20 KELOLAND News Coverage: Library serves public using drive-thru, virtual services and with makerspace

4/22/20 Live KOTA Noon Show: Self-Help Reader's Advisory

4/23/20 Fox News: [Their doors are closed but their window is open](#)

4/23/20 UK Yahoo News: [Coronavirus mandates may close library doors, but this center is still serving its community, through a window](#)



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