MEMORANDUM

TO: Historic Preservation Commission
   Planning Commission
   City Council

FROM: Sarah Hanzel, Planner III

DATE: May 13, 2020

RE: Proposed amendment to Historic Preservation Commission Membership Requirements

When the procedures for historic review as established in South Dakota Codified Law 11-19A-11.1 were codified in the Rapid City Municipal Code, some modifications to the membership requirements were revised and included in Chapter 17. The membership requirements were revised to ensure representation from stakeholders within historic districts were considered as appointments were made. The current membership ordinance requires three members from downtown, three members from West Boulevard, and three professional members. In monitoring the performance of the membership requirements section, it has proven difficult to administer, particularly when a Commission member moves to a different neighborhood, or gets a different job. The proposed ordinance amendment grants additional flexibility, while maintaining the overall goal of ensuring stakeholder representation. This ordinance amendment also relocates the membership section to Chapter 2, consistent with the City's other volunteer boards and commissions.