MINUTES
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
City of Rapid City, South Dakota
Second Floor – Council Chambers
8:30 A.M., April 17, 2020

A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Friday, April 17, 2020 at 8:30 a.m.

The following members were present: Ritchie Nordstrom; the following members arrived during the course of the meeting: NONE; the following Alderpersons were present by phone: Becky Drury, Laura Armstrong, Darla Drew and Greg Strommen; and the following were absent: None.

Others present included: Finance Officer Pauline Sumption, Deputy Finance Officer Tracy Davis, IT Director Jim Gilbert, Public Works Director Dale Tech, Compliance Specialist Cassie Furchner, Fire Chief Rod Seals, Parks and Recreation Director Jeff Biegler, Operations Management Engineer Rod Johnson, City Engineer Ted Johnson and Administrative Coordinator Heidi Weaver-Norris.

ADOPTION OF THE AGENDA
Motion was made by Drew, second by Drury to adopt agenda. Roll-call vote: those voting aye: Nordstrom, Drury, Armstrong, Drew and Strommen; no: None. Motion carried.

CONSENT ITEMS -- Items 3 – 7
There were no items removed from the Consent Items. Motion was made by Drew, second by Armstrong to approve items 3-7. Roll-call vote: those voting aye: Nordstrom, Drury, Armstrong, Drew and Strommen; no: None. Motion carried.

3. Approve Minutes for February 21, 2020
4. No. CIP041720-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)
5. No. CIP041720-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP041720-05 – Approve Capital Plan for Parks & Recreation
7. No. CIP041720-06 – Approve Capital Plan for Information Technology

NON-CONSENT ITEMS – Items 8 – 9
Nordstrom read in item (No. CIP041720-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Davis said there is a credit on debt service; Other than that, nothing else to mention. Roll-call vote: those voting aye: Nordstrom, Drury, Armstrong, Drew and Strommen; no: None. Motion carried.

Nordstrom read in item (No. CIP041720-02) Approve Capital Plan for PW Infrastructure. Furchner said some projects will need to be adjusted due to the shortage in revenue. Sumption agreed. Tech said his department is continually working with the spreadsheet to make sure projects are within the budget. He asked the board to approve as is so they can review projects and prioritize them and have this ready for the May meeting. In response to a question from Drury, Tech said he will have to look into other CIP funding sources such as water, sewer and drainage to see how they can fund projects. Motion was made by Drury, second by Strommen to approve. Roll-call vote: those voting aye: Nordstrom, Drury, Armstrong, Drew and Strommen; no: None. Motion carried.

DISCUSSION ITEMS – Items 10 - 12
Nordstrom read in this item: Approve 2021-2025 Five Year CIP Plan. Sumption said the updated projections show less revenue in 2020 and the years going forward. Public Works infrastructure is down $1 million in 2020. It is likely that 2021 will need more adjusting. She said this is the best projection as of today. In response to a question from Drew, Sumption said it would be ok to delay the approval until the May CIP meeting. In response to a question from
Drury, Sumption said CIP money can’t be used for maintenance or operation expenses. Motion was made by Drew, second by Armstrong to continue until the next CIP meeting on May 15, 2020. Roll-call vote: those voting aye: Nordstrom, Drury, Armstrong, Drew and Strommen; no: None. Motion carried.

Nordstrom read in this item: Approve 2021-2025 Five Year Government Facilities Plan. Sumption stated this item should be continued as well since the previous item was continued and they go together. Sumption indicated that Rod Johnson has a plan for roofs and air handling in place. Biegler has three projects he is going to wait on. Drew was happy to see The Journey is still included on the facilities plan. Motion was made by Drury, second by Armstrong to continue to the May 15, 2020 CIP meeting. Drury thinks The Journey project should be revisited to be pushed forward. Sumption said some money has been put into their equipment and The Journey is fine with the 5-year plan. She indicated that another department would have to give up one of their projects in order to move The Journey project ahead. Roll-call vote: those voting aye: Nordstrom, Drury, Armstrong, Drew and Strommen; no: None. Motion carried.

Nordstrom stated the next CIP meeting will be Friday, May 15, 2020 @ 8:30 a.m. / 2nd Floor Council Chambers.

**ADJOURN**
There being no further business to come before the committee, motion was made by Drury, second by Armstrong and carried to adjourn the meeting at 8:50 a.m.