MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday March 10, 2020

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Darren Haar, President; Rod Pettigrew, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member; and David Gustafson Member (Thomson and Gustafson arrived after roll was taken)

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Chris Deitz, Airport Operations; Carla Cushman, City Attorney; Becky Drury, Council Liaison; Don Rydstrom, Westjet; Linda Rydstrom, Westjet; Rod Senn, KLJ; Nathan Thompson, Rapid City Journal; Anna Raue, Mount Rushmore Society; Dr. Bert Corwin; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Gab, second by Pettigrew, motion carried.

APPROVE MINUTES
1) AP031020-01 February 11, 2020 – Motion approve minutes as presented made by Gab, second by Pettigrew, motion carried.

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP031020-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Gab, second by Pettigrew, motion carried.

PUBLIC HEARING
Lease with Sprint Spectrum L.P. – Continue to April 14, 2020

CONSENT ITEMS
Motion to approve items 3-5 and 7-9 as they appear on the consent items with the exception of item 6, made by Thomson, second by Pettigrew, motion carried.

3) Lease with Sprint Spectrum L.P. – Continue to April 14, 2020
4) AP031020-03 Approve Change Order 1 – Vertical Circulation Improvements, Project 18-5283, for an increase of $11,807.20
5) AP031020-04 Approve Construction Application – Coca-Cola Bottling Company High Country
7) AP031020-06 Acknowledge ACDBE 2019 Reporting
8) AP031020-07 Authorize Staff to Advertise Bids for Passenger Boarding Bridge Replacement, Project 19-5263
9) AP031020-08 Authorize Staff to Advertise Bids for Runway 14-32 Holding Position Relocation, Project 19-5264

6) AP031020-05 Motion to Approve Award of Bid for High Speed Multi-Tasking Snow Removal Equipment, Project 19-5267, to the lowest responsible bidder, M-B Companies in the amount of $785,836.00 made by Gab, second by Gustafson, motion carried.
DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

7) AP031020-09 2019 Year End Financial Reports – Broom reviewed year-end financials.

8) Board Working Session Dates – A working session will be forth coming. Staff will send a Doodle to coordinate a date.

9) Directors Report – Dame stated he had meetings with several airlines at the Mead & Hunt Air Service conference. The Corona Virus is starting to affect flights. The cleaning contractor, Office Pride, has started additional sanitizing throughout the terminal. The construction project is running behind schedule and the contractor is working on the removal of the elevator shaft. Dame gave kudos to the staff on the signage for wayfinding around the project. KLJ donated a painting by Leon Basler to the Airport and it will be displayed in the hold room. Broom said the job fair was successful. Ten employers signed up and 30-35 prospective employees came out. Staff will consider hosting such an event again in the future. Pettigrew asked what dictates bringing in a second fixed base operator (FBO). He requested staff do some research on the prospect.

ADJOURNMENT
At 9:57 am, Pettigrew made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

Shawn Gab
Secretary