RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
FEBRUARY 25, 2020

Chair of the Board, Gary Brown called the meeting to order at 8:25 a.m. with the following Board members present: Brad Estes (by telecommunication), Charity Doyle. Staff present include: Executive Director, Craig Baltzer; Deputy Director/Finance, Tracy Heitsch; Deputy Director/Events, Jayne Kraemer; and Accounting Clerk, Pat Koerlin. Others present include Mark Lemery with BH Energy.

After review of the meeting agenda, motion was made by Doyle and seconded by Estes to approve the agenda as presented. Upon vote being taken, the motion carried unanimously.

General Public Comment
None

Minutes
Motion was made by Doyle and seconded by Estes to approve the minutes of January 11, meeting as presented. Upon vote being taken, the motion carried unanimously.

Bill List
The 2020 Bill List for February 25, 2020, was audited.

28 AMXS BOOSTER CLUB 643.97
28 BW ANNUAL AWARDS 1032.86
A & B BUSINESS SOLUTIONS INC 1735.98
ACES AND EIGHTS BOOSTER CLUB 366.20
ALSCO INC 1789.82
AMERICAN LEGION POST 303 1430.51
ASHLEY HUNTER 157.50
BLACK HILLS & BADLANDS TOURISM ASSOCIATION 313.00
BLACK HILLS CHEMICAL AND JANITORIAL CO INC 277.12
BORDER STATES ELECTRIC SUPPLY 352.38
BYTESPEED 1080.00
CARBONHOUSE 600.00
CASH-WA DISTRIBUTING COMPANY 20234.92
CBH COOPERATIVE 203.00
CITY OF RAPID CITY 6564.42
COCA-COLA OF THE BLACK HILLS 33327.54
CULLIGAN OF THE BLACK HILLS 240.00
DENNIS SUPPLY 107.58
EASTMAN SOUND & MUSIC 55.00
EVAN SIMS 226.00
GOLDEN WEST TECHNOLOGIES INC 160.00
GRIMM'S PUMP SERVICE INC 175.44
HEARTLAND PAPER CO 744.18
HILLYARD INC. / SIOUX FALLS 732.40
INTERNATIONAL ASSOCIATION OF VENUE MANAGERS 495.00
JARRETT BREUNINGER 468.61
JOAN'S PLANT SERVICE 350.00
JOHNSON BROTHERS OF SD 4345.12
JOHNSON CONTROLS INC 2862.85
KIEFFER SANITATION INC 2454.65
KNECHT HOME CENTER 21.63
M G OIL CO 1083.63
MATHESON TRI-GAS INC 99.37
MENARDS 531.28
MICHELS COMMUNICATIONS CORPORATION 1325.00
NORTH CENTRAL SUPPLY INC 37.00
Motion was made by Estes and seconded by Doyle and carried to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

Liaison Reports

Visit Rapid City - None

RC Council - None

RC Schools - None

Financial Information

Heitsch discussed the working financial papers as of and ending in the month of January 2020 YOY comparison through 2015. Heitsch stated that January of 2019 included 4 days of the BH Stock Show, where in 2020 the BHSS began on January 31. The Paw Patrol show and Hockey games made up the balance of the difference. RPPC was hit with larger overall expenses in January such as insurance premium increases, the Venue Coalition dues, and annual licensing fee for the new Event Booking Software. Discussion followed explaining the importance of the monies spent on Venue Coalition, which help RPPC book shows that we normally would not have access too. Baltzer explained how independent
B market buildings such as ours rely on a company such as this with weekly meetings taking place to keep us apprised on shows and events out on tour. Heitsch discussed the 5 year history of RPCC spending $1.9 Million out of cash on hand to remodel and upgrade Rushmore Hall, as well as install new video boards in the Barnett Arena. Discussion followed. The Board accepts this as information.

**Executive Director’s Update**

Baltzer discussed the new building construction. He explained the technology involved in the new Ice Storage concept at the Energy Plant, in place of stand-alone HVAC in the new arena. Baltzer talked about the decisions that have to be made on the new construction now, and other items that we can put off and look at alternate ideas. Examples include the loading dock area and the slope of the ramp from Lot E to the back of the Barnett. Baltzer said Rod Johnson has been a great help in managing the project. Baltzer discussed how Heitsch is heading up the FF&E portion of the new building. There are multiple samples of furniture on site, as well as precast blocks if the Board would be interested in viewing. Baltzer also discussed the Rush Hockey and their major improvements in their marketing and operations. They are in 4th place in the toughest division of all of the ECHL.

**Miscellaneous**

Mark Lemery with BH Energy attended to discuss the Renewable Energy Agreement Amendment. During 2019, BHE had presented to our Board, their new Renewable Energy Program that includes the construction of a wind farm in SE Wyoming. On November 12, 2019 the Board made a motion to approve the renewable agreement with BHE. Since then, the demand for the renewable program has grown to the point that the program has expanded its capacity and therefore, this amendment was issued to reflect the new capacity and the percentage of the energy to be utilized by the Rushmore Plaza Civic Center. Lemery was present to explain the change and answer any questions. Discussion followed. Motion to approve the Black Hills Energy Renewable Ready Agreement Amendment was made by Estes and seconded by Doyle. Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Doyle and seconded by Brown to adjourn the meeting. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:47 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

___[Signature]
Pat Koeplin, Accounting Clerk

---

Date 3-10-20