2019 CDBG ANNUAL ACTION PLAN

RAPID CITY, SOUTH DAKOTA

PREPARED BY:

Community Development Department
CDBG Program Division
City of Rapid City, SD

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction
The Community Development Block Grant (CDBG) is a flexible program that provides Rapid City with resources to address a wide range of unique community development needs. The City gives priority to activities that benefit low- and moderate-income persons. Activities may also be carried out which aid in the prevention or elimination of slums or blight, or certified activities that meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs. CDBG funds may not be used for activities that do not meet these broad national objectives.

The CDBG ensures that decent, affordable housing is created and preserved, that services to the most vulnerable in our community are implemented, and that public facilities are sustained. In accordance with the Department of Housing and Urban Development’s (HUD) entitlement community requirements, Rapid City prepared a five-year Consolidated Plan in order to implement Federal programs within the community for the period of April 1, 2018, to March 31, 2022. Each year the City of Rapid City creates an Annual Action Plan to address the high-priority housing, public service, community development, and economic development needs of the City, as outlined in Rapid City’s Consolidated Plan and Comprehensive Plan. This Annual Action Plan’s program year runs from April 1, 2019, through March 31, 2020.

Summarize the objectives and outcomes identified in the Plan
The City’s objective is to provide support to the projects and activities that address high-priority needs of low-income people.

The City wishes to reduce homelessness by supporting a rapid re-housing model that transitions people from homelessness or at risk of becoming homeless to permanent, stable housing conditions and self-sufficiency. Pennington County Health and Human Services will transition 40 individuals/households into stable, permanent living solutions while providing intensive case management services.

Funding will be used to assist 150 people in receiving approximately $1.75 million in free medication that they could not otherwise afford. This will help people with mental illnesses function in society, maintain stable living situations, and increase self-sufficiency.
Availability of financing is a barrier to low-income persons in accessing housing. Seven households are expected to access closing cost and/or down-payment assistance to purchase homes through participating in a savings match fund program.

As indicated in the City's Consolidated Plan, many public facilities are housed in older buildings in need of rehabilitation, including accessibility improvements. Black Hills Works will renovate bathrooms in their Fitness Center for greater handicap accessibility.

One owner-occupied household is expected to utilize the Neighborhood Restoration Loan Program in order to remove substandard conditions living conditions.

Contingency funds have been set aside for housing projects that demonstrate the ability to proceed quickly.

See AP-38 Projects Summary for specific details on the projects being funded.

**Evaluation of past performance**

The City continues to fund projects that meet high priority needs identified in the City’s Consolidated and Comprehensive Plans and focuses efforts on addressing homelessness, affordable housing, mental health and substance abuse, removal of accessibility barriers, youth services, counseling, and other public services.

Significant work, including the annexation of land, engineering, and environmental reports, architectural renderings, permits, and planning activities were accomplished for housing projects in FY18. The performance measurement of housing low-income individuals related to that work will mostly be reported in FY19.

Due to a pending eligibility inquiry, rapid re-housing services did not report progress in FY18. The inquiry has been answered, services will resume, and impact results will be reported in FY19. 155 people with mental illness accessed public services, compared to 135 expected. Youth case management services exceeded expectations, with 435 youth receiving services in FY18.

**Summary of Resident Participation Process and consultation process**

The Resident Participation Plan for the CDBG program was updated on July 3, 2017, to meet HUD regulations and the City provides Rapid City residents opportunities to comment on Annual Action Plans, Consolidated Plans, and Consolidated Annual Performance and Evaluation Reports. Reports are published on the City web site and hard copies are displayed in the City administration building, the CDBG Program Division office, the Public Library main office, the General Beadle School satellite library, and the lobby of the Pennington County Housing and Redevelopment Commission office building. Display ads and public notices are run in the Rapid
City Journal and the Native Sun News. Public Comments are accepted during Legal and Finance Committee and City Council meetings where approvals of the plans are discussed. The Community Development department regularly attends and hosts public meetings that allow public discussions in pre-established forums in which the public may be more inclined to participate and provides a variety of audiences the opportunity to provide input.

Summary of public comments
Common Council accepted written and oral comments for reconsideration of funding from one applicant. Common Council approved the Investment Committee’s recommendations and did not fund the project requesting reconsideration.

A summary of the public comments received and action taken is available in the Attachments section of this report under Item 3. Resident Comments Received.

Summary of comments or views not accepted and the reasons for not accepting them
No comments or views were not accepted.

Summary
Rapid City is fortunate to have a very strong collaborative community working diligently to help people without homes and/or with special needs access permanent affordable housing and the supportive services needed for stability. Progress has been made on meeting goals set out in the Consolidated Plan by successfully implementing new initiatives, based on best practices, and focusing in on funding fewer projects with higher dollar amounts in order to make more progress on addressing the highest needs.

Goals set for 2019 have not changed from those adopted in the Consolidated Plan.
Lead & Responsible Agencies

PR-05 Lead & Responsible Agencies – 91.200(b)
Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for the administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
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<tbody>
<tr>
<td>Lead Agency</td>
<td>City of Rapid City</td>
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</tr>
<tr>
<td>CDBG Funds Administrator</td>
<td>City of Rapid City</td>
<td>Community Development Division</td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)
CDBG funds are administered under the Community Development Department by the Community Development Block Grant Program Division.

Consolidated Plan Public Contact Information
Michelle Schuelke
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Email: Michelle.Schuelke@rcgov.org
Consultation

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City’s Comprehensive and Consolidated Plans incorporate the National League of Cities Strengthening Families for Better Outcomes for Children platform to coordinate efforts within the City and facilitate collaboration on high-priority issues. High-priority goals in the plan are based on initiatives begun and prioritized by the community and the Strengthening Families Task Force.

The Community Investment Committee reviews applications for the City’s general funds for Human Services and CDBG grants. The Committee is comprised of members of philanthropic organizations, businesses, and financial institutions.

Pennington County Housing Development Authority’s Annual PHA Plan and the City’s Consolidated and Annual Action Plans are parallel in addressing priority needs.

The John T. Vucurevich Foundation supports efforts addressing mental health and substance abuse, poverty, affordable housing, and basic services including medical and dental care and gathers input from local agencies, government departments, public services, businesses, and the general public. The City works with the steering committees to identify top priority projects and resources to accomplish them.

Rapid City Collective Impact, a program of Black Hills Area Community Foundation, and supported by The John T. Vucurevich Foundation, is a community-supported initiative involving members of local government, nonprofits, faith-based communities, businesses, and grassroots citizens who share the common goal of improving the quality of life in Rapid City. It is comprised of a common agenda, shared measurement systems, mutually reinforcing activities, continuous communication, and a backbone organization support. Modeled after San Antonio’s Haven for Hope, OneHeart, RCCI’s most notable undertaking, is “a place for home & healing” and will provide wrap-around services like mental health services, life-skills, budgeting, and customized housing plans. OneHeart will be located next to the Care Campus and they work
together to reach the shared goal of ending the cycle of addiction and poverty. Together, they provide a continuum of complimentary services.

Care Campus is the culmination of efforts from the 2007 Black Hills Community Needs Assessment, which led to the formation of the Black Hills Mental Health and Substance Abuse collaborative representing nearly 40 area organizations. Care Campus houses 24/7 Crisis Care, the Rapid City Police Department’s Quality of Life Unit, Pennington County Health and Human Services, and Behavior Management Services.

The Rapid City Police Department’s Quality of Life Unit works hand-in-hand with caseworkers in order to provide boots-on-the-ground social work to homeless and vulnerable members of the community. This unit is charged with building relationships with the visible part of the poverty spectrum (street-level homeless, public inebriates, panhandlers, etc.) and connecting them with services, including mental health and housing, they might not otherwise know about. The grant awarded for this initiative was written under the advisory/collaboration with a multidisciplinary team of agencies including Rapid City Collective Impact, Behavioral Management Systems, Center for American Indian Research & Native Studies, Working Against Violence, Inc., The Hope Center, and the Rapid City Police Department Community Advisory Committee.

Pennington County Health and Human Services continues to be an integral component for moving homeless and those at risk of being homeless into stability. Pennington County Health and Human Services provides assistance in securing permanent public and private housing solutions while administering intensive case management.

Pennington County Health and Human Services and Behavior Management Systems have units of transitional housing at the Owens Apartments, located at Quincy and 6th Street. This collaboration provides housing options for those in case management with the agencies.

Through the Simplified Living Program, the City will help facilitate a coordinated effort among housing and service agencies by providing land and securing planning and skilled labor services through local trade schools for the development of housing. The program was developed after community survey results indicated an interest in simplified, affordable housing options.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City participates in the South Dakota Housing for the Homeless Consortium, a statewide organization consisting of service providers, individuals, city/county/state governments, and faith-based organizations all working together to address homelessness through a coordinated
The Consortium believes that housing and other basic human needs should be within everyone's reach in an affordable and dignified manner. Its vision is to empower homeless individuals and families to regain self-sufficiency to the maximum extent possible.

The Consortium works together to develop plans for addressing homeless needs and gaps in service and to access HUD’s Continuum of Care funding. City staff works closely with Rapid City Continuum of Care service providers, organizations, and other interested people who offer programs and services to people who are homeless or at risk of becoming homeless.

Locally, Black Hills Regional Homeless Coalition members represent programs that provide emergency shelter and services, transitional housing and services, and permanent supportive housing. The efforts have resulted in closing the gap between demand and availability of VASH vouchers and increasing awareness of the McKinney-Vento Act. Black Hills Regional Homeless Coalition completes a homeless Point-In-Time count annually and the CDBG office assists in this effort.

The Coalition crafted a strategic plan that provides objectives and goals for ending involuntary homelessness. The Coalition members work with South Dakota Housing for the Homeless Consortium and wish to expand participation from members from the West side of the state.

The City also facilitates housing development exploratory meetings between housing developers, the Department of Veterans Affairs, Rapid City School District, and non-profit agencies for the creation of housing that would meet the needs of special groups including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth.

Additionally, South Dakota implemented a statewide Coordinated Entry System (CES) in 2018 to increase coordination on a state level.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The HMIS data system is used by state and local agencies participating in the Emergency Solutions Grant (ESG) to gather information and evaluate outcomes. The City is working with the state to encourage local agencies in joining the HMIS data system for better data collection on services provided to and utilized by persons experiencing homelessness in the community.
The City of Rapid City does not receive ESG funds; they are managed by South Dakota Housing Development Authority for the state. Therefore, the City does not develop performance standards, evaluate outcomes, or develop funding policies or procedures for the administration of HMIS. However, as an active member of the South Dakota Housing for the Homeless Consortium, the CDBG Program Division is able to provide input on such matters.

The South Dakota Housing for the Homeless Consortium is responsible for implementing and maintains the Homeless Management Information System (HMIS) and the goal is to have all agencies which serve homeless individuals and families utilize HMIS to provide one unified system with accurate and consistent information.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

The Community Development Division consulted with a broad group of nonprofit organizations, service providers, local governments, faith-based, and financial institutions. The below organizations were invited to participate in housing, homeless and fair housing listening sessions for the City.
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<th>No.</th>
<th>Agency/Group/Organization</th>
<th>COMMUNITY HEALTH CENTER OF THE BLACK HILLS, INC.</th>
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<td>1</td>
<td><strong>Agency/Group/Organization Type</strong></td>
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<td>Services-Persons with Disabilities</td>
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<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
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<td>Homeless Needs - Families with children</td>
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<td>Non-Homeless Special Needs</td>
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<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Input was received from the agency’s staff through discussions with Collective Impact committees and one-on-one meetings.</td>
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<td>Outcome: Outreach will improve health care among the homeless.</td>
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<td>Agency/Group/Organization</td>
<td>BLACK HILLS AREA HABITAT FOR HUMANITY</td>
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<td>Services-Fair Housing</td>
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<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
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<td>Public Housing Needs</td>
<td>Public Housing Needs</td>
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<td>Homeless Needs - Chronically homeless</td>
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<td>Homeless Needs - Families with children</td>
<td>Homeless Needs - Families with children</td>
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<td>Homelessness Needs - Veterans</td>
<td>Homelessness Needs - Veterans</td>
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<td>Homelessness Needs - Unaccompanied youth</td>
<td>Homelessness Needs - Unaccompanied youth</td>
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<td>Homelessness Strategy</td>
<td>Homelessness Strategy</td>
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<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>The agency was invited to participate in housing, homeless, and fair housing listening sessions.</td>
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<td>Outcome: The agency provides referrals to the City’s Neighborhood Restoration program and City provides information on the agency’s Home Repair program based on the scope of work requested.</td>
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<td>Communication between Black Hills Area Habitat for Humanity, NeighborWorks Dakota Home Resources, and North Rapid Civic Association resulted in coordinated efforts with projected outcomes to include the completion of eight new single-family owner-occupied homes and 25 home repair projects along with new owner-occupied row homes. Additionally, these coordinated efforts have revitalized a community garden. Additional outcomes will include the completion of a resident-led community plan.</td>
<td>Communication between Black Hills Area Habitat for Humanity, NeighborWorks Dakota Home Resources, and North Rapid Civic Association resulted in coordinated efforts with projected outcomes to include the completion of eight new single-family owner-occupied homes and 25 home repair projects along with new owner-occupied row homes. Additionally, these coordinated efforts have revitalized a community garden. Additional outcomes will include the completion of a resident-led community plan.</td>
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<td><strong>Agency/Group/Organization</strong></td>
<td>WESTERN RESOURCES FOR DISABLED INDEPENDENCE</td>
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</table>
| **Agency/Group/Organization Type** | Services - Housing  
Services-Elderly Persons  
Services-Persons with Disabilities  
Service-Fair Housing  
Regional organization | **What section of the Plan was addressed by Consultation?** |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Non-Homeless Special Needs  
Disabled Needs | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in housing, fair housing, and disabled needs listening sessions with other non-profit housing agencies. Information provided has been included in this plan.  
Outcome: Accessible housing needs were identified and met for clients. |
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<th>4</th>
<th>Agency/Group/Organization</th>
<th>VOLUNTEERS OF AMERICA</th>
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| **Agency/Group/Organization Type** | Services - Housing  
Services-Children  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-Persons with HIV/AIDS  
Services-Victims of Domestic Violence  
Services-Education  
Service-Fair Housing  
Regional organization | |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Homeless Needs - Families with children  
Homeless Needs-Veterans  
Homelessness Strategy  
HOPWA Strategy | |
| **Briefly describe how the Agency/Group/Organization was consulted.** | Agency was asked to participate in listening sessions for housing, homelessness, fair housing, and services for persons with HIV/AIDS. Agency is interested in substance treatment programs and exploring ways to work with the City and other agencies to address affordable housing. Agency currently works with local AIDS/HIV clients.  
Outcome: Increased agency involvement in housing and substance abuse treatment activities. |
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<th>5</th>
<th>Agency/Group/Organization</th>
<th>NEIGHBORWORKS DAKOTA HOME RESOURCES</th>
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| | **Agency/Group/Organization Type** | Housing  
Services-Housing  
Services-Education  
Service-Fair Housing  
Regional organization  
Neighborhood Organization |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Homelessness Strategy  
Market Analysis |
| | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in housing, homeless and fair housing listening sessions with other non-profit housing agencies. Single family homeownership is not a high priority so discussions took place around possible involvement with rental housing, rehabilitation of housing, neighborhood revitalization, and community gardens. Information provided has been included in this plan.  
Outcome: More affordable housing and consideration for rental units. |
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<th>Agency/Group/Organization</th>
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<tr>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
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<td>Services - Housing</td>
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<td></td>
<td>Services-Victims of Domestic Violence</td>
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<td>Services-homeless</td>
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<td>Services-Education</td>
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<td>Service-Fair Housing</td>
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<td>Services - Victims</td>
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<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
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<td>Homeless Needs - Chronically homeless</td>
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<td>Homeless Needs - Families with children</td>
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<td>Homelessness Strategy</td>
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<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Agency was invited to participate in listening sessions for housing, homelessness, fair housing, and services for domestic violence clients. Information has been included in the plan. Outcome: Better coordination for transitioning women to permanent housing.</td>
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<td>7</td>
<td>Agency/Group/Organization</td>
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</table>
|   | Agency/Group/Organization Type | PHA  
Services-Housing  
Services-homeless  
Services-Fair Housing  
Regional organization |
|   | What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Strategy  
Market Analysis |
<p>|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Agency was invited to participate in a housing needs listening session with other non-profit housing agencies. The agency has been invited to participate in John T. Vucurevich Foundation’s New Start Housing Collaborative and Prosperity Initiative meetings. Partnerships with non-profit housing agencies for increasing affordable housing units and difficulties in identifying funds for project managements were discussed. The City will continue to work with the agency to develop plans to sustain affordable housing and make funding available for viable projects. Information provided has been included in the plan. Outcomes: The agency will continue to work with the City to address housing needs in the community. |</p>
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<th>8</th>
<th>Agency/Group/Organization</th>
<th>SOUTH DAKOTA HOUSING DEVELOPMENT AUTHORITY</th>
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| **Agency/Group/Organization Type** | PHA  
  Services-Housing  
  Services-homeless  
  Service-Fair Housing  
  Regional organization  
  Planning organization | |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
  Public Housing Needs  
  Homelessness Strategy | |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to comment on City Consolidated Plan and Annual Action Plan. The City also partnered with the agency on public comment listening sessions for housing needs and the SDHDA Consolidated Plan. Information received has been included in this plan.  
  **Outcome:** Better coordination of services for state-wide and new program development to serve high-priority needs. | |
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<th>9</th>
<th>Agency/Group/Organization</th>
<th>BLACK HILLS SPECIAL SERVICES</th>
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| Agency/Group/Organization Type | Housing  
Services - Housing  
Services-Persons with Disabilities  
Services-Employment  
Service-Fair Housing  
Regional organization |
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Non-Homeless Special Needs  
Anti-poverty Strategy |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Agency was invited to participate in listening sessions for services offered through the various non-profit housing agencies. Agency also participates in New Start Housing Collaborative and Prosperity Initiative meetings. Partnerships with non-profit agencies seeking to provide additional affordable housing were discussed and it is hoped that the agency’s Development Division will participate in additional housing projects. Information provided has been included with this plan.  
Outcome: Additional group homes for persons with developmental disabilities. |
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<th>10</th>
<th><strong>Agency/Group/Organization</strong></th>
<th>WELLSPRING</th>
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|    | **Agency/Group/Organization Type** | Services-Children  
|    |                                    | Services-Education  
|    |                                    | Services-Victims  
|    |                                    | Child Welfare Agency  |
|    | **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs |
|    | **Briefly describe how the Agency/Group/Organization was consulted.** | Agency was invited to participate in listening sessions for housing, fair housing, and youth services with other non-profit housing agencies. The agency helps identify the needs of at-risk youth. Information provided has been included in this plan.  
|    | **What are the anticipated outcomes of the consultation or areas for improved coordination?** | Outcome: More effective communication and coordination with at-risk youth. |
| 11 | **Agency/Group/Organization** | CANYON LAKE SENIOR CENTER |
|    | **Agency/Group/Organization Type** | Services-Elderly Persons |
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
|    |                                    | Public Housing Needs  
|    |                                    | Homelessness Strategy  
|    |                                    | Non-Homeless Special Needs  
|    |                                    | Anti-poverty Strategy  
|    |                                    | Affordable Workforce/Supportive Housing |
|    | **Briefly describe how the Agency/Group/Organization was consulted.** | Agency was invited to participate in listening sessions with other non-profit agencies.  
<p>|    | <strong>What are the anticipated outcomes of the consultation or areas for improved coordination?</strong> | Outcome: Better understanding of senior needs and gaps in services. |</p>
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<th><strong>Agency/Group/Organization</strong></th>
<th><strong>LUTHERAN SOCIAL SERVICES</strong></th>
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<td><strong>Services-Education</strong></td>
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<td><strong>Homelessness Needs - Unaccompanied youth</strong></td>
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<td><strong>Homelessness Strategy</strong></td>
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<td><strong>Non-Homeless Special Needs</strong></td>
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<td><strong>Anti-poverty Strategy</strong></td>
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<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td><strong>Agency was invited to participate in listening sessions for housing, fair housing, poverty, and youth services with other non-profit housing agencies. Housing needs for renovation and additional youth beds were discussed. Information provided has been included in this plan. Outcome: Continue a program that provides housing and counseling for at-risk youth in the legal system.</strong></td>
</tr>
<tr>
<td>13</td>
<td><strong>Agency/Group/Organization</strong></td>
<td><strong>SALVATION ARMY OF THE BLACK HILLS</strong></td>
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</tbody>
</table>
|    | **Agency/Group/Organization Type** | Services - Housing  
Services-Children  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-homeless  
Services - Victims  
Regional organization |
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Non-Homeless Special Needs  
Anti-poverty Strategy |
|    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in a housing, homeless, and other services listening sessions with other non-profit housing agencies. Agency’s knowledge of gaps in services and changing needs is essential and their partnership helps leverage local funds. Information provided has been included in this plan.  
Outcome: Better understanding of homeless needs. |
<table>
<thead>
<tr>
<th>14</th>
<th><strong>Agency/Group/Organization</strong></th>
<th><strong>YOUTH AND FAMILY SERVICES</strong></th>
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</thead>
<tbody>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services-Children</td>
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<td>Services-Education</td>
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<td>Child Welfare Agency</td>
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<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
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<tr>
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<td>Homelessness Strategy</td>
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<td></td>
<td>Non-Homeless Special Needs</td>
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<td>Anti-poverty Strategy</td>
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<tr>
<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Agency was invited to participate in housing, homeless, fair housing, and youth services listening sessions with other non-profit housing agencies.</td>
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<td></td>
<td></td>
<td>The agency is an active participant in affordable housing, youth education, care and family counseling along with Prosperity Initiatives.</td>
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<td>Information provided has been included in this plan.</td>
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<td>Outcome: Increased youth services and alignment with housing agencies.</td>
</tr>
<tr>
<td>15</td>
<td><strong>Agency/Group/Organization</strong></td>
<td><strong>BEHAVIOR MANAGEMENT SYSTEMS</strong></td>
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</tbody>
</table>
|    | **Agency/Group/Organization Type** | Services-Housing  
Service-Persons with Disabilities  
Services-homeless  
Services-Health  
Health Agency |
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Non-Homeless Special Needs  
Anti-poverty Strategy |
|    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in a fair housing and client services listening sessions with other non-profit housing agencies. The agency participates in New Start Housing Collaborative, Prosperity Initiative, and Mental Health and Substance Abuse Collaboration meetings. Information provided has been included in this plan.  
Outcome: Discussions of next phases for OneHeart and improved family support services are being discussed for future projects. |
<table>
<thead>
<tr>
<th>16</th>
<th><strong>Agency/Group/Organization</strong></th>
<th><strong>HOPE CENTER</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Housing</td>
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<tr>
<td></td>
<td></td>
<td>Services - Housing</td>
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<td></td>
<td></td>
<td>Services-homeless</td>
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<td></td>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
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<tr>
<td></td>
<td></td>
<td>Public Housing Needs</td>
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<td></td>
<td></td>
<td>Homeless Needs - Chronically homeless</td>
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<td></td>
<td></td>
<td>Homeless Needs - Families with children</td>
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<td></td>
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<td>Homelessness Needs - Veterans</td>
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<td></td>
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<td>Homelessness Needs - Unaccompanied youth</td>
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<td></td>
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<td>Homelessness Strategy</td>
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<td></td>
<td></td>
<td>Anti-poverty Strategy</td>
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<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Agency was invited to participate in housing, homeless, fair housing, and client services listening sessions with other non-profit housing agencies. The agency participates in New Start Housing Collaborative and Prosperity Initiative meetings. Information provided has been included in this plan. Outcome: Agency is exploring ways they can assist with community case management and coordination of services for persons without homes.</td>
</tr>
<tr>
<td>17</td>
<td><strong>Agency/Group/Organization</strong></td>
<td><strong>CONSUMER CREDIT COUNSELING SERVICES</strong></td>
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</tbody>
</table>
| Agency/Group/Organization Type | Services - Housing  
Services-Education  
Service-Fair Housing  
Education for Financial, Homebuyer, Bankruptcy, Counseling |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Non-Homeless Special Needs  
Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in a housing needs and banking/financing listening sessions with other non-profit housing agencies. Prosperity Initiatives will depend on financial education, counseling, and non-project housing agency participation. Information provided has been included in this plan.  
Outcome: Provide financial workshops for potential housing clients, including those obtaining housing through other non-profit agencies. The agency created a new renting class educating landlords and tenants on rights and responsibilities. |
<table>
<thead>
<tr>
<th>18</th>
<th><strong>Agency/Group/Organization</strong></th>
<th>RAPID CITY AREA SCHOOLS</th>
</tr>
</thead>
</table>
| **Agency/Group/Organization Type** | Services-Children  
Services-homeless  
Services-Education |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Homelessness Strategy  
Non-Homeless Special Needs  
Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in the Collective Impact housing, fair housing, poverty, homelessness, and youth services listening sessions with other non-profit agencies. The Rapid City Area School district and the McKinney-Vento homeless outreach staff serve 500-800 homeless youth a year. Information provided has been included in this plan.  
Outcome: Several schools within the district now offer free lunches in accordance with the Community Eligibility Provision, a non-pricing meal service option for schools in low-income areas. The newly formed summer meal program, made possible by Rapid City Collective Impact, Feeding South Dakota, and Rapid City Area Schools, provided more than 30,000 free breakfast and lunches throughout the city during the summer months. United Way of the Black Hills launched the National Campaign for Grade-Level Reading initiative and the City now offers free public transportation for students. |
<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>SOUTH DAKOTA SCHOOL OF MINES &amp; TECHNOLOGY</th>
</tr>
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<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Education</td>
</tr>
</tbody>
</table>
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Public Housing Needs  
Non-Homeless Special Needs  
Market Analysis  
Economic Development |
<p>| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | School was invited to participate in the Collective Impact housing, fair housing, and youth services listening sessions with other non-profit agencies. Safe, affordable housing for students is important for the success of the school and students. Public/Private partnerships are necessary for meeting the identified needs. Information provided has been included in this plan. Outcome: Students formed a Tiny House Team dedicated to designing tiny homes, particularly for the homeless population, that incorporate recycled materials and passive heating and ventilation systems. |</p>
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<thead>
<tr>
<th>20</th>
<th>Agency/Group/Organization</th>
<th>UNITED WAY OF THE BLACK HILLS</th>
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<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
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<tr>
<td></td>
<td>Services – Housing</td>
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<td>Services-Health</td>
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<td></td>
<td>Services-Children</td>
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<td></td>
<td>Services-Education</td>
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<td></td>
<td>Services-Elderly Persons</td>
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<td>Services-Employment</td>
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<td></td>
<td>Services-Persons with Disabilities</td>
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<td>Services - Victims</td>
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<td></td>
<td>Services-Persons with HIV/AIDS</td>
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<td>Regional organization</td>
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<td></td>
<td>Services-Victims of Domestic Violence</td>
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<td></td>
<td>Planning organization</td>
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<td></td>
<td>Services-Homeless</td>
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<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
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<tr>
<td></td>
<td>Housing Need Assessment</td>
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<td>Public Housing Needs</td>
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<td>Homeless Needs - Chronically homeless</td>
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<td>Homeless Needs - Families with children</td>
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<td>Homelessness Needs - Veterans</td>
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<td>Homelessness Needs - Unaccompanied youth</td>
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<td>Homelessness Strategy</td>
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<td>Non-Homeless Special Needs</td>
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<td>HOPWA Strategy</td>
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<td></td>
<td>Market Analysis</td>
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<td></td>
<td>Anti-poverty Strategy</td>
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<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
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<td>Agency was invited to participate in the Collective Impact session for housing, fair housing, and youth services with other non-profit agencies. Agency also participates in priority, goal setting, and funding discussions to better leverage and coordinate funding for City and United Way projects. Information provided has been included in this plan. Outcome: Better coordination of projects and use and leveraging of funds for community needs is achieved. The agency launched the National Campaign for Grade-Level Reading initiative. The agency is conducting a community needs assessment.</td>
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<tr>
<td>Agency/Group/Organization</td>
<td>JOHN T VUCUREVICH FOUNDATION</td>
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</tbody>
</table>
| **Agency/Group/Organization Type** | Regional organization  
Planning organization  
Business and Civic Leaders  
Foundation |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Non-Homeless Special Needs  
HOPWA Strategy  
Market Analysis  
Economic Development  
Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency conducted the Collective Impact housing session and participates in fair housing, poverty, homelessness, youth services, and other services listening sessions. The Foundation also participates in priority, goal setting, and funding discussions to better leverage and coordinate funding for City, United Way, and John T. Vucurevich projects. The Foundation uses the Collaborations for Change strategy to solve community issues. Information provided has been included in this plan.  
Outcomes: Better coordination of projects and leveraging of funds for community needs is achieved.  
Rapid City Collective Impact, initially housed under the Foundation has begun its third cadre. New Start Housing Collaborative and Prosperity Initiatives were funded by the Foundation. Initiatives like these make greater impact on the community through a shared sense of responsibility. |
<table>
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<tr>
<th>22</th>
<th><strong>Agency/Group/Organization</strong></th>
<th><strong>CATHOLIC SOCIAL SERVICES</strong></th>
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</thead>
<tbody>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services-Children&lt;br&gt;Services-Education&lt;br&gt;Services - Victims&lt;br&gt;Child Welfare Agency&lt;br&gt;Regional organization&lt;br&gt;Planning organization</td>
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<tr>
<td></td>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment&lt;br&gt;Homelessness Strategy&lt;br&gt;Non-Homeless Special Needs&lt;br&gt;Anti-poverty Strategy</td>
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<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Agency was invited to participate in the Collective Impact housing, fair housing, and youth services listening session with other non-profit agencies. The agency also participates in New Start Housing Collaborative, Prosperity Initiative, and Collective Impact meetings. Information provided has been included in this plan.&lt;br&gt;&lt;br&gt;Outcome: They became an anchor agency for the Prosperity Initiative and the lead Prosperity Coach is a Rapid City Collective Impact alumnus. The agency trains and certifies Prosperity Coaches and conducts presentations to make Rapid City “Poverty Informed.”</td>
</tr>
<tr>
<td>23</td>
<td><strong>Agency/Group/Organization</strong></td>
<td><strong>PENNINGTON COUNTY HEALTH &amp; HUMAN SERVICES</strong></td>
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</tbody>
</table>
|    | **Agency/Group/Organization Type** | Services - Housing  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-Persons with HIV/AIDS  
Services-homeless  
Services-Health  
Other government - County |
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Non-Homeless Special Needs  
Anti-poverty Strategy |
|    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in housing, fair housing, and health/education services listening session with other non-profit agencies. The agency also participates in New Start Housing Collaborative and Prosperity Initiative meetings. Information provided has been included in this plan.  
Outcome: The City and County work together to address services and gaps in services. |
<table>
<thead>
<tr>
<th>24</th>
<th><strong>Agency/Group/Organization</strong></th>
<th>PENNINGTON COUNTY CITY/COUNTY ALCOHOL &amp; DRUG PROGRAM</th>
</tr>
</thead>
</table>
|    | **Agency/Group/Organization Type** | Services-Health  
|    |                                | Health Agency  
|    |                                | Other government - County  
|    |                                | Other government - Local |
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
|    |                                | Homeless Needs - Chronically homeless  
|    |                                | Homelessness Needs - Veterans  
|    |                                | Non-Homeless Special Needs  
|    |                                | Anti-poverty Strategy |
|    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in the Collective Impact sessions for housing, homeless, fair housing, and drug/alcohol rehab services with other non-profit housing agencies. Information provided has been included in this plan.  
<p>|    |                                | Outcome: The agency provides updated information regarding gaps in services for substance abuse treatment. |</p>
<table>
<thead>
<tr>
<th>25</th>
<th><strong>Agency/Group/Organization</strong></th>
<th><strong>SOUTH DAKOTA DEPT. OF SOCIAL SERVICES</strong></th>
</tr>
</thead>
</table>
|    | **Agency/Group/Organization Type** | Services - Housing  
Services-Children  
Services-homeless  
Services-Education  
Services - Victims  
Child Welfare Agency  
Other government - State  
Regional organization |
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Non-Homeless Special Needs  
Economic Development  
Anti-poverty Strategy |
|    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in the Collective Impact session for housing, homeless, fair housing, and other client based services listening sessions with other non-profit agencies. Information provided has been included in this plan.  
Outcome: The department’s interactions with families provide great insight into gaps in services and partnerships with other agencies to serve the families. |
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<tr>
<th>Agency/Group/Organization</th>
<th>BLACK HILLS FEDERAL CREDIT UNION</th>
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</thead>
</table>
| Agency/Group/Organization Type | Business and Civic Leaders  
Private Sector Banking/Financing |
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Economic Development  
Anti-poverty Strategy |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Agency was invited to participate in Collective Impact listening session for housing, homeless assessment, fair housing, and financial services. The agency also participates in New Start Housing Collaborative, Prosperity Initiative, and has Collective Impact cadre members on staff. Information provided has been included in this plan.  
Outcome: The Credit Union is able to identify types of credit and housing issues clients are experiencing as well as provide support for projects as a local business. Coordination led to the development of additional youth services in partnership with local businesses, City, and Rapid City Area School employees. |

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>WELLS FARGO BANK</th>
</tr>
</thead>
</table>
| Agency/Group/Organization Type | Business and Civic Leaders  
Private Sector Banking / Financing |
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Economic Development  
Anti-poverty Strategy |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Agency participated in the Collective Impact sessions of housing, homeless assessment, fair housing, and financial services. The bank participates in New Start Housing Collaborative and Prosperity Initiatives. Information provided has been included in this plan.  
Outcome: The Bank is able to identify types of credit and housing issues clients are experiencing as well as provide support for projects as a local business. |
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<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>HAGG DEVELOPMENT INC</th>
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<tbody>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing Business Leaders</td>
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<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis</td>
</tr>
<tr>
<td></td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Agency was invited to provide comments on development of housing for homeless and low-income households along with fair housing. The agency has plans to develop a large subdivision dedicated to multi-level income apartments, single family homes, town homes, and tiny homes in 60-100 acre area. Information provided has been included in this plan. Outcome: Additional low-income and workforce housing.</td>
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<tr>
<td>29</td>
<td>Agency/Group/Organization</td>
<td>CORNERSTONE RESCUE MISSION</td>
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</tbody>
</table>
|    | **Agency/Group/Organization Type** | Housing  
 |   |   | Services - Housing  
 |   |   | Services-Children  
 |   |   | Services-Elderly Persons  
 |   |   | Services-Persons with Disabilities  
 |   |   | Services-Persons with HIV/AIDS  
 |   |   | Services-Victims of Domestic Violence  
 |   |   | Services-homeless  
 |   |   | Services - Victims  
 |    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
 |   |   | Public Housing Needs  
 |   |   | Homeless Needs - Chronically homeless  
 |   |   | Homeless Needs - Families with children  
 |   |   | Homelessness Needs - Veterans  
 |   |   | Homelessness Needs - Unaccompanied youth  
 |   |   | Homelessness Strategy  
 |   |   | Anti-poverty Strategy  
 |    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency was invited to participate in listening sessions for housing, fair housing, homelessness, and poverty with other non-profit housing agencies. Information provided has been included in this plan.  
 |   |   | Outcome: Better understanding of the needs of the homeless and identification of gaps in services.  

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<thead>
<tr>
<th>30</th>
<th><strong>Agency/Group/Organization</strong></th>
<th><strong>STATE HOMELESS CONSORTIUM</strong></th>
</tr>
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<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Housing</td>
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</table>
|    | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Anti-poverty Strategy |
|    | **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Consortium members were invited to participate in the Collective Impact public comment sessions regarding all issues.  
Outcomes: Better coordination of services locally and statewide.  
Increased participation from members on the west side of the state. |

Table 2 – Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting**

We are not aware of any agency types who were not invited to comment.

All agencies/groups/organizations listed in the Consolidated Plan were invited to comment on the 2019 Annual Action Plan.
<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rapid City Housing Affordability Study</td>
<td>John T. Vucurevich Foundation and Black Hills Knowledge Network</td>
<td>The study provides a detailed analysis of local housing gaps and sustainable price points. The report provides quantitative data on which to set goals and priorities. The information was incorporate into the Consolidated Plan.</td>
</tr>
<tr>
<td>Continuum of Care</td>
<td>South Dakota Housing Development Authority</td>
<td>Rapid City agencies participate in the development of the State Continuum of Care Plan. The priorities of addressing and eliminating chronic involuntary homelessness are consistence with the City’s Consolidated Plan.</td>
</tr>
<tr>
<td>Pennington County Public Housing Plan</td>
<td>Pennington County Housing and Redevelopment Commission</td>
<td>The City and Pennington County Housing and Redevelopment Commission communicate about needs, challenges, possible partnerships, and proposed actions. The Pennington County Public Housing Plan is complementary to the City’s Consolidated Plan.</td>
</tr>
<tr>
<td>Rapid City Future Land Use Plan</td>
<td>City of Rapid City</td>
<td>The Rapid City Land Use Plan describes growth areas and projected uses for housing, types of housing, commercial, and retail space which is taken into consideration when developing the Consolidated Plan. The Future Land Use Plan determines housing density.</td>
</tr>
<tr>
<td>Plan Rapid City Comprehensive Plan</td>
<td>City of Rapid City</td>
<td>Plan Rapid City was adopted by City Council on April 21, 2014, and includes many of the housing and public service high-priority goals that were adopted in the Consolidated Plan.</td>
</tr>
<tr>
<td>Name of Plan</td>
<td>Lead Organization</td>
<td>How do the goals of your Strategic Plan overlap with the goals of each plan?</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>--------------------------------------------------------</td>
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</tr>
<tr>
<td>Black Hills Area Community Needs Assessment</td>
<td>United Way of the Black Hills</td>
<td>The United Way of the Black Hills commissioned a Black Hills Area Community Needs Assessment, in partnership with City of Rapid City and other area non-profit agencies in 2011. The high priority issues identified in the Community Needs Assessment for Rapid City are included in the City Consolidated Plan. United Way of the Black Hills is in the process of updating the community needs list through the facilitation of Community Needs Meetings. The City will provide input and utilize the information compiled when determining high-priorities and funding allocations.</td>
</tr>
<tr>
<td>Rapid City Senior Need Assessment and Service Gap Analysis</td>
<td>John T. Vucurevich Foundation</td>
<td>The Rapid City Senior Need Assessment and Service Gap Analysis were published in November 2012 and the City has included many of the identified needs and service gaps in the five-year Consolidated Plan.</td>
</tr>
<tr>
<td>Rapid City Collective Impact</td>
<td>Rapid City Collective Impact and Black Hills Community Foundation</td>
<td>Community leaders and City leadership have partnered for the Rapid City Collective Impact study and plan for action. The study and plan include many of the City high-priority issues and the high-priority issues identified in the Collective Impact plan are included in the Consolidated Plan.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts
Narrative

The City made every effort to gather current information and comments on needs, gaps in service, and new priority issues that affect low-income and special needs populations for the creation of Consolidated Plans and Annual Action Plans. Additionally, the City’s Community Development division attends neighborhood, non-profit, business, service agency, and government meetings to collect comments for consideration in developing plans.

Participation

AP-12 Participation – 91.105, 91.200(c)

Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City provides for and encourages the submission of citizens’ views and proposals regarding the CDBG Program Division. The City provides free grant training sessions for the public to become familiar with CDBG grant requirements and Rapid City’s high-priority goals.

Public notices of trainings, application deadlines, and public comment periods will continue to be published in two local papers, the Rapid City Journal and Native Sun News.

The Investment Committee reviews CDBG applications and makes funding recommendations to the City Council for preliminary approval. There are two opportunities for the public to comment on the preliminary recommendations, at the Legal and Finance meeting and the City Council meeting. There is an additional 30-day public comment period following the preliminary approval. Once the City is notified of entitlement allocations, adjustments are made to the preliminary plan as outlined.

Rather than holding public comment meetings solely on the subject of CDBG, the City has implemented Coffee with Planners, informal public gatherings discussing several relevant topics in one room. Topics include land use, permitting, zoning, code enforcement, public facility improvements, parks, traffic, CDBG, and other related subjects. Participants can rotate to the topics that are most relevant to them. Additionally, the Community Development department gathers public input and suggestions at non-profit board meetings, community service
connection meetings, Neighborhood Watch groups, and town hall forums that help shape strategic plans.

See Citizen Participation Plan
### Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of Comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newspaper Ad</td>
<td>Non-targeted/broad community</td>
<td>Public Notice of available funds, grant training class, and application deadline 08/04/2018 Rapid City Journal</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Newspaper Ad</td>
<td>Minorities Non-Targeted/Broad Community</td>
<td>Public Notice of available funds, grant training class, and application deadline 08/08/2018-08/14/2018 Native Sun News</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Internet Outreach</td>
<td>Minorities Persons with Disabilities Non-Targeted/Broad Community</td>
<td>Broadcast emails for notice of available funds, grant training class, and application deadline 08/08/2018</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Newspaper Ad</td>
<td>Non-targeted/broad community</td>
<td>Public Notice of available funds and application deadline 09/12/2018 Rapid City Journal</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Newspaper Ad</td>
<td>Minorities Non-Targeted/Broad Community</td>
<td>Public Notice of available funds and application deadline 09/12/2018-09/18/2018 Native Sun News</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
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<tr>
<td></td>
<td>Outreach Method</td>
<td>Target Group</td>
<td>Activity Details</td>
<td>Comments Received</td>
<td>Action Status</td>
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</tr>
<tr>
<td>Internet</td>
<td>Outreach</td>
<td>Minorsities</td>
<td>Broadcast emails for notice of available funds and application deadline 09/12/2018</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Outreach</td>
<td>Persons with Disabilities</td>
<td>Non-Targeted/Broad Community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Newspaper Ad</td>
<td>Outreach</td>
<td>Non-targeted/broad community</td>
<td>Public Notice of Comment Period for FY19 CDBG Funds 01/09/2019 Rapid City Journal</td>
<td>No Comments</td>
<td>N/A</td>
</tr>
<tr>
<td>Newspaper Ad</td>
<td>Outreach</td>
<td>Minorities</td>
<td>Public Notice of Comment Period for FY19 CDBG Funds 01/09/2019-01/15/2019 Native Sun News</td>
<td>1 Comment Received - Oaye Luta Okolakiciye (G. Tyon) Reconsider Request for Funding</td>
<td>Comment Accepted</td>
</tr>
<tr>
<td></td>
<td>Outreach</td>
<td>Non-targeted/broad community</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Meeting</td>
<td>Outreach</td>
<td>Non-Targeted/Broad Community</td>
<td>Legal and Finance Meeting Preliminary Approval for FY18 Funds and Final Approval for FY19 Funds 02/13/2019</td>
<td>1 Comment Received - Oaye Luta Okolakiciye (G. Tyon) Reconsider Request for Funding</td>
<td>Comment Accepted</td>
</tr>
</tbody>
</table>

**Annual Action Plan**

OMB Control No: 2506-0117 (exp. 07/31/2015)
Response from outreach resulted in 7 applications for FY18 Reallocation CDBG funds and 12 applications for FY19 CDBG funds.

Comments were received from Gene Tyon, Director of Oaye Luta Okolakicye, requesting reconsideration of funding. He spoke at January 30, 2018, and February 13, 2019, Legal and Finance meetings, and City Council meetings on February 19, 2019 and April 15, 2019. A written comment from Gene Tyon, dated January 23, 2019, was also accepted.

Common Council approved the Investment Committee’s recommendations and did not fund the project requesting reconsideration.
# Expected Resources

**AP-15 Expected Resources – 91.220(c) (1, 2)**

**Introduction**

## Priority Table

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Expected Amount Available Remainder of ConPlan</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
<td>Prior Year Resources: $</td>
</tr>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>450,000</td>
<td>4,900</td>
<td>0</td>
</tr>
</tbody>
</table>

Table 5 – Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Non-profit agencies funded with CDBG dollars are able to leverage other Federal, state, local, and private funds. Organizations’ ability to leverage CDBG funds is a factor taken into consideration as part of the evaluation process but matching funds are not required.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns two abandoned, delinquent tax properties. The lots are available to build affordable housing units on for low- and moderate-income households.
## Annual Goals and Objectives

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CDBG Program Administration &amp; Planning</td>
<td>2018</td>
<td>2022</td>
<td>CDBG Grant Administration and Planning</td>
<td>Rapid City Corporate Limits</td>
<td>CDBG Program Administration and Oversight</td>
<td>CDBG: $90,480</td>
<td>May change depending on HUD allocations</td>
</tr>
<tr>
<td>2</td>
<td>Public Services</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing/Non-Housing Homeless Non-Homeless Non-Housing Special Needs Non-Housing Community Development</td>
<td>Rapid City Corporate Limits</td>
<td>Housing - Rental Assistance Public Service - Rental Public Services - Homeless Prevention - Housing Public Service - Mental Health Treatment/Services</td>
<td>CDBG: $71,800</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted</td>
</tr>
<tr>
<td>3</td>
<td>Economic Development</td>
<td>2018</td>
<td>2022</td>
<td>Non-Housing Community Development</td>
<td>Rapid City Corporate Limits</td>
<td>Economic Development - Individual Deposit Account</td>
<td>CDBG: $30,000</td>
<td>Other: 7 Other</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>4</td>
<td>Public Facilities &amp; Improvements</td>
<td>2018</td>
<td>2022</td>
<td>Homeless Public Facility Rehabilitation</td>
<td>Rapid City Corporate Limits</td>
<td>Public Facilities - Rehabilitation/Renovation</td>
<td>CDBG: $99,688</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 600 Persons Assisted</td>
</tr>
<tr>
<td>5</td>
<td>Housing - Preserve Existing Housing Stock</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Rapid City Corporate Limits</td>
<td>Housing - Rehabilitation of Existing Housing</td>
<td>CDBG: $2,500</td>
<td>Homeowner Housing Rehabilitated: 1 Household Housing Unit</td>
</tr>
<tr>
<td>6</td>
<td>Housing - Increase Affordable Housing Stock</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Rapid City Corporate Limits</td>
<td>Housing - Clearance and Demolition Housing - Rehabilitation of Existing Housing Housing - Acquisition of Existing Housing Units Housing - Production of New Rental Housing Units Housing - Production of New Ownership Homes Public Improvements &amp; Infrastructure - LMI Housing Housing - Group Home</td>
<td>CDBG: $160,432</td>
<td>Homeowner Housing and/or Rental units Added: 4 Household Housing Unit</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary

Annual Action Plan 48

OMB Control No: 2506-0117 (exp. 07/31/2015)
### Goal Descriptions

<table>
<thead>
<tr>
<th>#</th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CDBG Program Administration &amp; Planning</td>
<td>Perform program administration, planning, and grant management.</td>
</tr>
<tr>
<td>2</td>
<td>Public Services</td>
<td>Provide counseling services, early childhood education/child care, services to disabled, homeless prevention- housing, homeless prevention - non-housing, rapid rehousing - rental assistance, mental health treatment/services, substance abuse treatment and prevention, transportation, and youth activities.</td>
</tr>
<tr>
<td>3</td>
<td>Economic Development</td>
<td>Expand opportunities for microenterprise development and create new opportunities and assistance for low-income people to start small businesses or access housing.</td>
</tr>
<tr>
<td>4</td>
<td>Public Facilities &amp; Improvements</td>
<td>Make public facility or emergency shelters/transitional housing improvements, including infrastructure and accessibility upgrades and features.</td>
</tr>
<tr>
<td>5</td>
<td>Housing - Preserve Existing Housing Stock</td>
<td>Rehabilitate owner-occupied or rental properties for housing sustainability and accessibility for low-to-moderate income households.</td>
</tr>
<tr>
<td>6</td>
<td>Housing - Increase Affordable Housing Stock</td>
<td>Increase the stock of affordable housing through land acquisition, structure acquisition, rehabilitation/renovation of existing housing units, and demolition for reconstruction for rental units or ownership units.</td>
</tr>
</tbody>
</table>

Table 7 – Goal Descriptions
Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City estimates that the funded projects will provide affordable housing for:

- 40 extremely low-income families
- 3 low-income families
- 5 moderate-income families
Projects

**AP-35 Projects – 91.220(d)**

**Introduction**

Activities given priority under the Annual Action Plan are those that were identified by community need assessments and the City Consolidated and Comprehensive Plans and Collective Impact assessments. The City Council approved the Community Investment Committee’s recommendations within each funding category of housing, public infrastructure and improvements, and public services to impact the highest priority needs.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Program Planning and Administration</td>
</tr>
<tr>
<td>2</td>
<td>Neighborhood Restoration Loan Program</td>
</tr>
<tr>
<td>3</td>
<td>Contingency Funds for Housing Projects</td>
</tr>
<tr>
<td>4</td>
<td>Public Service for Non-Housing Activity</td>
</tr>
<tr>
<td>5</td>
<td>Public Service- Housing</td>
</tr>
<tr>
<td>6</td>
<td>Economic Development- Housing</td>
</tr>
<tr>
<td>7</td>
<td>Public Facilities- Non-Housing</td>
</tr>
</tbody>
</table>

Table 8 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The CDBG Program Division funds projects that have the greatest ability to perform outcomes. With the highest priorities in mind, the Investment Committee takes a holistic approach in funding decisions and awards projects that demonstrate the greatest ability to perform set outcomes. Allocations are based on identified priority needs, collaborative community efforts, and knowledge of other funding sources received or available to applicants.

Our greatest obstacle in creating and sustaining affordable housing is low household incomes coupled with high development costs. High land costs and a competitive construction environment continue to drive up the cost of construction.
## Projects Summary

### AP-38 Projects Summary

#### Project Summary Information

<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Target Area</th>
<th>Goals Supported</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Description</th>
<th>Target Date</th>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
<th>Location Description</th>
<th>Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Program Planning and Administration</td>
<td>Rapid City Corporate Limits</td>
<td>CDBG Program Administration &amp; Planning</td>
<td>CDBG Program Administration and Oversight</td>
<td>CDBG: $90,480</td>
<td>Planning and administration for the CDBG grant.</td>
<td>3/31/2020</td>
<td>N/A</td>
<td>300 6th St.</td>
<td>Program oversight, audits, and administration.</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Rapid City, SD 57701</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Neighborhood Restoration Loan Program</td>
<td>Rapid City Corporate Limits</td>
<td>Housing - Preserve Existing Housing Stock</td>
<td>Housing - Rehabilitation of Existing Housing</td>
<td>CDBG: $2,500</td>
<td>Rehabilitation of owner-occupied housing for low-income households.</td>
<td>3/31/2020</td>
<td>1 low-income household.</td>
<td>TBD</td>
<td>Rehab of owner-occupied housing to remove substandard conditions.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Affordable Housing Projects</td>
<td></td>
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<tr>
<td>Target Area</td>
<td>Rapid City Corporate Limits</td>
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<tr>
<td>Goals Supported</td>
<td>Housing - Increase Affordable Housing Stock</td>
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<tr>
<td>Needs Addressed</td>
<td>Housing-Production of New Rental Housing Units</td>
<td></td>
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<td></td>
<td>Housing-Production of New ownership Homes</td>
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<td></td>
<td>Housing-Rehabilitation of Existing Housing</td>
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<tr>
<td>Funding</td>
<td>CDBG: $160,432</td>
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</tr>
<tr>
<td>Description</td>
<td>Affordable housing projects. Eligible activities include property acquisition of bare land or land with structures, rehabilitation, renovation, and/or infrastructure. Funds are a contingency for project(s) that demonstrate the ability to proceed quickly.</td>
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</tr>
<tr>
<td>Target Date</td>
<td>3/31/2020</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Create 4 housing units for low-income households.</td>
<td></td>
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</tr>
<tr>
<td>Location Description</td>
<td>TBD</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Affordable housing projects. Eligible activities include property acquisition of bare land or land with structures, rehabilitation, renovation, and/or infrastructure. Funds are a contingency for project(s) that demonstrate the ability to proceed quickly.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Public Service for Non-Housing Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Rapid City Corporate Limits</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Public Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Public Service - Mental Health Treatment/Services</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $46,800</td>
</tr>
<tr>
<td>Description</td>
<td>Mental Health Services</td>
</tr>
<tr>
<td>Target Date</td>
<td>3/31/2020</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>150 clients with severe and persistent mental illness.</td>
</tr>
<tr>
<td>Location Description</td>
<td>111 North St. Rapid City, SD 57701</td>
</tr>
<tr>
<td></td>
<td>350 Elk St. Rapid City, SD 57701</td>
</tr>
<tr>
<td><strong>5</strong></td>
<td><strong>Project Name</strong></td>
</tr>
<tr>
<td>-------</td>
<td>------------------</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td>Rapid City Corporate Limits</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Public Services</td>
</tr>
</tbody>
</table>
| **Needs Addressed** | Public Services - Homeless Prevention - Housing  
Public Service - Rental Assistance Rapid Rehousing |
| **Funding** | CDBG: $25,000 |
| **Description** | Temporary housing assistance for individuals and families at risk of homelessness and/or moving from transitional living arrangements to permanent housing. |
| **Target Date** | 3/31/2020 |
| **Estimate the number and type of families that will benefit from the proposed activities** | 40 homeless or at risk of becoming homeless households. |
| **Location Description** | Scattered sites. |
| **Planned Activities** | Temporary housing assistance through funding security deposit and/or temporary rental assistance not to exceed 3 months for individuals and families at risk of homelessness and/or moving from a transitional living arrangement to permanent housing. |

<table>
<thead>
<tr>
<th><strong>6</strong></th>
<th><strong>Project Name</strong></th>
<th>Economic Development- Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>Rapid City Corporate Limits</td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Economic Development</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Economic Development - Individual Deposit Account</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $30,000</td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Funds will be used as a match for down payment and/or closing costs and administered through an Individual Deposit Account.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>3/31/2020</td>
<td></td>
</tr>
</tbody>
</table>
### Table 9 – Project Summary

<table>
<thead>
<tr>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
<th>4 low-moderate income individuals.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location Description</strong></td>
<td>1010 9th St. #13 Rapid City, SD 57701</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Funding will be used for down payment and/or closing costs for low-income households through Individual Development Accounts (IDA) for the purpose of purchasing homes. CDBG funds will be used as a required match for the IDAs and may range from $2000-$5000 per household.</td>
</tr>
</tbody>
</table>

#### 7

<table>
<thead>
<tr>
<th><strong>Project Name</strong></th>
<th>Public Facilities- Non-Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>Rapid City Corporate Limits</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Public Facilities &amp; Improvements</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Public Facilities - Rehabilitation/Renovation</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $99,687</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Funding to be used to renovate public facilities.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>3/31/2020</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>600 disabled individuals/families.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>1520 Haines Ave. Rapid City, SD 57701</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Funding to be used to renovate the bathrooms in the Black Hills Works Fitness Center to be handicap accessible for showers and toilets.</td>
</tr>
</tbody>
</table>
Geographic Distribution

**AP-50 Geographic Distribution – 91.220(f)**

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All funded activities will benefit persons living with the corporate limits of the City of Rapid City.

**Geographic Distribution**

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rapid City Corporate Limits</td>
<td>100%</td>
</tr>
</tbody>
</table>

Table 10 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

Projects funded and people assisted with CDBG dollars may be located anywhere throughout the corporate limits of Rapid City. Housing for low-income people throughout the City is encouraged in order to provide equal opportunities to all income level households.

Affordable Housing

**AP-55 Affordable Housing – 91.220(g)**

**Introduction**

Maintaining and creating new affordable housing stock is a priority and the City attempts to further focus funding on serving homeless, those with special needs, and the lowest income households.

Funding will support financial assistance for housing, including rent and rent deposit assistance and down payment and/or closing costs assistance.
Reallocated funds from FY18 will be used in the renovation of rental units for low-income households and the creation of housing for homeless youth.

Two City owned lots will be used for the development of affordable housing projects. The City has developed partnerships with Western Dakota Tech, South Dakota School of Mines and Technology, local builders, and building supply companies to provide design, trade labor, and other in-kind assistance to help with development costs.

Goals of these activities are outlined in Table XXX.

**One Year Goals Supported Through Housing**

**Introduction**

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

Table 11 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

Table 12 - One Year Goals for Affordable Housing by Support Type

**Discussion:**

A variety of factors have created an environment where affordable housing is deemed a critical need in Rapid City. A community-wide approach is needed to address the affordable housing crisis.

Land and Development Costs - The average lot cost has risen to $40,000 from $15,000 in 2003. Even with smaller lots and smaller square footages, the cost of development, at $100-$110 sq. ft., often drives rates above Fair Market pricing.

Wages and Real Median Household Income - Between 2010 and 2016, real median household incomes (i.e. inflation-adjusted incomes) fell by 3.2% in Rapid City, compared to a 7.8% growth in South Dakota.
For an individual earning the minimum wage of $9.10, working full-time, and limiting housing costs to 30%, an affordable monthly expenditure would be $473.20, compared to the Fair Market rental rate for an efficiency unit of $590. Only one third of the top 24 career fields, by number of persons employed in those occupations, pay enough for a living wage in Rapid City for a single parent with 1 child.

A 2-person household, both making minimum wage and working full-time, could afford $946.40, or a 2-bedroom at Fair Market rental unit.

| Pennington County, South Dakota Final FY 2019 Fair Market Rents By Unit Bedrooms |
|-------------------------------|---------|----------|----------|----------|----------|
| Year                          | Efficiency | One-Bedroom | Two-Bedroom | Three-Bedroom | Four-Bedroom |
| FY 2019                       | $590     | $671      | $888      | $1236     | $1474     |
| FY 2018                       | $614     | $676      | $899      | $1251     | $1491     |

Table 14 – FY 2019 Fair Market Rents
HUD USER, February 18, 2019
Housing Prices – Between 2010 and 2016, real median home prices in Rapid City rose by 11.5%.

Housing Supply – The Black Hills Knowledge Network’s Rapid City Housing Affordability Study found that “there is an estimated market shortage of up to 3,490 owner-occupied housing units costing $899 or less per month.” The report also found a need for up to 1,459 more rental units with gross rents of $500 or less per month.

Factor Results – With the culmination of relatively low income and high housing costs, an estimated 4,417 households, or 12% of area households paid more than 50% of their incomes towards housing in 2016.
Public Housing

AP-60 Public Housing – 91.220(h)

Introduction

The Pennington County Housing and Redevelopment Commission (PCHRC) serves the housing needs of low- and extremely low-income families in Pennington County. The PCHRC manages 500 Public Housing units and 1383 Housing Choice Vouchers. The PCHRC recently applied for and received 24 additional VASH Vouchers.

The PCHRC’s goals include expanding the supply of assisted housing, improving the quality of assisted housing, increasing assisted housing choices, providing improved living environments, increasing energy efficiency in Public Housing units, ensuring equal opportunity, affirmatively furthering fair housing, and enhancing the image of Public Housing.

The PCHRC was designate as a High Performer under PHAS and SEMAP.

Actions planned during the next year to address the needs of public housing

The PCHRC will:

- Acquire land for future development
- Acquire or build additional units
- Increase assisted housing choices through outreach efforts by continuing to produce and distribute Landlord /Property Manager Handbooks that includes information on the Section 8 Program. Outreach is conducted through membership in the Black Hills Multifamily Housing Association.
- Provide additional safety and improved living environments through crime prevention activities, including additional Rapid City Police patrols.
- Ensure equal opportunity and affirmatively further fair housing by providing staff with adequate training in the areas of Equal Opportunity, Fair Housing, and Reasonable Accommodations.
- Continue to make progress in modernizing facilities to fully comply with 504 Accessibility Standards.
- Maintain all units to standards that meet the surrounding neighborhood
- Convert interior fluorescent lighting to LED. Parking lot lights were upgrade to energy efficient LED in several locations.
- Respond to all complaints or concerns from local government or citizens within 48
hours.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The PHA has an established Resident Advisory Board (RAB), the membership of which represents the residents assisted by the PHA. PHA consulted with this RAB in developing the Annual PHA Plan, including any changes or revisions to the policies and programs identified in the Annual PHA Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13.)

The PCHRC does not operate a homeownership program.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

PCHRC is not a troubled PHA.
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City provides CDBG funds and City Investment funds (general funds) to local agencies that provide human services to those with special needs.

The City’s high priorities include ending chronic homelessness, reducing situational homelessness, reducing youth homelessness, and providing services and affordable housing to persons with mental health and substance abuse issues, disabilities, and the elderly.

In order to make more significant impact in addressing the homeless and special needs priorities, the City awards larger amounts to a fewer number of agencies.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including (narrative for the follow 1-4):

The City will take action to reduce homelessness by funding housing-first activities and public services targeted at those experiencing homelessness or at risk of homelessness.

People struggling with mental illness and substance abuse struggle to afford costly medication that help them maintain the functional stability needed to work, stay housed, and have a high quality of life. Nearly a quarter of the homeless population suffers from some form of mental illness. Therefore, the City’s annual goals are targeted to:

- assist 150 persons with severe persistent mental illness in accessing free pharmaceutical medication that will help stabilize their conditions so that they can secure housing or stay housed;
- help 40 individuals/households move from homelessness or at risk of becoming homeless into permanent housing with rent and deposit assistance through Pennington County Health and Human Services (PCHHS.) PCHHS provides assistance, intense case management, and services to homeless persons that have been unable to sustain housing due to mental health issues, addictions, personality disorders, and criminal records through the New Start Program;
- provide transitional housing for 42 homeless or at risk of becoming homeless youth transitioning through the foster care system and into adulthood.
1-Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Many organizations conduct street-level outreach to the homeless and others with special needs. Entities such as the Department of Veterans Affairs, Community Health Center of the Black Hills, Western SD Community Action, Behavior Management Systems, Western Resources for Independent Living, the HOPE Center, the Black Hills Homeless Coalition, and the Police Department’s Quality of Life Unit make connections and provide referrals to appropriate agencies and services.

The Rapid City Police Department’s Quality of Life Unit works hand-in-hand with caseworkers in order to provide boots-on-the-ground social work service to homeless and vulnerable members of the community. This unit is charged with building relationships with the visible part of the poverty spectrum (street level homeless, public inebriates, panhandlers, etc.) and connecting them with services they might not otherwise know about. The grant awarded for this initiative was written under the advisory/collaboration with a multidisciplinary team of agencies including Rapid City Collective Impact, Behavioral Management Systems, Center for American Indian Research & Native Studies, Working Against Violence, Inc., The Hope Center, and the Rapid City Police Department Community Advisory Committee.

The Department of Veterans Affairs conducts outreach to the homeless at the Cornerstone Rescue Mission, connecting eligible veterans to needed services and VASH vouchers.

Black Hills Homeless Coalition is a collection of non-profits and social service agencies working towards ending homelessness. The Homeless Point-In-Time (PIT) Count organized by the Coalition annually assesses the characteristics of the homeless population. They also conduct Project Homeless Connect, a one-day event designed to provide access to services. The Black Hills Homeless Coalition Youth Taskforce creates solutions for runaway youth and provides resources for youth facing homelessness.

2-Addressing the emergency shelter and transitional housing needs of homeless persons

Cornerstone Rescue Mission is the main provider of shelter and free meals for the homeless. The main facility houses up to 160 individuals nightly.

The HOPE Center provides a homeless drop-in day center where individuals are provided services that include a phone message box, mailbox, small items storage, and laundry facility. The HOPE Center administers assistance funds in partnership with other agencies for rent, security deposits, bus passes, hygiene kits, work clothing, and other miscellaneous needs. They house a mentoring program for the chronically homeless called Relationships for HOPE. This program provides one-on-one support and guidance to a chronically homeless individual as
they transition out of homelessness. Additionally, the HOPE Center provides referrals to other agencies for services they do not provide.

Working Against Violence, Inc. provides emergency shelter for victims of domestic violence or sexual assault.

Care Campus, Pennington County’s new all-in-one social service structure provides mats and a safe place for intoxicated people to rest. Additional case management services and crisis care services are also provided.

3-Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Rapid City has adopted the Housing First model for moving the homeless quickly to transitional or permanent housing and to prevent homelessness. The City is funding Pennington County Health and Human Services to provide rapid re-housing funds for rent and deposits to access housing while providing intensive case management.

Cornerstone Rescue Missions operates permanent, supportive housing for homeless and disables individuals and families.

Housed in the Care Campus, Pennington County Health and Human Services provides rental assistance and intensive case management to help homeless individuals become self-sufficient.

Additionally, Rapid City Collective Impact’s OneHeart Project will provide transitional housing and is natural next step after one receives Care Campus services. OneHeart will provide a variety of services and housing in the same location.

4-Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Pennington County Health and Human Services may be used by persons being discharged from correctional facilities.
Behavior Management Systems assists in completing applications for people with mental illnesses in order to obtain free pharmaceutical medications through Patient Assistance Programs. Persons released from institutions of care who receive limited supplies upon discharge may utilize this service.

Abbott House is building 2 transitional housing structures that will provide a path to success for 42 youth who have no family and no home, and for those moving through foster care and transitioning to adulthood. The program prevents those at-risk from becoming homeless by providing a continuum of care.

Lutheran Social Services provides reentry services to individuals transitioning from correctional facilities, group homes, and chemical dependency treatment facilities into their home communities. They operate two programs, ARISE that provides counseling for runaway youth and their families, and New Alternatives provides transitional housing for youth coming out of foster care, Juvenile Detention, or runaways.

Passages provides a faith-based residential re-entry program for women transitioning from incarceration or homelessness into positive sustainable life patterns.

Several organizations, including Pennington County Health and Human Services, Salvation Army, Sergeant Colton Levi Derr Foundation, and Cornerstone Rescue Mission, provide emergency economic assistance, including rent and utility payments, to address immediate needs and prevent people from becoming homeless.

Discussion
The Rapid City community has committed to addressing our most pressing issues of affordable housing, homelessness, mental health and substance abuse issue, food insecurity, early childhood education, and the importance of a healthy community overall. The community has also recognized that a forward movement in all areas is critical to success and no one issue is isolated.

Persons with mental health and substance abuse issues can’t address them while struggling to find basic necessities, including food, housing, and medications for stabilization. Additionally, it is difficult to maintain a job while struggling with acute mental health issues or food insecurity. While trying to address those, maintaining a job to afford housing becomes even more difficult.

If children of those struggling with poverty aren’t prepared socially and academically due to abuse, homelessness, hunger, or an unstable home life, the cycle continues. In recognition of the cycle of poverty, the community is pooling resources and efforts of government agencies,
non-profits, businesses, educational institutions, churches, and community members to advance all of these areas in unison to make a systemic change.
Barriers to Affordable Housing

AP-75 Barriers to Affordable Housing – 91.220(J)

Introduction
Affordable housing at every income level is a pillar of a stable community. As such, the Consolidated Plan, the City Comprehensive Plan, and the Downtown Area Master Plan all include housing as a high priority and the development of affordable housing for all income levels with an emphasis for persons at extremely low-, low- and moderate-income levels.

Our greatest barrier to achieving affordable housing continues to be increasing land and construction costs and the lack of adequate household income.

- Economic Factors
  - Rising housing costs outpace incomes/earnings
  - Gaps between workforce skill set and workplace requirements

- Housing Supply
  - Lack of adequate affordable housing in desirable places to live
  - Substandard conditions exists in low-priced housing
  - Lack of Section 8 properties

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The April 2014 Rapid City Comprehensive Plan includes targeted diagnosis for City Code changes to:

- Create a more user-friendly document format;
- Update current zoning districts and allowed uses;
- Support more diverse mix of uses;
- Improve quality of development and;
- Promote a variety of housing types.

October, 2016 the Plan was amended to adopt a Downtown Master Plan to:

- Provide housing everywhere;
- Revise zoning and land use code to be more mixed-use friendly;
• Develop a range of housing types that includes affordable rental units for singles and families and;
• Supply quality housing for students, young professionals and faculty.

Zoning ordinances and building codes went through an extensive review and amendment process in 2012 and 2013 in removing exclusionary ordinances and providing opportunities for variances. Smaller units, decreased lot sizes, reduced parking, and other modifications to existing ordinances are allowed through the Planned Unit Development (PUD) process. Several land use categories have been applied to developments using the new PUD regulations to encourage mixed uses and balance city-wide diversity. The review addresses balancing growth with preservation of historic resources through adaptive reuse by implementing alterations and additions to structures. Ordinances now prohibit demolition by neglect of historic structures. This will sustain both affordable and historic properties. New streamlined processes have been put into effect for developer applications, shortening the time-frame for gaining approval.

The City recognizes the use of Tax Increment Financing (TIF) as an incentive to stimulate the construction of affordable housing units for low- and moderate-income residents and workers in the community. The TIF policy is under review in order to continue to meet high priority needs. The goals for utilizing this tool include:

• Encourage infill development within the City’s core;
• Redevelop deteriorated property;
• Construct affordable housing units disbursed throughout the community for low- and moderate-income residents;
• Encourage transit-oriented and urban sprawl reducing development;
• Stimulate long-term economic vitality of the community
• Reconstruct, maintain, and complete the City’s existing infrastructure network in priority growth areas that support existing growth and guide future growth.

The TIF policy currently requires compliance with the following:

Affordable housing projects must target residents at or below eighty percent (80%) of median area income with rents no higher than thirty percent (30%) of tenants’ income.

The monthly rental rate of all multi-family housing units in the TIF district for affordable housing rental rates shall meet HUD’s Fair Market Rent rates and a minimum of 51% of the dwelling units shall be occupied by households meeting this income guideline. Five percent of the units shall target households at or below 30% AMI, thus directing mixed-income housing throughout the City.
Additionally, the tiny home movement, code evaluations, and considerations of alternative housing arrangements all contribute to innovative approaches in addressing barriers to affordable housing.

Discussion
Other Actions

AP-85 Other Actions – 91.220(k)

Introduction

The City has identified special needs groups and issues that have been included in the Consolidated Plan that includes the following housing and supportive services for:

- Developmentally disabled;
- Persons with cognitive disabilities and inability for self-care;
- Physically disabled;
- Permanent supportive care for persons with severe mental health issues;
- Homeless and at risk of being homeless youth.

The Consolidate Plan also identifies other identified needs including:

- Retirement home rooms for persons with special needs;
- Assisted living rooms for persons with mental illness and/or substance abuse issues;
- Nursing home beds for persons with mental illness and/or substance abuse issues;
- Veterans group home.

Actions planned to address obstacles to meeting underserved needs

The City will continue to work in collaboration with local agencies to develop plans for meeting underserved needs and will focus on funding on those needs. The lack of operational funding continues to be a major barrier to accomplishing these goals.

The Police Department provides Crisis Intervention Team (CIT) training to officers in the field so that they are able to have the skills necessary to appropriately interact with individuals experiencing a crisis and provide referrals to appropriate services. They receive training to recognize various forms of developmental disabilities and mental illnesses. The Police Department’s Quality of Life unit continues to be a boots on the ground effort building relationships and trust with the visibly homeless population.

Rapid City Area Metropolitan Planning Organization administers the FTA Section 5310 Mobility of Seniors and Individuals with Disabilities funding application. Awardees(s) improve mobility
for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options.

The City will complete additional upgrades to curb ramps and increase ADA accessibility in high traffic areas. ADA upgrades are planned for the Rushmore Plaza Civic Center, a city-owned facility.

The Mobile Medic program, operated through the Fire Department, responds to non-emergency medical needs for the elderly and disabled in their homes. Services include changing oxygen bottles and other minor medical needs that don’t require emergency transport.

The VA issued a “Request for Information” to build a homeless Veterans shelter in the area. Details have not yet been released.

**Actions planned to foster and maintain affordable housing**

The City will continue to work with non-profit housing agencies and Pennington County to identify delinquent tax assessment properties that can be developed into affordable housing.

The City’s Neighborhood Restoration Loan Program assists low-income homeowners with repairs to their property to sustain the existing housing stock and prevent homelessness due to substandard conditions. The program provides 0% interest (maximum $7,000) and 3% interest loans (maximum $12,000) to homeowners and a grant (maximum $4,000) program for mobile homeowners. The Neighborhood Restoration Loan Program is funded with program income from loan repayments and CDBG funds.

South Dakota Department of Social Services administers a weatherization program to make homes more energy efficient.

Dakota Land Trust provides permanently affordable housing for low- and moderate- income families and individuals by utilizing the Community Land Trust Model.

NeighborWorks Dakota Home Resources provides loan programs, new construction, and rehab services to low- and moderate- income households and improves the quality of life in the community through neighborhood revitalization.

Black Hills Area Habitat for Humanity sells affordable homes to low- and moderate- income people. Home repair classes are part of the homeownership program to give new homeowners the knowledge they need to be successful homeowners. They also offer an array of renovation services such as energy efficient upgrades, handicap accessibility, and aging-in-place renovations.
Black Hills Community Loan Funds offers home repair loans for people with poor credit.

Love, INC’s Home Repair Team provides simple home repair services for elderly and disabled homeowners.

Fountain Springs Church’s Saturday Serve is a volunteer-led initiative that conducts service projects, including home repair.

**Actions planned to reduce lead-based paint hazards**

The City’s Neighborhood Restoration Loan Program may be used to address lead-based paint hazards. The program requires contractors adhere to lead-safe practices on all projects and lead testing is conducted on all homes built prior to 1978.

Western South Dakota Community Action conducts Weatherization and Energy Audits and sponsors contractor training classes locally for lead-paint certifications and continuing education.

**Actions planned to reduce the number of poverty-level families**

Elevate Rapid City is a joint venture of Rapid City Economic Development, South Dakota Ellsworth Development Authority, Economic Development Foundation, and Rapid City Area Chamber of Commerce. They crafted a strategic, results-oriented economic development plan for Rapid City that includes the creation and retention of jobs, response to business needs, and results measuring. The members represent a wide-range of business leaders, entrepreneurs, philanthropists, Ellsworth Air Force base representatives, primary and secondary educators, and Rapid City Mayor Steve Allender. Part of the initiative will focus on mitigating barriers for low-income households such as childcare and transportation. Additionally, they will work towards providing a scaled social service reduction approach to incentivize individuals to become self-sufficient. The strategic plan also outlines a method to increase per capita income by 15%.

The South Dakota Department of Labor houses one-one-one job counseling and job training sessions such as “Bring Your A Game Soft Skills Training” and “Job Search Assistance Program.” They also host South Dakota Board of Technical Professions Meetings. The South Dakota DOL issues National Career Readiness Certificates that certify skills necessary for workplace success. It tests on skills employers believe to be critical for job success. Elevate Rapid City will encourage more employers to recognize the certificates.

The John T. Vucurevich Foundation continues to provide leadership to promote community awareness of issues affecting generational poverty through the Prosperity Initiative.
Community members volunteer as Prosperity Coaches and meet regularly to learn, share, and develop plans for increasing opportunities for persons living in poverty. The Coaches train staff within their organizations or businesses on the issues that affect poverty-level families. Coaches also serve as designated liaisons and provide referrals to those in need of services. The Prosperity Initiative has implemented the Pathway to Prosperity community informational sessions for persons interested in volunteering to be adult mentors for persons experiencing poverty.

Rapid City is the first community in South Dakota to join the National Campaign for Grade-Level Reading Initiative and is committed to ensuring all children from all economic backgrounds become proficient readers by the end of third grade. Third grade is the milestone in which children transition from “learning to read” to “reading to learn.” Based on research that students not reading well by the third grade are 4 times more likely to drop out, this initiative tackles ending intergenerational poverty at the early stages of life.

Career Learning Center provides job specific training, GED® preparation classes, adult basic education, English-as-a-second language, computer, and driver’s education.

Area Job Fairs are held several times each year. Specialized Job Fairs include a Veterans Job Fair and South Dakota School of Mines and Technology’s Job Fair.

Located on The South Dakota School of Mines and Technology, Ascent Innovation Center provides tech and small business management assistance and cost effective work space. Due to high demand, Ascent plans to expand into a second location. Other shared-space platforms include The OWN and The Garage. These platforms reduce the costs of start-up and small businesses by sharing resources like office space, internet, and administrative assistance.

The Lutheran Social Services New Alternatives Program provides case management assistance to youth coming out of JVC or homelessness to find and retain employment.

The City also awarded Human Services Investments grants to a 24/7 call center where referrals and resources are provided to those seeking services like education and job placement.

Black Hills Works BakeWorks provides employment and career readiness for over 600 adults with disabilities, including intellectual or developmental disabilities, visual and hearing impairments, brain injuries and chronic illnesses, physical challenges, and more through a functioning downtown bakery.

Organizations that provide free or low-cost services so that household income can be used for critical necessities like food shelter exist. Some examples include AARP and VITA’s free tax preparation services for seniors and low-income households, Feeding South Dakota’s Mobile
Food Pantry, and Fork Real Community Café, a pay-what-you-can nonprofit restaurant model dedicated to increasing food security.

**Actions planned to develop institutional structure**

Rapid City is fortunate to have a very strong core group of leaders in the community working collaboratively to address needs in the community. The John T. Vucurevich Foundation’s leadership generously provides their time, funds, and technical assistance to help the community expand programs collaborations. Work stream groups are moving forward with goals and implementation strategies for activities for Behavioral Health, Housing and Homelessness, Family Life, Walking Together (Enhance Cultural relationships between Native and non-Native leaders and communities), Workforce and Business Development, Inclusive Community Engagement and Leadership, and Education.

The John T. Vucurevich Foundation, United Way of the Black Hills, the City’s Community Development Department, Black Hills Knowledge Network, and Black Hills Council of Local Governments all provide financial and technical assistance to agencies.

Collective Impact has finished the initial two phases of gathering information and setting goals, and is now starting the implementation phase. Three people have been hired to lead specific goals of the plan for food security, homeless services, and shelter and housing. Each cadre is composed of a variety of ‘Emerging Leaders.” The City’s CDBG Program Division Manager served in the first two cadres, as a small group team lead, and assisted with future cadre development.

The Police Department’s Quality of Life units has an active role in the already established coordinated effort between PCHHS, BMS, and a private housing entity. They work with other groups and evaluate the partnership and explore ways in which to expand or compliment the successful program. Private property managers are being invited to expand the collaboration.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City, Pennington County Health and Human Services (PCHHS), Cornerstone Rescue Mission, and Behavior Management Systems, have been working on enhancing coordination between housing agencies and private developers.

The Mayor and City Council members are very supportive of more public/private partnerships and are helping facilitate discussions. The Community Development Block Grant Program Division Manager is assigned to be lead on the housing goals in the Comprehensive Plan and supports developing partnerships to address high-priority needs.
Meetings are held monthly by the Community Services Connection (health centered collaborative group), Black Hills Area Homeless Coalition, Black Hills Area Housing Agencies, the Affordable Housing Collaborative, and Prosperity Collaborative to coordinate efforts and share information.

Additionally, Cornerstone Rescue Mission staff meets with staffing from Behavior Management Systems, Pennington County Health and Human Services, the VA, Police officers, and other agencies serving the homeless to coordinate their services.

The City awarded Human Services Investments money to Rushmore Consumer Credit to conduct housing counseling services, including pre-purchase counseling, pre-rental counseling, renal delinquency counseling, mortgage delinquency counseling, and foreclosure prevention counseling services. Pre-purchase counseling service through Rushmore Consumer Credit is a program requirement of Black Hills Area Habitat for Humanity and is an eligible course to fulfill GROW South Dakota’s Project Reinvest program that provides down payment and/or closing cost assistance.

Program Specific Requirements

**AP-90 Program Specific Requirements – 91.220(l)(1,2,4)**

**Introduction**

The City is an Entitlement City for the Community Development Block Grant and at this time does not receive any Section 108 funds or urban renewal funds and does not have any float-funding activities. The City does receive program income from loans repaid under the City’s Neighborhood Restoration Loan Program. The program is operated as a revolving loan fund and program income received is used for additional rehab projects.

The City receives occasional additional loan repayments from CDBG assisted projects or from projects that come in under budget. Those funds are offered for new Requests for Funding as a reallocation of funds.

The CDBG Program Division strives to utilize 100% of funds for low-to-moderate income persons’ benefit although the regulation requires not less than 70% for this purpose.
Reference 24 CFR 91.220(I)(1)
Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0

2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0

3. The amount of surplus funds from urban renewal settlements 0

4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0

5. The amount of income from float-funded activities 0

**Total Program Income:** 0

**Other CDBG Requirements**

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 95%
Attachments

Grantee SF-424 and Certifications

These pages left intentionally blank.
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Title: Mayor, City of Rapid City

Date: 5/21/2019

Pauline Sumpter, CFO

Date: 5/21/2019
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K, and L.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Steve Alender,
Title: Mayor, City of Rapid City

Date

Pauline Sumption, CFO

Date
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
PUBLIC NOTICE

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TRAINING CLASS FOR FY 2019
FUNDING APPLICATION

A Grant Application Training class will be held on August 23, 2018 at the City/School Administration Center, 200 Sixth Street, 3rd Floor West meeting room, from 9:00 a.m. to 12:00 p.m., for those persons wishing to learn more about the CDBG funds, regulation changes and new priorities. The class will cover the National Objectives of the Housing and Community Development Act of 1992: what types of activities are eligible, as defined by the federal regulations, how to fill out the application form, what information is needed, how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review and reporting requirements. It will also cover requirements pertaining to Fair Housing, Section 3, Minority Women Contract outreach and Davis Bacon. There is no charge for this training class. Seating is Limited. Sign up at https://tinyurl.com/y25v8729 to: Lucy LaDeau, CDBG Program Administrative Secretary, CDBG Division, (665) 394-4181 or email Barbara.Garcia@city.gov by August 22, 2018.

THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2018

The Community Development Block Grant (CDBG) Division for the City of Rapid City will be accepting applications for the use of Community Development Block Grant funds for FY 2019. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons, or to eliminate slums and blight, within the corporate limits of Rapid City. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

Housing Projects
- 1-2 bedroom rental units affordable (Rents between $350 and $500 per month) at 50% or less of area median income; Transitional apartments for emergency occupancy of homeless families, evicted households and households living in substandard housing receiving 'do not occupy' notices; Rehabilitation of existing housing; Build, rehab or lease a facility for transitional housing; Safe Haven housing for chronic substance abusers.

Public Services
- Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients; Housing First programs for chronic homeless, veterans, women and children, Early Childhood Education.

Public Facilities
- Renovations to provide handicap accessibility, energy efficiency, or improve safety.

Economic Development
- Job training or skill improvement programs; Microenterprise loan and Asset building programs.

The City of Rapid City estimates that the FY 2019 Community Development Block Grant funds available will be $432,000; Program Administration cap is 20% ($86,000); Public Service cap is 15% ($64,500), and Housing and Public Facilities ($183,000). Funding applications must be received by the City by 4:00 p.m. Monday, October 1, 2018. ADA Compliance: The City of Rapid City fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend a public meeting and are in need of special accommodations (including TDD/TTY Dial 711), please notify Nick Street, (605) 394-4130, 24 hours prior to the meeting so that appropriate auxiliary aids and services are available. Persons with limited English proficiency or vision impairments may request free oral interpretation of written materials or written translation of vital documents by calling (605) 394-4181.

Published once at this approximate cost of $0.64
Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington  SS:

Sheri Sponder being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bona fide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each day for one successive day, the first publication thereof being on the 4th day of Aug 2018 that the fees charged for the publication thereof are $9.60 dollars and 14 cents.

__________________________
Sheri Sponder

Subscribed and sworn to before me this 8th day of ___________ 2018

__________________________
KERRI BERARD
Notary public

My commission expires ___________ 2019

Annual Action Plan

OMB Control No: 2506-0117 (exp. 07/31/2015)
Annual Action Plan

PUBLIC NOTICE

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TRAINING CLASS FOR FY 2016 FINDING APPLICATION

A Great Application Training class will be held on August 31, 2016 at the Community Development Administration Center, 1200 Broad Street, 3rd Floor. Most training events, begun by 12:00 PM, and some events well before 12:00 PM. For more information, call the Community Development Agency at 541-482-2665. The CDBG Funding Director will provide training on the types of activities that can be funded by the CDBG program. The training sessions are divided into two segments: an overview of the federal regulations and the CDBG application preparation. The training sessions are open to the public. For more information, please contact the CDBG Funding Director at 541-482-2665.

The City of Ashland, Oregon is accepting applications for FY 2016 CDBG Community Development Block Grant (CDBG) funds. Applications will be accepted through October 28, 2016.

Applications must be received by October 28, 2016. For more information, please contact the CDBG Funding Director at 541-482-2665.

The City of Ashland, Oregon is accepting applications for FY 2016 CDBG Community Development Block Grant (CDBG) funds. Applications will be accepted through October 28, 2016.

Applications must be received by October 28, 2016. For more information, please contact the CDBG Funding Director at 541-482-2665.

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Applications must be received by October 28, 2016. For more information, please contact the CDBG Funding Director at 541-482-2665.
AFFIDAVIT OF PUBLICATION OF NEWSPAPER
NOTICE OF PUBLIC NOTICE

COUNTY OF Pennington

BEFORE ME, the undersigned authority, on this day personally appeared

Jackie Guzzo, publisher (OR REPRESENTATIVE) of Native Sun News,

who, being by

me duly sworn, upon oath deposes and says:

That the attached as published in the NATIVE SUN NEWS, a newspaper published in the English language and of general circulation in the City of RAPID CITY, SOUTH DAKOTA described in the following issue: 21 Volume 10, 2018, and that the attached newspaper clipping is a true and correct copy of said published notice.

Signed: Jackie Guzzo

SWORN TO AND SUBSCRIBED BEFORE ME, this the 15 day of August, 2018

Christy C. Tibbitts
Notary Public in and for Pennington County, South Dakota

Commission expiring March 28, 2023

Published at a rate of $360.00
PUBLIC NOTICE

THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2019

The Community Development Division for the City of Rapid City will be accepting applications for the use of Community Development Block Grant funds for FY 2019. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons, or to eliminate slums and blight, within the corporate limits of Rapid City. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

Housing Projects
1-2 bedroom and/or efficiency rental units affordable (Rents between $350 and $500 per month) at 50% or less of area median income; Transitional apartments for emergency occupancy of homeless families; evicted households and households living in substandard housing receiving “do not occupy” notices; Rehabilitation of existing housing; Build, rehab or lease a facility for transitional housing; Safe Haven housing for chronic substance abusers.

Public Services
Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients; Housing First programs for chronic homeless, veterans, reentry clients; Early Childhood Education.

Public Facilities
Renovations to provide handicap accessibility, energy efficiency, or improve safety.

Economic Development
Job Training or skill improvement programs; Microenterprise loan and Asset building programs.

The City of Rapid City estimates that the FY 2019 Community Development Block Grant funds available will be $433,000; Program Administration cap is 20% ($86,600), Public Service cap is 15% (64,950), and Housing and Public Facilities ($282,050). Funding applications must be received by the City by 5:00 p.m. Monday, October 1, 2018. Interested parties having questions or desiring an application should contact: Community Development Division, 333 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or email lucy.ladeaux@rcgov.org or Barbara.Garcia@rcgov.org, or download the application from the City website: http://www.rcgov.org/ – at Departments/ Community Resources/ Community Development/ Community Development Block Grant (CDBG) Program.

ADA Compliance: The City of Rapid City fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend a public meeting and are in need of special accommodations (including TDD/TTY Dial 711), please notify Nick Stroot, (605) 394-4136, 24 hours prior to the meeting so that appropriate auxiliary aids and services are available. Persons with limited English proficiency or vision impairments may request free oral interpretation of written materials or written translation of vital documents by calling (605) 394-4181.
Affidavit of Publication

STATE OF SOUTH DAKOTA
County of Pennington        SS:

Sheri Sponder being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each day for one successive day, the first publication thereof being on the 14th day of Sept. 2018 that the fees charged for the publication thereof are $164.00 dollars and 50 cents.

Sheri Sponder

Subscribed and sworn to before me this 19th day of September, 2018.

Notary Public

My commission expires

Annual Action Plan 87

OMB Control No: 2506-0117 (exp. 07/31/2015)
AFFIDAVIT OF PUBLICATION OF NEWSPAPER
NOTICE OF PUBLIC NOTICE

COUNTY OF Pennington

BEFORE ME, the undersigned authority, on this day personally appeared
Jacie Gaglio, publisher (OR REPRESENTATIVE) of Native Sun News, who, being by
duly sworn, upon oath deposes and says:

That the attached as published in the NATIVE SUN NEWS, a newspaper published in the English
language and of general circulation in the City of RAPID CITY, SOUTH DAKOTA described in the
following issue: 26 Volume 10, 2016 and that the attached newspaper clipping is
a true and correct copy of said published notice.

Signed: 

SWORN TO AND SIGNED BEFORE ME, this the 24th day of September, 2016

Christy C. Tibbits
Notary Public in and for Pennington County, South Dakota
Commission expiring March 28, 2025

Published at a rate of $270.00
Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington SS:

Sheri Sponder being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bona fide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each

day

for

one

successive

day

the first publication thereof being on the

9th

day of Jan 2019

that the fees charged for

the publication thereof are

137

dollars

and

07

cents.

Sheri Sponder

Subscribed and sworn to before me this

day of January, 2019.

Cathy Dabney

Notary Public

My commission expires
PUBLIC NOTICE

30 Day Public Comment Period for
Proposed FY 2019 Community Development Block Grant Reallocation Funds.

Jan. 9, 2019

The City of Rapid City is soliciting public comments on the proposed funding allocations for FY 2019 Community Development Block Grant (CDBG) funds.

City Council has given preliminary approval for FY 2019 Community Development Block Grant (CDBG) funding allocations. The City has CDBG funding requests totaling $2,047,860.88. Preliminary allocation recommendations are based on estimated FY 2019 CDBG funds. Recommended funding allocations include Behavioral Management Systems ($55,000), Pennington County Health & Human Services, ($25,000), Black Hills Works ($99,900), and Black Hills Community Loan Fund ($30,000). Comments on the proposed FY 2019 CDBG Funds will be received until 4:00 p.m. on February 11, 2019. All comments received will be considered and any changes warranted will be made to the plan at the Legal & Finance meeting on February 13, 2019, for final approval of the City Council in February 16, 2019. Copies of the FY 2019 CDBG proposed allocations are available on the City web site at www.rgov.org, the Rapid City Public Library (Main Branch), 610 Quincy St., RC Public Library- North (General Buzzele School), 10 Van Buren St., CDBG Program Division, 333 6th St., and at the Pennington County Housing and Redevelopment Commission, 1605 Fulton St., Rapid City, SD. Comments should be directed, in writing, to the CDBG Program Division at 333 5th Street, by email to michelle.schweizer@rgov.org, or by phone at 394-4164.

The City of Rapid City does not discriminate based on disability and provides reasonable accommodations to ensure people with disabilities have equal access to City programs, services, and employment opportunities. To request a reasonable accommodation, please contact Nick Stroop, Section 504 and ADA Coordinator, at (605) 394-4136. To request language assistance to participate in City programs and services, including free oral interpretation or translation of written materials, please call (605) 394-4136. For TDD/TTY, please dial 711.

Published once at the approximate cost of $575.00

Attorney for

[Signature]
AFFIDAVIT OF PUBLICATION OF NEWSPAPER
NOTICE OF PUBLIC NOTICE

COUNTY OF Pennington

BEFORE ME, the undersigned authority, on this day personally appeared
Jadie Gisga, publisher (OR REPRESENTATIVE) of Native Sun News
who, being by
me duly sworn, upon oath deposes and says:

That the attached as published in the NATIVE SUN NEWS, a newspaper published in the English
language and of general circulation in the City of RAPID CITY, SOUTH DAKOTA described in the
following issue: 43 Volume 10 2019, and that the attached newspaper clipping is
a true and correct copy of said published notice.

Signed: Jadie Gisga

SWORN TO AND SUBSCRIBED BEFORE ME, this the 14th day of January,
2019

Christy C. Tibbitts
Notary Public in and for Pennington County, South Dakota
Commission expiring March 25, 2023

(SEAL)

CHRISTY C. TIBBITTS
NOTARY PUBLIC
SOUTH DAKOTA

Published at a rate of $165.00
PUBLIC NOTICE
30 Day Public Comment Period for
Proposed FY 2019 Community Development Block
Grant Reallocation Funds

The City of Rapid City is soliciting public comments on the proposed funding allocations for FY
2019 Community Development Block Grant (CDBG) Funds.

City Council has given preliminary approval for FY 2019 Community Development Block Grant (CDBG) funding allocations. The City’s CDBG funding requests totaling $3,437,860.88. Preliminary allocation recommendations are listed on estimated FY2019 CDBG funds. Recommended funding allocations include: Behavioral Health Programs ($64,903), Pennington County Health & Human Services ($64,903), Block Net Work ($69,265) and Black Hill Community Loan Fund ($90,000). Comments on the proposed FY2019 CDBG Fund will be received until 4:00 p.m. on February 11, 2019. All comments received will be considered and any changes warranted will be made to the plan at the Legal & Finance Meeting on February 13, 2019, prior to approval of the
City Council in February 2019. Copies of the FY2019 CDBG proposed allocations are available on the City’s website at www.rgcn.org, the Rapid City Public Library Main Branch, 1010 Quincy St., RC Public Library-North (Genoa Basic School), 105 6th St., CDBG Program Office, 333 6th St., and at the Pennington County Housing and Redevelopment Commission, 1905 Hansen St., Rapid City, SD. Comments should be directed, in writing, to the CDBG Program
Office, 333 6th St., by email to melanie.aschweiler@rgcn.org, or by mail at 304-4911.

The City of Rapid City does not discriminate based on disability and provides reasonable accom-
mmodations to ensure people with disabilities have equal access to City programs, services, and employment opportunities. To request a reasonable accommodation, please contact Nick
Street, Section 504 and ADA Coordinator, at (605) 394-4136. To request language assistance to participate in City programs and services, including free oral interpretation or translation of written materials, please call (605) 394-4181. For TDD/TTY, please dial 711.

Attorney for

[Signature]

Published once at the approximate cost of $7.00
Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington SS:

Sheri Sponder being first duly sworn, upon her oath says: That she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bona fide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each day, the first publication there of being on the 7th day of January, 2019, that the fees charged for the publication thereof are $137.07, and is paid in full.

Subscribed and sworn to before me this 11th day of January, 2019.

[Signature]

Notary Public

[Signature]

My commission expires [Date]
To: *Broadcast Email List General 1

Cc: Garcia Barbara

Annual Action Plan 97

OMB Control No: 2506-0117 (exp. 07/31/2015)
Subject: FY2019 CDBG Training Class

Attachments: CDBG - FY19 CDBG Training Class 08-23-2018.pdf

Good Morning Everyone,

Attached is an ad for the FY2019 CDBG Training Class to be held August 23, 2018 at 9:00 a.m. to 12:00 p.m. at the City/School Administration Center 300 6th Street, 3rd Floor West. As seating is limited please RSVP me at Lucy.LaDeaux@rcgov.org or Barbara.Garcia@rcgov.org by Aug. 22, 2018.

Thank you,

Lucy LaDeaux, Admin. Secretary

CDBG Program Division

300 Sixth Street (Mailing)

333 Sixth Street (Office)

Rapid City, SD 57701

(605) 394-4181 Fax (605) 355-3520

Equal Opportunity Employer and Lender

The City of Rapid City does not discriminate based on disability and provides reasonable accommodations to ensure people with disabilities have equal access to City programs, services, and employment opportunities. To request a reasonable accommodation, please contact Nick Stroot, Section 504 and ADA Coordinator, at (605) 394-4136. To request language assistance to participate in City programs and services, including free oral interpretation or translation of written materials, please call (605) 394-4181. For TDD/TTY, please dial 711.
Good Morning Everyone,

This is just a reminder that CDBG funding applications must be received by the City by 5:00 p.m. Monday, October 1, 2018. Attached are the required documents and information for your review. Please let us know if you have any questions.

Thank you,

Lucy LaDeaux, Admin. Secretary
CDBG Program Division
300 Sixth Street (Mailing)
333 Sixth Street (Office)
Rapid City, SD 57701
(605) 394-4181 Fax (605) 355-3580

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Good Morning,

PUBLIC NOTICE

30 Day Public Comment Period for
Proposed FY 2019 Community Development Block
Grant Recommended Funds

The City of Rapid City is soliciting public comments on the proposed funding allocations for FY 2019 Community Development Block Grant (CDBG) Funds.

City Council has given preliminary approval for FY 2019 Community Development Block Grant (CDBG) funding allocations. The City has CDBG funding requests totaling $2,047,860.88. Preliminary allocation recommendations are based on estimated FY 2019 CDBG funds. Recommended funding allocations include Behavior Management Systems ($46,800), Pennington County Health & Human Services, ($25,000), Black Hills Works ($99,687.88) and Black Hills Community Loan Fund ($30,000). Comments on the proposed FY 2019 CDBG Funds will be received until 4:00 p.m. on February 11, 2019. All comments received will be considered and any changes warranted will be made to the plan at the Legal & Finance meeting on February 13, 2019, for final approval of the City Council in February 18, 2019. Copies of the FY 2019 CDBG proposed allocations are available on the City web site at www.rcgov.org, the Rapid City Public Library (Main Branch), 610 Quincy St., RC Public Library-North (General Beadle School), 10 Van Buren St., CDBG Program Division, 333 6th St., and at the Pennington County Housing and Redevelopment Commission, 1805 Fulton St., Rapid City, SD. Comments should be directed, in writing, to the CDBG Program Division at 333 6th Street; by email to michelle.schuelke@rcgov.org or by phone at 394-4181. The City of Rapid City does not discriminate based on disability and provides reasonable accommodations to ensure people with disabilities have equal access to City programs, services, and employment opportunities. To request a reasonable accommodation, please contact Nick Stroot, Section 504 and ADA Coordinator, at (605) 394-4136. To request language assistance to participate in City programs and services, including free oral interpretation or translation of written materials, please call (605) 394-4181. For TDD/TTY, please dial 711.

Lucy LaDeaux, Admin. Secretary

CDBG Program Division

300 Sixth Street (Mailing)

333 Sixth Street (Office)

Rapid City, SD 57701

(605) 394-4181 Fax (605) 355-3520
Comments Received
Preliminary Approval Comment Period – for 2019 Entitlement Funds

Comments were received from Gene Tyon, Director of Oaye Luta Okolakiciye, requesting reconsideration of funding. He spoke at January 30, 2018, and February 13, 2019, Legal and Finance meetings, and City Council meetings on February 19, 2019 and April 15, 2019. A written comment from Gene Tyon, dated January 23, 2019, was also accepted.

Oaye Luta Okolakiciye
(Moving Forward in a Sacred Way)
201 Kansas City Street
Rapid City, SD 57701
(605) 391-6470

January 23, 2019

Dear Mrs. Barbara Garcia,

I am writing asking the Rapid City Legal and Finance committee and the Rapid City Council to reconsider the Community Development Block Grant decision, which denied the application of Oaye Luta Okolakiciye. I would gratefully appreciate reconsidering our application, due to the fact there is no such program in the community of Rapid City. Oaye Luta is dedicated to healing traumatic behavioral issues affecting our Native American community.

We are a Lakota culture identity development wellness program, focusing on helping our youth and their families identify their strengths by exploring and developing their talents with everyday life skills, workforce development, and encouraging higher education.

I have supported alcohol and drug addiction recovery with youth, adults, and families for the past 20 years in the Rapid City community, Pine Ridge Indian Reservation, and other communities throughout Indian country.

If necessary, I have three support letters to accompany my reconsideration request letter.

Respectfully,

Gene Tyon
Director, Oaye Luta Okolakiciye
201 Kansas City Street
Rapid City, SD 57701
(605) 391-6470
Gtyon11@gmail.com
Public Meetings

LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

January 30, 2019

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, January 30, 2019, at 12:33 p.m.

A quorum was determined with the following members answering the roll call: Laura Armstrong, Steve Laurenti, Jason Salamun, Becky Drury, and Chad Lewis. Absent: None

(Note: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA
Motion was made by Salamun, second by Drury and carried to adopt the agenda.

GENERAL PUBLIC COMMENT
Gene Tyon, Director of Oeye Luta Okolakicye, spoke regarding an application he previously submitted for Community Development Block Grant funds which was not recommended for funding. He is requesting the application be reconsidered. Mr. Tyon shared a handout and presented an overview of the program. The program is a non-profit cultural based recovery program dedicated to healing traumatic behavioral issues affecting the Rapid City Native American community with the focus on cultural identity development that covers many areas. Oeye Luta Okolakicye is currently working with Hani Shafi and has office space located at 201 Kansas City Street.

CONSENT ITEMS
Motion was made by Lewis, second by Drury and carried to approve Items 1-10 as they appear on the Consent Items.

1) Approve Minutes for January 16, 2019

MAYOR’S OFFICE
2) LF013019-06 – Confirm the Appointment of Bradley H. Estes to the Civic Center Board of Directors

3) LF013019-07 – Confirm the Appointment of Dawn Claymore to fill a vacant term on the Downtown Business Improvement District (BID) Board through August 1, 2020

4) LF013019-08 – Confirm the Appointment of Dr. Judy Sneller to the Library Board of Trustees

FIRE DEPARTMENT
5) LF013019-04 – Authorize Mayor and Finance Officer to sign the South Dakota Department of Agriculture Wildland Fire Division Cooperative Agreement extension

FINANCE DEPARTMENT
6) Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Jason Phillips (Airport), Felicia Sauceman (Police Department), Jamil Abourezk (RSVP+)

7) LF013019-03 – Approve Request for property tax statements as follows: American Legion Home Assoc., 2018, $8,204.92; Thomas E. Grisly, 2018, $3,110.96; Fay E. Bice Trustee, 2018, $3,76; Beverly or Carolyn Maxson, 2018, $80.28; 819 Corp, 2018, $241.84; Wilma Cottier, 2018, $251.30; Rosario S. Peffer, 2018, $371.84; [Total for Rapid City: $12,264.90]; And David Rohrer, 2016, $138.32; David Rohrer, 2017, $137.06; David Rohrer, 2018, $145.82; [Total for Rapid City: $530.20]
LEGAL AND FINANCE COMMITTEE
January 30, 2019

$421.20; Peter Hart, 2018, $406.70 [Total for Rapid City: $406.70]; [Combined Total for all Rapid City: $13,092.60]

COMMUNITY DEVELOPMENT
8) LF013019-02 – Approve Resolution No. 2019-012 a Resolution Authorizing the Mayor and Finance Officer to Sign Documentation Required for Environmental Reviews Associated with Projects Funded by Community Block Grant Funds

9) LF013019-05 – Authorize the Mayor and Finance Officer to sign the FY2018 Community Development Block Grant Contract and the Indenture of Restrictive Covenants – Rural America Initiatives (RAI)

METROPOLITAN PLANNING ORGANIZATION
10) 16TP008 – Approve Letter of Support for South Dakota Department of Transportation’s INFRA Grant Application

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 11 – 19

Public Comment opened – Items 11 – 19
Public Comment closed

CITY ATTORNEY’S OFFICE
11) LF011619-14 – Salamon moved to approve the Second Reading and Recommendation of Ordinance 6277, an Ordinance to Amend Title Two and Corresponding Sections of the Rapid City Municipal Code to Accurately Reflect Current Departmental Organization. Second by Laurenti. Motion carried.

COMMUNITY DEVELOPMENT
12) LF013019-01 – Drury asked Brad Solon, Division Manager, from Building Services for an update on this ordinance. Brad explained the previous four building code ordinances passed second reading recently and this ordinance was initially among those; however, after the Board had approved this ordinance, it was later pulled due to some opposition during the public comment session that was held. There were quite a few references to the energy code in this ordinance, so changes were then made, delaying it approximately a month for that refinement. Lewis moved to approve the Introduction and First Reading of Ordinance No. 6265, an Ordinance to Amend Chapter 15,26 of the Rapid City Municipal Code to Adopt the 2018 International Mechanical Code. Second by Drury. Motion carried.

13) 18OA016 – Salamon asked Sarah Hanzel, Long Range Planner, from Community Development for an overview on what this amendment entails. Hanzel shared a few slides to give some background on the ordinance. The amendment is to make changes to the procedures currently in use for historic sign review. She gave a brief summary of the purpose of the Historic Sign Review Committee, which is made up of a five person committee, appointed by the City Council, to review proposals for new signage in the historic district. The committee, in the review process, based on the ordinance, considers such factors as size, position, projection, color, message, texture, materials, illumination and lettering style. Hanzel presented examples of applications they have reviewed over the past few years and went through the application process. The process begins when an applicant submits an application to the sign code technician who then forwards it to Hanzel, which is then prepared for the next Historic Sign Board agenda. The Historic Sign Board meetings occur on the second and fourth Wednesday of each month, therefore, depending on

Annual Action Plan

OMB Control No: 2506-0117 (exp. 07/31/2015)
when the application is submitted, there may be up to a two week delay or more until the permit is reviewed. She shared the current sign parameters that are in place today and described the detail that is lacking in the information the committee is looking for when reviewing signs in the historical district. In 2018, there were 23 historic sign applications. All were approved with the average meeting being about five to fifteen minutes long taking considerable time to prepare for such short meetings. A few issues in the process included the difficulty in establishing quorums and having to reschedule meetings, recruiting new members to the sign board, and the criteria itself lacked description or explanation of the goals of the Sign Board. This amendment also grants authority to city staff to review applications and gives the Sign Board the opportunity to adopt design guidelines so over time they can adapt and create more guidance to the community on the goals and objectives for signage in historic districts. The changes made regarding the criteria and guidelines are now more specific and detailed giving the applicants more information upfront and making the expectations clear. If a staff member doesn't feel comfortable making a decision on an application it can referred to the committee and they can meet on an as needed basis. All decisions made by staff can be appealed to the committee as well. This amendment also creates a historic sign register, which would be a new tool for Rapid City to help preserve some of the old signage that may not conform with the sign code today. Lewis moved to approve the First Reading and Introduction of Ordinance No. 6295—an Ordinance to Allow the Historic Sign Review Committee to Adopt Guidelines for Administrative Approval of Sign Permit Applications by Amending Subsection 17.90.060Q of the Rapid City Municipal Code. Second by Drury. Motion carried.

14) 18OA017 – Lewis moved to approve the First Reading and Introduction of Ordinance No. 6295 - An Ordinance to Update and Clarify the Criteria and Procedure for Granting Variances to the Zoning Code by Amending Section 17.54.020 of the Rapid City Municipal Code. Second by Salamun. Motion carried.

15) 18OA018 – Ken Young, Director of the Department of Community Development shared that items 15-19 are considered housekeeping updates to these codes. Young deferred to Fletcher Lacock, Planner, from the Department of Community Development to give a brief introduction of each item to explain the purpose and what each amendment is to accomplish. Lacock explained the purpose of the ordinance amendment is to clarify that townhomes are allowed as a conditional use in the low density residential district for everyone to be able to interpret it correctly. Lewis moved to approve the First Reading and Introduction of Ordinance No. 6297 - An Ordinance to Amend the LDR-1 Zoning District to add Townhouses as a Conditional Use by Amending Section 17.10.030 of the Rapid City Municipal Code. Second by Drury. Motion carried.

16) 18OA019 – Lacock defined that townhomes and duplexes are identified as a permitted use in medium density residential which supports higher density development. The wording was refined and additional language added to update this ordinance. Salamun moved to approve the First Reading and Introduction of Ordinance No. 6298 - An Ordinance to Revise the Conditional Uses in the Medium Residential Zoning District by Amending Section 17.12.030 of the Rapid City Municipal Code. Second by Drury. Motion carried.

17) 18OA020 – Lacock described the language change that was needed to clarify screening fences. The change was made from adjacent (meaning it can share right of way with a residential property) to abutting (meaning a commercial property would have to be touching a residential property in order to require a screening fence). Salamun moved to approve the First Reading and Introduction of Ordinance No. 6299 – An Ordinance to Amend Screening Requirements between Zoning Districts by Amending Sections 17.18.080, 17.20.080, 17.30.070, 17.32.070, 17.36.080 and 17.40.070 of the Rapid City Municipal Code. Second by Laurenti. Motion carried.
18) 18OA021 – Lacock reported a reference to manufacturing of firearms and ammunition had been identified twice in the ordinance. The amendment replaces one with allowing utility substations as a permitted use provided they are not within 250 feet of a residential district or a residential dwelling. If there is a dwelling or residential use within 250 feet, the utility substation will be reviewed as a Conditional Use Permit. Drury moved to approve the First Reading and Introduction of Ordinance No. 6300 – An Ordinance to Revise the Uses Permitted in the Light Industrial Zoning District by Amending Section 17.22.020 of the Rapid City Municipal Code. Second by Laurenti. Motion carried.

19) 18OA022 – Lacock explained ordinance amendment allows carwashes as a permitted use in the General Commercial District provided it meets the criteria of not being within 250 feet of a residential zoning district or dwelling, rather than going through the conditional use permit process. Salamun moved to approve the First Reading and Introduction of Ordinance No. 6301 – An Ordinance to Allow a Car Wash as a Permitted Use in the General Commercial Zoning District by Amending Section 17.18.020 of the Rapid City Municipal Code. Second by Drury. Motion carried.

**ADDENDUM NO. 1**

**FINANCE OFFICE**

20) LF013019-09 – Laurenti moved to Approve Resolution No. 2019-010 – Resolution Levying Assessment for Abatement of Nuisances. Second by Drury. Motion carried.

**ADJOURN**

There being no further business to come before the Committee at this time, motion was made by Laurenti second by Drury and carried to adjourn the meeting at 12:54 p.m.
LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

February 13, 2019

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, February 13, 2019, at 12:32 p.m.

A quorum was determined with the following members answering the roll call: Laura Armstrong, Steve Laurenti, Jason Salamun, Lisa Modrick for Becky Drury, Richie Nordstrom for Chad Lewis.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA
Motion was made by Salamun, second by Laurenti and carried to adopt the agenda.

GENERAL PUBLIC COMMENT
Gene Tyon is asking for reconsideration of their application for Community Development Block Grant funds (CDBG). Mr. Tyon works in the substance abuse and recovery field. The Oaye Luta Ololakicie is a nonprofit cultural-based program with a focus on cultural identity development for those who have been disconnected from their way of life for a variety of reasons. They would like to use the funds for rent of pending office space with Hani Shafi on Kansas City Street and start-up costs. Mr. Tyon provided a packet of information on the program to committee members.

CONSENT ITEMS
Motion was made by Modrick, second by Nordstrom and carried to approve Items 1-10 as they appear on the Consent Items with the exception of Item No. 5.

1) Approve Minutes for January 30, 2019

FIRE DEPARTMENT
2) LF021319-03 – Authorize Staff to apply and accept if awarded the FY 2019 South Dakota Office of Emergency Management Hazardous Materials Emergency Preparedness Training Grant in the Amount of $2,000.00

3) LF021319-10 – Authorize Staff to apply and accept if awarded the 2019 Homeland Security Grant for a Confined Space Air Cart ($10,000) and a Water Rescue, Diver Operations Boot ($100,000) for a total Amount of $110,000

FINANCE DEPARTMENT
4) Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Sandra Franke (RSVP+), Mary Mackinlay (RSVP+), Diane Minion (RSVP+), and Paul Cohen (Library)

5) LF021319-09 – Sarah Hanzel, Long Range Planner, from Community Development, provided a presentation detailing the new parking plan. The proposed plan is requesting a $713,000 investment as an outright purchase through a lease, of new parking technology and related services with IPS Group Inc. For over more than a year, an extensive amount of research has been conducted, a pilot project was completed, and numerous public outreach events were held. Hanzel detailed the products and services requested in this purchase agreement to improve downtown parking. The bulk of the purchase request is for “Smart Meters” which offer several different payment methods which include credit card, coins, mobile app, and digital payments. The meters also have a free button for quick trips which the City can program to allow 10 or 15 minutes of free parking for those coming downtown for just a very short stay. The meters offer a...
high level of consumer security features and are highly customizable so over time, as the City wants to adapt to changing conditions downtown, there is the opportunity to change rates, where meters are located, and hours of enforcement. The purchase request identifies a need for 620 meters. This number was determined by the parking study that was completed last year parking demand. The boundary has been extended slightly in order to accommodate parking demand created by the YMCA, the school facility, the TURNAC building and the Federal Courthouse. There will be a $1.00 minimum per hour for credit card payments which is the basic minimum to cover transaction fees. This parking solution comes with a mobile app which will work at the smart meters and also the pay stations. The convenience of this feature allows you to purchase additional time from your phone and be able to add multiple vehicles and accounts. Businesses can also use this to validate their customer parking if they would like if they know the parking space number. There are also mapping features with the sensor meters, which will be able to tell us where parking spots are available. Hanzel explained the sensors detect the presence or absence of a vehicle in a parking space. This offers many benefits to the City and parking division as it has real time occupancy data that will give valuable information for parking management. We will be able to determine how often a space is used and the duration a vehicle is there so we can watch the parking trends over time to see how the demand is changing. The sensors also create the capability and option to reset the meter when a vehicle leaves alleviating the next person parking from using any remaining time. The sensors also prevent meter feeding if and where prohibited. They are not currently proposing to instate time limitations on the meters, however, if there was a point in which demand was such that we needed to, the sensors can be programmed to prohibit someone from feeding it continuously. Sensors also improve the effectiveness of the quick trip or courtesy time if we use this option as it will immediately move the time for the next user. This is a very cost effective tool that is expected to pay for itself within one year if the reset capacity is enabled. The proposed parking plan also includes three pay stations to be installed in the parking garage. This technology uses license plates and accepts a wide range of payment methods. Pay stations are the industry standard for parking ramp environments because they can manage a high number of spaces with a minimal amount of technology which saves energy and time. The pay stations in the pilot project this summer brought concerns and critique from the community which gave the City great feedback and many lessons were learned. During the pilot project there was some confusion with pay stations among users since there were three different companies with three different types of technology all in one location along with only temporary signage. Once there is just one company/technology, most of that will automatically go away. There were also concerns regarding potential waiting lines, so with this in mind, the request is now for 3 pay stations rather than two that were used in the pilot. Once the public is comfortable with the new technology, more will begin to use the mobile app and will not have as many actually paying at the pay stations. All concerns are being addressed that were brought up in the pilot. The purchase agreement has a small purchase of a $1,000 collection cart which will substantially improve the efficiency of the collecting process and safely and security of the way we collect coins from the meters. They are designed to integrate right into the meter so the coins go directly into the canister which then go into a trolley and straight to the bank. Staff will not have to interface with the cash at any time during the transaction. In addition to the hardware solutions, there are also some software requests to include the ability to accept payments online. There are monthly fees for these enforcement services which are included in the agreement and the quote. Similarly, they would like to create more online programs for permit parking. Currently there are lease permits but would like to introduce employee on street permits, and potentially a daily permit. This is an online solution IPS offers building it for us, that would allow people to purchase permits online and we can manage them in a more cohesive and holistic way. There is a one time set-up charge of $4,000 and there would be a per permit fee going forward. Included with the purchase of the technology, IPS provides assistance in developing public information tools to educate the public which include graphic design, a website design that integrates into the City's website and populatess
Annual Action Plan

LEGAL AND FINANCE COMMITTEE
January 02, 2019

Hanzel also reviewed two different scenarios in the
projected costs in revenues anticipated with the system. The scenario
with sensors, the anticipated cost recovery is within eighteen months leaving the remaining life of
the technology to accrue profit estimated at $1.3 million after five years. Since the life expectancy
is beyond that (6 to 7 years), we would have profit potential beyond the five year period. Under
the scenario without sensors and sensor resets, the anticipated cost recovery is just over a year with
a total profit after five years of $3.1 million. IPS built the projections using very conservative
estimates. If the purchase is approved, they will begin building the software for the mobile
application, working on employee/resident permitting enforcement tools, and also develop a
waitlist feature with the focus on the employee permit system. They can then start to prepare the
ground for meter poles to be installed quickly in June before the tourist season begins. The other
important need will be to have an ordinance amendment completed to officially adopt the policy
changes. Salamun asked Finance Officer, Pauline Sumption where the revenue funds are going
to go. Sumption explained nothing has been determined, but right now the money goes into the
parking lot area fund, (an enterprise fund), where it is held and tracked separately. The City
Council decided how the money is spent. She is hoping that after the five or six years, the bonds
are already paid off and the focus can then be on improving existing parking or looking at other
avenues for parking structures. This system will truly determine where the parking needs are to
help decide what the next steps will be. Sumption added that currently, parking is under-funded,
even in maintaining the parking we already have with our surface lots that are in need of some
repair. A couple of ideas that have been discussed are having better technology in the lots such
as an arm to monitor rather than having parking enforcement going through them; and, to have
parking become its own division with a parking manager, rather than spread into three different
departments (Police Department, Finance Department, Public Works) that have a part of the
work, as it is currently. Salamun asked Hanzel how the new plan will affect employees who work
downtown. Hanzel explained they are looking to create 30 additional lease permits in the 6th and
St. Joe lot and also adding an on street employee/resident permit program which looks at the
peripheral areas of downtown to allow parking for more than two hours if you have the employee
permit. City Attorney Landeen added that we are currently losing money on the downtown parking
system and the first thing revenues will be used for is maintenance of the current parking. He also
explained the importance of a parking manager because of the difficulty in the City trying to
manage the downtown parking way it is currently structured, with it being spread out among
departments. Landeen shared information regarding the Sioux Falls parking system and how they
manage it. Nordstrom asked Hanzel to explain the plan regarding public education on the new
parking. Hanzel stated once the details are ironed out, there will be multiple means of
communications that will go out to the public via public meetings, online and also going door to
door downtown. Nordstrom is concerned about the permit side of the parking with regards to
contractors and events. Hanzel addressed the current contractor's policy that allows them to
obtain a permit to work in the right of way and occupy parking spaces, which will likely remain
the same. They are currently looking into options for people needing to extend the two hour parking
for a longer period of time with a possible daily pass, but no determinations have been made.
Nordstrom moved to authorize the Mayor and Finance Officer to sign Agreement to Purchase
Parking Technology and Related Services with IPS Group, Inc. Second by Laurenti. Motion
carried.

6) LF021319-05 – Approve Resolution No. 2019-013 a Resolution Levying Assessment for
Abatement of Nuisances

7) LF021319-06 – Acknowledge December 2018 Sales Tax Report

8) LF021319-07 – Authorize Mayor and Finance Officer to sign Covered Agency Security
Authorization with RBC for Managed Account
LEGAL AND FINANCE COMMITTEE
January 02, 2019

COMMUNITY DEVELOPMENT
0) LF021319-02 – Authorize the Mayor and Finance Officer to sign the FY 2018 Youth and Family Services (YFS) Community Development Block Grant (CDBG) Reallocation Contract and Indenture

10) LF021319-04 – Authorize Staff to Purchase 2 -2019 Dodge Journey vehicles from Liberty Superstores, Rapid City, SD: EPA Standard Sport Utility Vehicle, State Contract #17259 number 8, Page 14, in the amount of $47,000

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 11 - 20

Public Comment opened – Items 11 - 20
Public Comment closed

POLICE DEPARTMENT
11) LF021319-01 – Nordstrom asked Assistant City Attorney Kinsley Groote to explain to the public what we want to accomplish with this ordinance amendment. Groote explained we are repealing what we currently have for aggressive solicitation (panhandling) and are looking at behaviors that are problematic in public spaces. The change will be to regulate conduct to address problematic behaviors instead of regulating speech. Lt. Sfts from the Police Department explained that education to the public will be handled through press releases, through public service announcements, and several public meetings that will occur over time. He will also go door to door and speak directly to business owners. Police Chief Jegeris added that it is a clear policy at the Rapid City Police Department for officers to always consider alternatives to arrest whenever possible. The aggressive solicitation ordinance has not been enforced for about two years due to constitutional issues, so this proposed ordinance would restore officers’ ability to take enforcement action on problematic behaviors. When dealing with a person exhibiting problematic behaviors, the Rapid City Police Department’s intention would be to try to stop the behavior with alternatives to arrest. But in those special cases where someone is absolutely not going to be compliant, the Police Department needs an enforcement tool to keep the public safe. Salamun asked for verification that the amendment establishes a behavior based ordinance to ensure that members of the public have a right to go on their way unhindered, but the ordinance does so without violating the free speech rights of other people. Attorney Groote reiterated the change creates an ordinance that is behavior based only, creating safety for the community without infringing upon free speech. Nordstrom moved to approve the introduction and First Reading of Ordinance No. 6303, An Ordinance to Repeal Section 9.08.020 of the Rapid City Municipal Code and to Enact and Amend Provisions Concerning Certain Behaviors that are a Public Safety Risk. Second by Modrick. Motion carried.

FINANCE DEPARTMENT
12) LF021319-08 – Salamun asked Finance Officer Sumption to update the Committee on these funds and where they are coming from. Sumption explained that in 2005 as part of the vision plan 2.8 million was allocated to downtown parking ramps. The City has tried to use that money periodically over the years with the 6th and St. Joe parking ramp, using 1.1 million for part of that process that is still not completed and nothing is happening currently. There is approximately 1.7 million left in the fund. In 2008 The City added the third level of the parking ramp in which bonds were taken out and refinanced in 2014 and in 2015. She expressed that a new parking ramp on 6th and St. Joe would easily exceed 11 million, so the amount we have is really a drop in the
bucket and we would have to look at different funding sources to fund something of that nature. Sumption's request would be to take approximately $1,640,000 of the remaining 1.7 million allocation and call the current parking revenue bonds due on June 1, 2019, leaving roughly $50,000 in the vision fund that could go back to the bottom line. Doing this would save roughly 1.7 million in interest expense if we were to pay off these bonds over time, as well as being able to eliminate the bond covenants that we are required to follow every year. We currently have approximately $900,000 in the parking lot and revenue fund and could pay for the new parking meters and all of the technology outright instead of leasing it. If we were to take a loan on that purchase, it would be an additional 4.5% interest on that $700,000, so you would have to add that to the 1.7 million. The interest on the current bonds is at 2.95% which is more than what we are making at the bank currently. Salamun asked Hanzel what explain the differences in leasing verses buying. Hanzel stated the maintenance and one year warranty are the same so essentially leasing will just add interest. Sumption commented that leasing is through a third party vendor so there is no real savings at all. Salamun asked how this affects the 6th and St. Joe parking lot that the money was earmarked for or other future projects and or developments. Sumption replied that they are still figuring out feasibility for the corner on 6th and St. Joe to determine the best plan. City Attorney Landeen expanded that with the way the 6th and St. Joe project evolved, whoever decided to develop it was going to be forced to incorporate a public parking structure which complicated the project. Moving forward with the project there is probably going to be a change in the philosophy in which the developer will be the driver and if they want to include or discuss a public parking structure, we can certainly have that discussion. The 2.8 million we have is a very small amount; therefore, if we would choose to participate with a private developer, further discussions would need to take place then, but right now we do not know when that would occur. We have a need for the money right now, so the question is, do we continue to sit on the money for another couple of years, or do we use it now and then look at the project in a couple of years. He reiterated Sumption's comment of using it now and freeing up the bond covenants. Since there are leased spots in this parking lot, whether or not there is a public parking component. If we were to enter into an agreement with a developer in the future, and that area is no longer used for public parking, we would have to look at some replacement parking. Laurenti offered his support and emphasized the importance of paying off the debt pointing out the amount of interest savings that will exceed the principal balance of the debt. Nordstrom moved to approve the Request for Authorization to use Vision Fund allocation designated for Downtown Parking Ramp to Call Outstanding Parking Revenue Bonds. Second by Modrick. Motion carried.

COMMUNITY DEVELOPMENT

13) 18OA016 – Laurenti moved to approve the Second Reading and Recommendation of Ordinance No. 6295 - An Ordinance to Allow the Historic Sign Review Committee to Adopt Guidelines for Administrative Approval of Sign Permit Applications by Amending Subsection 17.50.080Q of the Rapid City Municipal Code. Second by Nordstrom. Motion carried.

14) 18OA017 - Laurenti moved to approve the Second Reading and Recommendation of Ordinance No. 6296 - An Ordinance to Update and Clarify the Criteria and Procedure for Granting Variances to the Zoning Code by Amending Section 17.54.020 of the Rapid City Municipal Code. Second by Nordstrom. Motion carried.

15) 18OA018 – Salamun moved to approve the Second Reading and Recommendation of Ordinance No. 6297 - An Ordinance to Amend the LDR-1 Zoning District to add Townhouses as a Conditional Use by Amending Section 17.10.030 of the Rapid City Municipal Code. Second by Laurenti. Motion carried.

16) 18OA019 – Laurenti moved to approve the Second Reading and Recommendation of Ordinance No. 6298 - An Ordinance to Revise the Conditional Uses in the Medium Residential Zoning
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20) LF013019-01 – Laurenti moved to approve the Second Reading and Recommendation of Ordinance No. 6265, An Ordinance to Amend Chapter 15.26 of the Rapid City Municipal Code to Adopt the 2018 International Mechanical Code. Second by Modrick. Motion carried.

ADJOURN
There being no further business to come before the Committee at this time, motion was made by Salamun second by Modrick and carried to adjourn the meeting at 1:21 p.m.
PROCEEDINGS OF THE CITY COUNCIL
Rapid City, South Dakota

February 19, 2019

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Tuesday, February 19, 2019, at 6:30 P.M.

The following members were present: Council President Amanda Scott and the following Alderpersons: Jason Salamun, Lisa Modrick, Ritchie Nordstrom, Daria Drew, Becky Drury, Steve Laurenti, Laura Armstrong, and John Roberts; the following Alderpersons arrived during the course of the meeting: None; and the following were absent: Chad Lewis.

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Police Chief Karl Jegers, Fire Captain Nick Carlson, Public Works Director Dale Tech, Community Development Director Ken Young, Planning Manager Vicki Fisher, Parks and Recreation Director Jeff Biegler, IT Officer Jim Gilbert, Long Range Planner Sarah Hanzel, Lieutenant Cathy Bock, and Administrative Coordinator Heidi Weaver-Norris

ADOPTION OF AGENDA
Motion was made by Laurenti, second by Drew to hear items 43 following items 27-28 and to adopt the agenda as amended.

GENERAL PUBLIC COMMENT
Gene Tyyn, Director of non-profit organization Dave Lulu (which translates into moving forward in a sacred way), spoke to the council. He said they are a culturally based recovery program. He is asking for reconsideration of CDBG funding. They would use the funding for rent on a building for their services. Program is cultural based on Lakota cultural spirituality for those suffering from alcohol and drug addiction. He believes utilizing a cultural approach would help adjust their behaviors. They have several cultural programs to help the Native American people.

Kellyanne Kirkland-Snyder addressed the Council. She took possession of 708 St. Patrick Street last February. They have been rebuilding the inside of the home for a year and working with code enforcement on the cleanup of the outside. They make monthly trips to the dump and they missed November’s trip to the dump. She said she came home in December and their pile was gone. She stated she received no notice. Her mail has been mistakenly taken to 708 East St Patrick Street. She said she didn’t get the letter or receive any notice. She was instructed by code enforcement to go to the city Finance Office to get the notice and the bill. She wanted council to add this item to the agenda. Scott suggested putting this on the next Legal and Finance Committee meeting. The applicant asked for an extension of the $500 which was due tomorrow. Sumption stated the information was given to her and they extended the time frame so the item could be added to the next Legal and Finance meeting.

John Hebrard, past President of the Red Rock Meadows Homeowners Association, addressed the council. He said he was at the council meeting last November. He said he wrote an email to the Mayor, City Attorney, Ward-3, the HOA board, and the HOA attorney last week. He said he had yet to receive anything. He did receive an email from Jason Salamun today asking if Hebrard had heard anything. Hebrard said not yet. Hebrard showed the document from 2005 between the city and DKEA developer. Around August 2017, DKEA owner decided he’s not taking care of the lights anymore. He said Red Rock Park is not owned by Red Rock Association. The DKEA owner never did what he promised to do. There are several light poles installations that was never done. The light bulbs were not replaced every 4-5 years. He said a light on Waterville Court and Holly Drive blinks on and off which means it’s defective. He said there are three lights like that out there. He would like to hear back from the city on what they are going to do since they own the street lights.
Dwayne Abate addressed council regarding a traffic situation. He said there is a potential industrial operation that is trying to establish a rock quarry south on Highway 16 within the three-mile platting jurisdiction. He said the traffic from the rock quarry will be tremendous. They plan on 150 trucks and trailers per day. This will end up being a truck every 1-2 minutes. Council should be aware of the traffic situation on the corner of Calton and Highway 16. He advises that the traffic engineer do a study and possibly prepare a short report on the traffic impact of this potential industrial site. He is concerned about the safety of the area.

NON PUBLIC HEARING ITEMS – Items 1 – 34

CONSENT ITEMS – Items 1 – 26

Motion was made by Drew, second by Armstrong to approve items 1-26 as they appear on the Consent Items.

Approve Minutes
1. Approve Minutes for the January 31, 2019 Special Council meeting.
2. Approve Minutes for the February 4, 2019 Regular Council meeting.

Alcoholic Beverage License Applications Set for Hearing (March 4, 2019)
3. Special Olympics South Dakota for a SPECIAL EVENT On-Sale Malt Beverage and On-Sale Wine Retailer license for an Event scheduled for April 6, 2019 at Black Hills Harley Davidson, 2620 Harley Drive

Public Works Committee Consent Items
4. PW021219-01: Approve Request for 2019 Stormwater Drainage Utility Fee Abatement for CITCRA, LLC, for property located at 4114 Brooke Street Tax ID 69057, in the amount of $1,099.54
5. PW021219-02: Authorize Mayor and Finance Officer to Sign an Amendment to the Agreement between the City of Rapid City and HDR Engineering, Inc. for LaCrosse Street Interchange Utility Improvements, Project No. 16-2318 / CIP No. 51108, for an increase of $3,425.00.
6. PW021219-03: Authorize staff to advertise for bids for Disk Drive and Haines Avenue Intersection, Project No. 16-2347 / CIP No. 51121. Estimated Cost $1,361,000.00.
7. PW021219-04: Authorize Mayor and Finance Officer to Sign Agreement Between the City of Rapid City and Pennington County for Traffic Signal at Sheridan Lake Road and Dunsmore Road
8. PW021219-05: Approve Change Order 6 to Lind-Exco, Inc. for West Omaha Utility Reconstruction Project #15-25160/CIP 50604.1 for a decrease of $87,028.52.
9. PW021219-06: Approve Change Order 3 to Simon Contractors of SD, Inc. for E Blvd/E. North Street Utility Reconstruction Project, Project #14-2170/CIP P 50866.1. This is a no cost change order to correct a bid item
10. PW021219-07: Request from Highland Properties, LLC, for a Variance to waive the requirement to install sidewalk on the Sedivy Lane portion of property per City Ordinance 12.08.060 C
11. PW021219-08: Authorize Mayor and Finance Office to sign permanent easement to Black Hills Power, Inc. for construction of an electrical system in advance of the W. Omaha Street to 12th Street Project No. 19-2099/CIP No. 50904.
12. PW021219-10: Authorize Mayor and Finance Officer to Sign a Joint Funding Agreement between U.S. Department of Interior, U.S. Geological Survey and City of Rapid City for 2019 Water Resource Investigations for operation and maintenance of selected stream gaging stations, hydrogeological data collection and analysis, application and regionalization of groundwater flow model, stormwater monitoring, and Rapid Creek water quality monitoring.
13. PW021219-11: Authorize Staff to Advertise Bids for Knollwood Drive Inlay Project 19-2473 / CIP No. 50793. Estimated Cost $95,000.
14. PW021219-15: Request for Mayor and Finance Officer to sign Professional Services Amendment for Project 17-2424/CIP No. 5063 with American Engineering Testing, Inc. for Citywide

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Geotechnical, Construction Materials, and QA/QC services for an to increase the contract amount by $2,398.05.

15. PW021219-12: Approve Change Order No. 2F to RCS Construction, Inc. for Cemetery Storage Building Project No. PR18-6165, for an increase of $293,05.

16. PW021219-13: Approve Change Order No. 2F to Simon Contractors of SD, Inc. for Mt. View Cemetery & Mt. Calvary Cemetery Improvements Project No. PR18-2409, for an increase of $339,83.

17. PW021219-16: Request Advertising Authority for 2019 Parks and Recreation Asphalt Paving Project PR18-6165 for an estimated cost of $635,000.

**Legal & Finance Committee Consent Items**

18. LF021319-03 – Authorize Staff to apply and accept if awarded the FY 2019 South Dakota Office of Emergency Management Hazardous Materials Emergency Preparedness Training Grant in the Amount of $2,000.00

19. LF021319-10 – Authorize Staff to apply and accept if awarded the 2019 Homeland Security Grant for a Confined Space Air Cart ($10,000) and a Water Rescue, Diver Operations Boat ($100,000) for a total Amount of $110,000

20. Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Sandra Franke (RSVP+), Mary Mackinlay (RSVP+), Diane Minion (RSVP+), Paul Cohen (Library)

21. LF021319-09 – Authorize the Mayor and Finance Officer to Sign Agreement to Purchase Parking Technology and Related Services with IPS Group, Inc.

22. LF021319-05 – Approve Resolution No. 2019-013 a Resolution Levying Assessment for Abatement of Nuisances

RESOLUTION NO. 2019-013

RESOLUTION LEVYING ASSESSMENTS FOR ABATEMENT OF NUISANCES

BE IT RESOLVED by the City Council of the City of Rapid City, South Dakota, as follows:

1. The City Council has made all investigations which it deems necessary and has found and determined that the condition of your property had constituted a nuisance. The City abated this nuisance. The cost of the abatement, including administrative costs, is the amount stated in the proposed Assessment Roll for Abatement of Nuisances.

2. The Assessment Roll for Abatement of Nuisances is hereby approved and assessments thereby specified are levied against each and every lot, piece, or parcel of land thereby described.

3. Such assessments, unless paid within thirty (30) days after the filing of the assessment roll in the Office of the Finance Officer, shall be certified as delinquent to the Pennington County Auditor and payable through the Pennington County Treasurer’s Office with the statutory interest rate.

Dated this 19th day of February, 2019.

CITY OF RAPID CITY

/s/ Steve Alender
Mayor

ATTEST:

/s/ Pauline Sumption
Finance Officer

23. LF021319-06 – Acknowledge December 2018 Sales Tax Report
24. LF021319-07 – Authorize Mayor and Finance Officer to sign Covered Agency Security Authorization with RBC for Managed Account

25. LF021319-02 – Authorize the Mayor and Finance Officer to sign the FY 2018 Youth and Family Services (YFS) Community Development Block Grant (CDBG) Reallocation Contract and Indenture


END OF CONSENT ITEMS

NON-CONSENT ITEMS – Items 27 – 34

Item 43 was included in non-consent open public comment since this item was being voted on in conjunction with items 27 and 28.

John Samuelson, Samuelson Development, addressed the Council. He said as requested he got together with staff and discussed several different photo simulations for 3-4 story buildings. They asked the neighbors which they preferred and they said 4-storey in order to keep the back space open. Developer was asked if they were open to fence and landscaping. They agreed and showed them drawings. Neighbors want developer to extend fence along Fox Road. He said despite the additional cost, he is showing his willingness to compromise. Samuelson said their request is within the city’s future land use and apartments are appropriate for this use. Jeff Benoit said the neighbors didn’t feel this is the right place for these buildings to go. He feels the complex will cause traffic congestion. He doesn’t like the elevations, they are too high. He said the property isn’t properly zoned for high density apartments.

The applicant is asking the city to change the zoning and reduce the setbacks so the buildings and garages can be closer to the highway and remove the current height restrictions. The rezone will also affect the traffic, safety and drainage. The council should follow rules and ordinances and not make numerous exceptions. Tim Braden, President of the Enchanted Hills Homeowner’s Association, addressed the Council. He said the association represented 52 property owners. They are opposed to the rezone and the overall project. He said they are concerned with traffic and safety. They think 14 variances are too many. There is already difficulty turning on the east side of Highway 16. He said this project doesn’t follow the Mt. Rushmore Road Comprehensive Plan. Robert Hurst spoke. He said some neighbors formed a group called the Bergland Neighborhood Organizational Group. They sent out 1100 postcards and the people who responded were all against the project. Mary Casey stated she was opposed to the project. She said each person is going to be impacted by 4000 extra vehicles going down the corridor. She is asking the council to deny the rezone. Jodi Benoit is opposed to the project. She feels the neighbors have been overlooked. She wants the project denied. Nancy Jensen is opposed to the concept. She would like the city to stick with the comprehensive plan. Others who spoke and agreed with the denial are: Marcia Beshara, Bob Roseanquist, Karen Bulmar, Ashley Holmgren, Tim Matthew, and Richard Edefen. Mike Wheeler, attorney representing the homeowners, said the group was in opposition to the rezone and to the planned development overlay district, which includes the apartments. He said there are too many exceptions being granted. Wheeler also noted that the property owner is not Samuelson Development but instead an entity called Second Story LLC. He said in order for the exception to be granted there should be an undue hardship and he hasn’t heard what that is. Bob Brandt stated he was in favor of the project. He said the traffic study will be implemented before the planned development is granted. This area now has Black Hills Corp and the new orthopedic facility. The comprehensive study was done years ago. No one could have foreseen the new developments that are here now. There is a need for nice apartments near these higher paying facilities. Lead Pastor First Assembly of God, Craig Moore, addressed the council. He said these apartments are going to obstruct their view. He would like the council to listen to the people. Debra Jensen, President of the Mt. Rushmore Road Group, addressed the council. She listed several land use plans surrounding the Mt. Rushmore Road Corridor. She stated this was not the right location for this project. Jerry Cope spoke to the council. He’s involved in commercial agriculture development. He doesn’t think this is the right location for this...
Tony DeMaro spoke in favor of item (LF021319-01). He said when someone visits Rapid City they should leave with a memorable experience with the culture; shopping, dining, etc. Every time someone leaves, they should say that was incredible. With every ordinance that protects our city, it also helps bring visitors back to Rapid City. Julio Santella said she had concerns about the ordinance. She said affordable housing is a real problem. She encouraged council to think about people who live here instead of focusing on the tourists. She feels like council is criminalizing people who are having a hard time making ends meet. She wants them to think about divesting resources toward programming services and creating more affordable housing. LaQuettra Fasthorse stated that instead of punishing panhandlers, give them better resources with employment, housing and food. Not all homeless people are alcoholics or drug users. This is where stereotyping and discrimination come into play. She believes the ordinance is solely based on racial profiling. She believes the ordinance is a joke. Ramona Herrington spoke against the ordinance. She stated that she is a veteran. She said the homeless conduct is a substance abuse and mental health crisis. She knows there are other solutions other than to arrest and fine them.

Natalee Stites Means, member of Cheyenne tribe, is appalled by the effort of the city. She has researched it and looked at the quotes from the Mayor. She quoted him as saying the panhandling issue is a Native American issue. She said these individuals have been traumatized and they need the city’s help not their criminalization. Panhandlers are the most victimized people in Rapid City. The city needs to increase victim’s services. She said the Native American’s are being racially targeted. She feels this effort is transparently racist and it indicates the absolute failure in social services and healthcare here in this region. Robert Horse Islands Waiting stated he is opposed to this ordinance. He feels it’s based. He said the police should use their time to stop real crime. He believes Rapid City is a good place but can be a better place. He thinks the city can find solutions to this problem instead of criminalizing people. Chase Iron Eyes, Lakota Peoples Law Prosecutor, spoke against the ordinance. He feels the ordinance is targeting the Native American people. Anna Robinson said her generation is looking for honesty and community and she doesn’t believe this ordinance upholds those values. She said the language seems very vague and seems biased toward the homeless and disadvantaged. Karissa Loewen said she is opposed to the ordinance. She said the city noted that they already have a non-solicitation ordinance on the books that they feel is unconstitutional. She feels that ordinance needs to be repealed, but not replaced. She feels enough laws are in place and this ordinance infringes on people’s civil rights. She feels there is unresolved trauma, unresolved mental health issues and a huge housing crisis. She thinks the language in the ordinance is problematic and almost entirely fear-based. She does not think this is enforceable ordinance. She feels the ordinance is targeted at homeless people. The community needs to see data as to why this ordinance is needed. She asked what are the problems that aren’t being addressed by the current laws? Dan Seftner stated he works and lives downtown. Destination Rapid City is looking to form an ambassador program and encourages people to join to help. There is a lot of help if people want it. He said the citizens need a behavioral change. He said this isn’t race-oriented, it is for everyone on our streets. He supports this. Mozzella Long is against the ordinance. She dealt with racial discrimination and racial profiling. She wants everyone to work together instead of pointing fingers.

Tim Rose spoke on item (CC02192019-04) and asked council to reinstate his taxi license. He said it was revoked because he violated his probation. He would like his license back so he can start working for Rapid Taxi. He doesn’t agree with the separate rules for taxi’s and LYFT. He said there is 123 LYFT drivers and only three cab companies. He thinks there are too many hoops to jump through to get a taxi license. He asked that his taxi license be reinstated.

In response to a question from Scott regarding due process, Landeen said it’s about the fairness of the process for the applicant and for those opposed. He said there are two conflicting principles. One is the fairness of the process so to have a fair process if you’re talking to people outside of the hearings and

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not both parties are there, lawyers call that ex-parte communication, where there is only party involved. The other side doesn't know about these conversations and they can't adequately respond to it. The second principle, as elected officials, you are expected to interact and talk to your constituents and get their input on the decisions you need to make. The courts have struggled much how to balance the requirements you have as elected officials to interact with your constituents with the process. South Dakota has adopted some laws. One states if an officer relies on any evidence not produced at a public hearing or meeting, the officer shall disclose the evidence publicly and include information in the public record to afford all opportunities an opportunity to respond or participate. If any of the outside information is factored into your decision, the officer is required, by South Dakota law, to disclose the information.

Ordinances
Scott read in items 27 (No. 18RZ027), 28 (No. 16RZ028) and 43 (No. 18PD029) in their entirety. Salamun said he spoke with the developer and the neighbors. Salamun had hoped the developer would change his plan to build a 3-story complex instead of a 4-story complex. Salamun is concerned about the traffic. He said most neighbors do not want the apartments built. He asked Vicki Fisher to explain what she had discussed with Samuelson since the last meeting. Fisher said the applicant went back and looked at his project and brought in photo simulations that would show the apartment building adjacent to Mount Rushmore Road lowered to three-stories. Fisher and Green sat down with six property owners and went through the photo simulations. It was suggested that trees and a fence be placed along Mt. Rushmore Road and Samuelson said he would do that. The neighbors preferred that the development be loaded heavy on the east side, preserving the openness at the western portion of the property. Fisher was clear in stating that the neighbors preferred not to have apartments there at all. But between the two choices presented to them, the bottom elevation is the one the neighbors chose. Fisher indicated that if the allowance was going to be approved for the height, there would be an assurance that the open area would be preserved to the greatest degree possible, including retaining as many trees as possible. Armstrong said she spoke with the developer and neighbors. She appreciates all the work Samuelson has put into the project. In response to a question from Armstrong, Fisher said this is an initial plan development and if council grants the exceptions with the contingencies, when the final plan development comes in which it will require another public hearing before the Planning Commission, then staff and the Planning Commission will be looking for those criteria to be met. So if the council grants the exceptions, it will be contingent upon these other components being met. Armstrong asked Fisher to clarify staff's recommendation. Fisher said based on the direction given by council to consider one of the two options, and listening to the neighbors, staff will support what the neighbor's choice which is loading heavy the east side, doing the (4) four-story structures, preserving the open space on the western end with the stipulations, that very importantly include a traffic impact study with the final planned development and all improvements coming forward on that street section as needed to address the traffic. Drury said she talked to neighbors but not Samuelson. She said council should follow the rules and not make exceptions. Roberts thinks it's a good development. He said the neighbors might not get what they want, but the complex might be better than something else that could have gone there. Motion was made by Modrick, second by Drury to deny (No. 18RZ027) Ordinance 6287, an Ordinance Amending Section 17.36 of Chapter 17 of the Rapid City Municipal Code, a request by KW Commercial for Samuelson Development, LLC for a Rezoning request from General Agricultural District to Office Commercial District for property generally described as being located northwest of the intersection of Mount Rushmore Road and Fox Road. And motion was made by Modrick, second by Drury to deny (No. 18RZ028) Ordinance 6288, an Ordinance Amending Section 17.36 of Chapter 17 of the Rapid City Municipal Code, a request by KW Commercial for Samuelson Development, LLC for a Rezoning request from General Commercial District to Office Commercial District for property generally described as being located northwest of the intersection of Mount Rushmore Road and Fox Road. They said they would vote on these two items together. Modrick said she talked to both sides. She said she agrees with the neighbors. Laurenti said he spoke with both sides. The city needs housing in locations where it is developing. Samuelson has a good product and cares about his properties. Nordstrom spoke with both sides. He would like to see more of a compromise. He asked Fisher to clarify the loopholes. Fisher said in office commercial or business-park that apartments are permitted. Drew said she spoke to both sides.
She understands the traffic concerns. She also said the homeowners were aware that Mt. Rushmore Road is a busy road no matter what goes on there. In response to a question from Drew, Fisher said the drainage stipulations have to be met. Modrick asked Samuelson if there was a backup plan if the rezone didn’t go through. He said no. Motion to deny (18RZ027 and 18RZ028) both failed 5-4 with Scott, Modrick, Armstrong and Drury voting yes. Motion by Roberts, second by Laurenti to approve (18RZ027 and 18RZ028) both passed 6-3 with Armstrong, Drury and Modrick voting no.

Motion was made by Modrick, second by Drury to deny (No. 18PD029) Appeal of Planning Commission’s decision on a request by KW Commercial for Samuelson Development, LLC for an Initial Planned Development Overlay to allow an apartment development for property generally described as being located northwest of the intersection of Mount Rushmore Road and Fox Road. Nordstrom said he would vote against the denial since employment is part of the comprehensive plan. Substitute motion made by Laurenti, second by Roberts to approve (18PD029) with stipulations. Laurenti said it didn’t make sense to make multiple motions on this item when council already voted on items 27 and 28. Salamun verified with Fisher that all 14 stipulations would have to be met. Fisher agreed. Salamun said he wished the complex had 3 stories instead of 4 so he was going to vote against it. Fisher said this was the initial plan and the developer still needs to pass the final plan. Motion passed 5-4 with Modrick, Salamun, Armstrong and Drury voting no.

Ordinance 6303 [LF021319-01] An Ordinance to Repeal Section 9.08.020 of the Rapid City Municipal Code and to Enact and Amend Provisions Concerning Certain Behaviors that are a Public Safety Risk. In response to a question from Salamun, Landeen said this ordinance has to do with citizens being obstructed. It is about protecting the public from the bad behavior and actions of others. Landeen said the police department came to them to rewrite the ordinance. Salamun there should not be discrimination against anyone. Jegeris said this ordinance is behavior-based. An arrest should always be the last resort. This will allow police officers to manage public safety in open spaces. The vulnerable should always be treated with compassion. In response to a question from Laurenti, Landeen said this is a tool that law enforcement feels they need. Laurenti said no one should be discriminated against. If this serves in making behaviors better, that’s what is important. Modrick said the ordinance is matter of fact and critical to our community. Armstrong said she received many issues regarding this issue. She said it is not the panhandling, but the aggressive behavior, that is being addressed. In response to a question from Drew, Jegeris said this is needed now because of the increasing data coming from the Sheriff’s office. An officer is sent out hourly to protect the public. They need to protect the public the best they can. Motion was made by Nordstrom, second by Salamun and carried to approve.

Ordinance 6265 [LF013019-01] An Ordinance to Amend Chapter 15.26 of the Rapid City Municipal Code to Adopt the 2018 International Mechanical Code having passed its first reading on February 4, 2019 motion was made by Laurenti, second by Modrick that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Nordstrom, Drew, Scott, Drury, Laurani, Roberts and Armstrong. NO: None. whereupon the Council President declared the motion passed and Ordinance 6265 was declared duly passed upon its second reading.

Public Works Committee Items

Drew read in item [PW021219-14] Acknowledge informational presentation on the Black Hills Energy West Rapid City Substation and Transmission Line Project. Motion was made by Drew, second by Drury and carried to acknowledge.

Drew read in item [PW021219-08] Request from Highland Properties, LLC, for a Variance to waive the requirement to install sidewalk on the East Saint Patrick Street portion of property per City Ordinance 12.03.060 C. Modrick asked Tech if this item was being withdrawn, he said no. Motion was made by Drew, second by Nordstrom and carried to deny the variance.
Legal & Finance Committee Items

Armstrong read in item (LF021319-08) Approve the Request for Authorization to use Vision Fund allocation designated for Downtown Parking Ramp to Call Outstanding Parking Revenue Bonds. Motion was made by Armstrong, second by Laurenli to approve. Sumption explained why this was being authorized. Motion carried.

Appeals

Armstrong read in item (No. CC02192019-04) - License Appeal – Tim Rose, applicant. Jegenis presented the information regarding Mr. Rose to the Council. Jegenis said Rose needed to comply with the rules of the license and the law. Rose was arrested for a felony warrant. He continued with felony behavior and was not compliant with the court. Rose said he was taking steps to move forward and if council granted him the license, he had a job lined up with Rapid Taxi. Motion was made by Nordstrom, second by Laurenli, to deny appeal.

PUBLIC HEARING ITEMS – Items 35 – 59

CONSENT PUBLIC HEARING ITEMS – Items 35 – 42

Alcohol Licenses

35. Naja Shrine for a SPECIAL EVENT On-Sale Dealer License for an Event scheduled for March 2, 2019 at Naja Shrine, 4091 Sturgis Road
36. Working Against Violence Inc. for a SPECIAL EVENT Off-Sale Package Wine Dealer License for an Event scheduled for March 23, 2019 at Best Western Ramkota, 2111 N. LaCrosse Street
37. Western Dakota Tech Foundation for a SPECIAL EVENT On-Sale Malt Beverage Retailer and On-Sale Wine Retailer License for an Event scheduled for March 27, 2019 at Western Dakota Technical Institute Event Center, 800 Michelson Drive
38. Rapid City Chamber of Commerce for a SPECIAL EVENT On-Sale Malt Beverage Retailer and On-Sale Wine Retailer License for an Event scheduled for March 12, 2019 at Western Dakota Tech Event Center, 800 Michelson Drive
39. Rapid City Chamber of Commerce for a SPECIAL EVENT On-Sale Malt Beverage Retailer and On-Sale Wine Retailer License for an Event scheduled for March 21, 2019 at Liberty Superstores, 400 Cambell Street
40. Rapid City Chamber of Commerce for a SPECIAL EVENT Off-Sale Package Wine Dealer and Off-Sale Package Malt Beverage Dealer License for an Event scheduled for May 4, 2019 at Best Western Ramkota, 2111 N. LaCrosse Street
41. Rapid City Chamber of Commerce for a SPECIAL EVENT On-Sale Malt Beverage Retailer and On-Sale Wine Retailer License for an Event scheduled for May 14, 2019 at Mt. Rushmore Society, 830 Main Street
42. Rapid City Chamber of Commerce for a SPECIAL EVENT On-Sale Malt Beverage Retailer and On-Sale Wine Retailer License for an Event scheduled for June 11, 2019 at West River Electric Association, 3256 E Hwy 44

Motion was made by Laurenli, second by Drury and carried to approve Items 35-42.

END OF CONSENT PUBLIC HEARING CALENDAR

NON-CONSENT PUBLIC HEARING ITEMS

Ordinance 6295 (180A016) An Ordinance to Allow the Historic Sign Review Committee to Adopt Guidelines for Administrative Approval of Sign Permit Applications by Amending Subsection 17.50.060Q of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Armstrong, second by Laurenli that the title be read the second time. Upon vote being taken, the following voted AYE: Saimun, Modrioc, Drew, Nordstrom, Drury, Scott, Laurenli, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6295 was declared duly passed upon its second reading.
Ordinance 6296 (18OA017) An Ordinance to Update and Clarify the Criteria and Procedure for Granting Variances to the Zoning Code by Amending Section 17.54.020 of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Armstrong, second by Drury that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Drew, Nordstrom, Drury, Scott, Laurenti, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6296 was declared duly passed upon its second reading.

Ordinance 6297 (18OA018) An Ordinance to Amend the LDR-1 Zoning District to add Townhouses as a Conditional Use by Amending Section 17.10.030 of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Armstrong, second by Salamun that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Drew, Nordstrom, Drury, Scott, Laurenti, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6297 was declared duly passed upon its second reading.

Ordinance 6298 (18OA019) An Ordinance to Revise the Conditional Uses in the Medium Residential Zoning District by Amending Section 17.12.030 of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Armstrong, second by Drew that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Drew, Nordstrom, Drury, Scott, Laurenti, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6298 was declared duly passed upon its second reading.

Ordinance 6299 (18OA020) An Ordinance to Amend Screening Requirements between Zoning Districts by Amending Sections 17.18.080, 17.20.080, 17.30.070, 17.32.070, 17.35.080 and 17.40.070 of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Armstrong, second by Modrick that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Drew, Nordstrom, Drury, Scott, Laurenti, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6299 was declared duly passed upon its second reading.

Ordinance 6300 (18OA021) An Ordinance to Revise the Uses Permitted in the Light Industrial Zoning District by Amending Section 17.22.020 of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Armstrong, second by Drew that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Drew, Nordstrom, Drury, Scott, Laurenti, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6300 was declared duly passed upon its second reading.

Ordinance 6301 (18OA022) An Ordinance to Allow a Car Wash as a Permitted Use in the General Commercial Zoning District by Amending Section 17.18.020 of the Rapid City Municipal Code having passed its reading on February 4, 2019 motion was made by Drew, second by Drury that the title be read the second time. Upon vote being taken, the following voted AYE: Salamun, Modrick, Drew, Nordstrom, Drury, Scott, Laurenti, Roberts and Armstrong; NO: None; whereupon the Council President declared the motion passed and Ordinance No. 6301 was declared duly passed upon its second reading.

**BILLS**

The following bills have been audited:

**BILL LIST - FEBRUARY 19, 2019**

<table>
<thead>
<tr>
<th>BILL DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>P/ROLL PERIOD END 02/02/19, PD 02/08/19</td>
<td>1,981,566.89</td>
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<tr>
<td>CDEV P/ROLL PERIOD END 02/02/19, PD 2/08/19</td>
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<td>PIONEER BANK &amp; TRUST, 02/02/19 P/ROLL TAXES, PD 02/08/19</td>
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<tr>
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<td>1,035.89</td>
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</tbody>
</table>
Sumption presented the bill list of $7,767,202.06. Motion was made by Salamun, second by Laurenti and carried to authorize (No. CC02162015-01) the Finance Officer to issue warrants or treasurer checks, drawn on proper funds, in payment thereof.

ADJOURN

There being no further business to come before the Council at this time, motion was made by Salamun, second by Drury and carried to adjourn the meeting at 9:58 p.m.

Dated this 19th day of February, 2019.

ATTEST:  
Finance Officer

CITY OF RAPID CITY
Mayor

(SEAL)
LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

April 10, 2019

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, April 10, 2019, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: Jason Salamun, Laura Armstrong, Becky Drury, Steve Laurenti and Chad Lewis. Absent: None

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA
Motion was made by Salamun, second by Drury and carried to adopt the agenda.

GENERAL PUBLIC COMMENT
None.

CONSENT ITEMS
Motion was made by Laurenti, second by Drury and carried to approve Items 1-11 as they appear on the Consent Items with the exception of items No. 2 and No. 7.

1) Approve Minutes for March 27, 2019

MAYOR’S ITEMS

2) LF041019-06 – Salamun asked Nick Stroot, Director of Human Resources, if we have a master facilities plan for all of the City’s assets. Stroot explained the intention today is to fill the immediate need to make sure we have someone in place for this building to do the facility maintenance as the school will be moving out on or around July 1, 2019, otherwise there will not be anyone. Stroot indicated right now it is City Hall focused with the potential to have discussions for growth. He told the Committee there has been some discussion in regard to growing this into more of a buildings and grounds type of department leader position, which could consolidate the various contracts we have, or determine whether to bring things in house. However, this is more of a policy vision question that he would defer to the Mayor. Salamun’s hope for approving this position is to see a master facilities plan in the future to manage all of the buildings and grounds the City operates to put maintenance/upgrades on a schedule which can be budgeted and planned for so we are maintaining and upgrading as we go, therefore, investing wisely in our facilities to reduce having to rebuild and/or renovate. Laurenti asked Stroot what the City is doing today for facilities management. Stroot referred to Finance Officer Pauline Sumption, who explained that we do not have personnel in this building but have an agreement with the school district and they provide their personnel or contracted personnel to do the routine maintenance. The school also has contracts with various companies for HVAC and other specific services. Those contracts come up July 1, 2019. If the school is gone, we have the option to extend those contracts or go out and bid those services ourselves. In addition, the school district has hired AMS for janitorial services in which we pay 60% and the school pays 40%, which also comes due July 1, 2019. We again have the option to renew with AMS or choose to do something different. Sumption has copies of all of the contracts but does not have a summary of those with her today. Our contracts with the school will end when they move out. Salamun moved to approve the Authorization of the Mayor and Human Resources Department to create a facilities manager Position for CSAC. Second by Drury. Motion carried.

FINANCE DEPARTMENT
LEGAL AND FINANCE COMMITTEE
April 10, 2019
3) Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Susan Bass (RSVP+), Sam Bockover (Library), Theresa Steizla (Library), Matthew VanVugt (Library)
4) LF041019-07 – Approve Resolution 2019-026 a Resolution Declaring Miscellaneous Property Surplus to be traded
5) LF041019-08 – Approve Resolution No. 2019-027 a Resolution Levying Assessment for Abatement of Nuisances
6) LF041019-09 – Acknowledge February 2019 Sales Tax Report
7) LF041019-10 – Drury asked Pauline Sumpion, Finance Officer where the $145,000.00 is coming from. Sumpion stated the Parks Department will be paying the loan on an amortization schedule which will come out of their operating budget. The 2019 budget did not include the purchase outright which is why they are going through the loan process with the bank, however, they have budgeted for debt service. Lewis moved to approve the Authorization of the Mayor and Finance Officer to sign loan documentation with Black Hills Community Bank for Parks Division Equipment in the amount of $145,000.00. Second by Laurenti. Motion carried.

FIRE DEPARTMENT
8) LF041019-02 – Authorize Staff to Apply and Accept if awarded the LEPC (Local Emergency Planning Committee) Grant for the Amount of $826.00. Funding is for Carbon Mitts and Wipes, for Decontamination ($331.00) and Hazardous Material ID PEAC Software ($495.00).

COMMUNITY DEVELOPMENT
9) LF041019-03 – Approve Final FY2018 Community Development Block Grant (CDBG) Recommendation of Fund Reallocation
10) LF041019-04 – Approve Final FY2019 Community Development Block Grant (CDBG) Recommendation of Funds Allocation
11) LF041019-05 – Authorize the Mayor and Finance Officer to sign the FY2019 Community Development Block Grant Contract and the Indenture of Restrictive Covenants with Black Hills Works

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 12 – 15

Public Comment opened – Items 12 – 15
Curt Small spoke to the committee on behalf of the Elks Theatre with regards to the parking changes coming up with the meters and the time change from three hour to two hour parking. He has concerns with his matinee attendance which is approximately 1200 people a day during the summer months during enforcement hours, and is critical to his business to have places for these customers to park. Mr. Small has been to every forum and public event we have had regarding downtown parking. He does think downtown needs more standardization especially for those customers who don’t frequent downtown. Mr. Small is okay with the meters in the core, and believes customers are willing to bear paying $1.00 an hour to park but is not sure it will help with employee shuffling. He states that there is already more private parking downtown than there is public in the historic core. His observations show 2650 private parking spots and 2600 public spots. The main concern he has is the number of metered parking spaces to give people the opportunity to come and stay in our downtown longer than 2 hours is too small. He was informed by Sarah Hanzel, Long
LEGAL AND FINANCE COMMITTEE
April 10, 2019

Range Planner, there is 620 parking spaces available for people to stay longer than two hours. The theatre alone holds more than that. Everything beyond that area is two hour parking which does not work for his business and does not allow his customers the opportunity to stay downtown to do other things. Planning could not give him an exact number of two hour metered spaces but just by what he has looked at, believes that the percentage of eight hour meters is in the 35% range which means 65% of all the downtown parking is at a two hour hard limit and he doesn't feel this number is reasonable. He would like to see the meter numbers increase or an even easier solution would be to make everything that is designated two hour parking on this proposal be three hour parking, which he believes would be a reasonable solution until the parking meters can generate some money and the City could then get a better handle on how that actually affected the parking flow downtown without damaging his business and other businesses.

Public Comment closed

COMMUNITY DEVELOPMENT

12) 18T1002 – Laurenti asked Patsy Horton, Transportation Planning Coordinator, if this agenda item was denied at committee level and if staff is still recommending approval under the new guidelines. Horton said the item was continued last fall to work out a solution with the Developer on some regional detention costs and then was approved in October of 2016. The staff still recommends approval with the new guidelines. The resolution does qualify as a TIF because it scores 11 points based on the existing evaluation chart, is within the priority areas that we identified, and targets not only affordable housing but also workforce housing. Horton stated that if they do not meet the affordable housing requirements based on state law, the Department of Revenue most likely will not identify it as a housing district then property tax fares within the school district will pay for the school’s portion of the increment instead of a statewide allocation. Horton added that the agreement for both affordable housing and workforce housing meets both the City and State requirements. She further detailed the City’s existing policy that identifies affordable housing as anything that meets the housing and urban development requirement which is 80% or less of the area median income. She included that the state qualifications are different with their income requirement being approximately $72,000.00 for the County and the purchase price of a home at $250,000.00 which money, and the definition of an affordable housing TIF. Lewis moved to Approve Resolution 2019-081 – A request by Sperlich Consulting Inc. for Park Hill Development, Inc. to consider an application for a Resolution Creating Park Hill Tax Increment District and Approval of Resolution 2018-082 - Approving Project Plan for property generally described as being located north of Sydney Drive, east of Smith Avenue and west of Cambell Street. Second by Salamun. A roll call vote was taken with Lewis, Druy, Salamun and Armstrong voting yes. Laurenti voting no. Motion carried.

CITY ATTORNEY'S OFFICE

13) LF032710-09 – Druy asked City Attorney Joel Landoen to address the concerns Mr. Small brought to the meeting today. Landoen explained the meters will not have a time limit and there will be a phone app in which you can add time to your meter without going back to the actual meter. The recommendation for outside of the metered area (which is primarily on Main Street, St. Joe and the cross streets), is to be designated two hour time limit parking and the rest of the downtown area. Previous and prior consultants have indicated to the City that traditionally 2 hours is standard and three hours is too long. To better utilize our parking resources outside of Main Street and St. Joe, there will be some on street parking permits added for residents and employees that have no place to park. Landoen addressed employee shuffling and assured everyone that parking enforcement can verify this actually does occur. Landoen pointed out this discussion right now is one of the problems we have always had because we try to make our parking downtown be all things to all people and we need to understand we will not be able to please everyone. Landoen asks for the committee to consider following the recommendation to implement this proposal; see how it works and address any issues as they arise, rather than anticipating problems that we don’t know will
LEGAL AND FINANCE COMMITTEE
April 10, 2019

actual become a problem. One of the things that has been changed with these ordinance
amendments is more authority and flexibility for staff to make changes as needed, so if issues do
arise, they can be addressed fairly quickly. Landeen expressed that there will also be a downtown
parking board created that will have input into the parking regulations to make recommendations
and any policy changes or adoption of rules the City would consider would also be brought before
the board for their input before making the changes. After more than two years of studying the
parking downtown, the staff feels strongly that this is the best way to proceed to properly manage
the parking and suspects that there may be a few bumps in the road but believes the ordinances
now allow us the flexibility to deal with those. Drury asked Sarah Hanzel who the Parking Board
will be made up of and what their duties would be. Hanzel explained the Parking Advisory Board
will consist of seven members of which at least four of them must have a stake in downtown such
as a property owner, business owner or employee. The Board would be tasked with looking at
parking policy, how the operation of the new system is working, how the capacity is going based
on the data that is being collected, and also look at appeals of parking citations. Through the online
system that we will be using, some appeals will be easily handled at the staff level and those that
are more contentious would be forwarded to the board. Salamun asked Hanzel to comment on Mr.
Smalls comments. Hanzel stated that there are an additional 90 metered spaces in the parking
ramp which would put that number over 700 that would be available for any amount of time you
purchase. There will also be several block faces along Columbus Street to park that will be
unmonitored entirely where you can park all day. Another option that is being developed is a daily
permit in the two hour zone that can be purchased. Salamun asked Hanzel to explain the on street
permit plan. Hanzel detailed the on street permit process which allows employees or residents to
purchase a permit via a website. An individual would log on, set up an account, look at a map of
the parking system and select a couple of options for where they would like to purchase a permit
(which will be limited by block space). City staff will then look at demand and figure out where the
needs are and assign those. This permit allows you to park in the two hour zone (non-metered
spaces) all day within a certain block area and will be based on your license plate number so you
won't have a hang tag. The cost of the permit will be $30.00 a month. Meters will be a $1.00 an
hour with a minimum of $1.00. Hanzel said they are looking at a demo of the website next month
and would like the website and permit process up and running for about a month before we go live
on June 1, 2019, to give the public the opportunity to sign up for permits. Implementation of the
meters and permits will go live at the same time. Lewis expressed his sensitivity to Mr. Smalls
needs but also understands the City has spent $100,000.00 of tax payer money for a parking study
to come up with a plan that was neutral, which takes the committees opinions out of it. Lewis
believes it would be a disservice to the people of Rapid City to spend the money on resources and
developing a plan to turn around and change it again. Lewis asked Hanzel what the parking will be
for East Boulevard and 5th Street. Hanzel said 5th Street to East Boulevard along Main and St. Joe
will be two hour parking and the side streets will be unmonitored. Salamun added that he wants to
make sure that we are continuously informing the public of the new plan. Laurenti likes the plan,
agrees there has been a lot of time and effort put into this and feels it is a great effort in getting
away from the a la carte style of trying to satisfy everyone. He is hoping that future councils will
honor the proposal, give it time to work out the kinks without going back to changing things and
instead making smart decisions. Drury Moved to approve the Introduction and First Reading of
Ordinance No. 6321 An Ordinance Allowing the Installation of Parking Meters and Revising the
Existing Time Zones in Downtown Rapid City by Amending Chapter 10.44 of the Rapid City

14) LF041019-11 – Drury Moved to approve the introduction and First Reading of Ordinance No.
6324 An Ordinance Updating and Revising the General Parking Regulations of the City of Rapid
Motion carried.

ALDERMAN ITEMS

4

Annual Action Plan 125

OMB Control No: 2506-0117 (exp. 07/31/2015)
LEGAL AND FINANCE COMMITTEE
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15) LF041019-01 – Shannon Rittberger Director of Equalization, delivered a power point presentation on the property tax process and shared handouts of the presentation with the committee. He began with a review of the Property Tax Timeline Calendar and an explanation of tax definitions. He simplified how a property’s assessed value is determined using a mass appraisal process and listed reasons why property values always change every year. He gave an overview of the Assessment notification and Appeal process. Laurenzi asked if there is an online appeal form. Rittberger stated currently no, however the Department of Revenue is currently working on putting all of their forms online which will include an appeal form. Rittberger, however, does not require the form to be filled out, only that the appeal be in writing as state law requires, whether it be an email, sticky note or other. Next on the presentation was a thorough delineation of how assessed values are set, the tax formulas that are used and how taxable value is defined. He then went on to give an explanation of an Equalization Taxable Factor. Laurenzi asked for an example of how the tax levy goes up. Rittberger walked through the steps: 1) County assessor assess all of the property (which gives the County taxable value) 2) Department of Revenue gives the County a taxable factor to equalize assessed values to 65% of market value (which gives the County taxable value) 3) Total taxable value is the available valuation you are going to collect property taxes from. Therefore, if the levy goes up, one of the other parts of that formula has to change. An example then, is if taxable value stays the same but you want more property taxes, the levy has to go up to give you more money from the same valuation. He made an important point that the levy is only a mathematical result after deciding how much property tax is put in the budget which then shows how much taxable value is available and the level is just a result. Rittberger also went over different variables of the tax formulas. Also in the presentation was a graph of the City’s budget showing the proportion of property taxes at 27%. He explained the Property tax budget request and limitations. The two exceptions to the limitations are: 1) CPI (Consumer Price Index) (making a note that State Law allows for certain entities to store any unused CPI from the previous three years). and 2) Percentage of new construction that occurred within the last year. He specified that you can increase your budget by the same amount as that new growth will contribute in taxes. The new growth does not affect the levy if you opt to increase the budget by the same amount of taxes that the new property will pay because it is a wash. The presentation gave a clear and precise definition on the calculation of levies and how levies change in response to changes in taxable value and budgets. Every variable in the formula changes; taxable value, budget, and taxable factor. There is never a situation where one of those stays exactly the same from year to year. After the last formula of taxable value was reviewed, tax exemptions, Tax Increment Financing (TIF) and Agricultural Land classification criteria were covered. Lastly, Rittberger shared the Rapid City 2019 assessment. Salamun moved to acknowledge the Property Tax Process Presented by Shannon Rittberger, Pennington County Equalization – Amanda Scott. Second by Laurenzi. Motion carried. This video presentation is available online at: https://www.youtube.com/watch?v=zh56qxiCVSo&list=PL2ejoib9uJtF3cGTUvQzYIU66enC2LH1y &index=1. A copy of the power point presentation is available on the City’s website at: https://www.rcgov.org/index.php?option=com_docman&view=download&alias=13803-lfo41019-01-assessment-and-taxation-2019-1&category_slug=04-april-lfo-3&Itemid=149

ADJOURN

There being no further business to come before the Council at this time, motion was made by Salamun second by Laurenzi and carried to adjourn the meeting at 1:51 p.m.
Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, April 15, 2019, at 6:30 P.M.

The following members were present: Mayor Steve Alender and the following Alderpersons: Jason Salamun, Lisa Modnick, Ritchie Nordstrom, Amanda Scott, Darla Drew, Becky Drury, Laura Armstrong, Chad Lewis, and John Roberts; the following Alderpersons arrived during the course of the meeting: None; and the following were absent: John Roberts and Laura Armstrong.

Staff members present included: Finance Officer Pauline Sumplion, City Attorney Joel Landeen, Police Chief Karl Jegens, Fire Chief Rod Seals, Public Works Director Dale Tech, Community Development Director Ken Young, Parks and Recreation Director Jeff Biegler, and Administrative Coordinator Heidi Weaver-Norns.

ADOPITION OF AGENDA

Mayor asked that item 2A be added to the agenda as a presentation from the Military Order of the Purple Heart to the City of Rapid City. Motion was made by Salamun, second by Drury and carried to adopt the agenda as amended.

AWARDS AND RECOGNITIONS

Mayor read in the Proclamation for Telecommunicators. All emergency personnel were recognized and thanked for all that they do. 24/7, 365 days per year. Their job is very important and appreciated.

There was an Award Presentation from Sherry Thurston and the Sustainability Committee to Dr. Kelsey Murray and Brian Mitchell of Western Dakota Tech on their ATTUNED project. It focuses on integrating sustainability concepts into Western Dakota Tech’s program curriculum. The centerpiece of the project is developing aquaponics systems with forward-thinking electrical control and environmental monitoring systems, which are designed to produce organic, healthy food while remaining carbon neutral. They were recognized for their efforts in sustainability.

Commander Kenneth Teunissen of the Military Order of the Purple Heart, Department of the Dakotas, Chapter 5355 presented Mayor Alender and City Council with the Purple Heart City sign. This symbolizes Rapid City as a Purple Heart City and recognizes the community for its support of veterans.

GENERAL PUBLIC COMMENT

Gena Tyon spoke to the Council regarding community development block grant reconsideration. He spoke on behalf of Oaye Luta which is a substance abuse recovery program. The program reconnects values and ancestral values. It instills Native American values. It addresses issues of alcohol and drug abuse; the homeless; and detox. He would like the city to reconsider funding request.

Darla Drew spoke on the behalf of Readatics, book drive program. She founded this cause because some families can’t afford books. She encouraged people to find used books a good home. They have been doing this for 20 years. There have been over 160,000 books that have gone back into the community. The drop-off points are open until May 6.

NON-PUBLIC HEARING ITEMS – Items 3 – 44

CONSENT ITEMS – Items 3 – 38

The following were removed from the Consent Items:
13. PW040919-04: Approve contract extension on contract awarded May 2017 to Simon (Hills Materials) for the purchase of Hot Mix Asphalt for use by various City departments.

22. LF041019-06 – Approve the Authorization of the Mayor and Human Resources Department to Create a Facilities Manager Position for CSAC.

27. LF041019-10 – Authorize the Mayor and Finance Officer to sign loan documentation with Black Hills Community Bank for Parks Division Equipment in the amount of $145,000.00.

32. LF041019-01 – Acknowledge the Property Tax Process Presented by Shannon Ritterberger, Pennington County Equalization – Amanda Scott.

Motion was made by Scott, second by Lewis and carried to approve items 3-36 with the exception of items 13, 22, 27 and 32.

Approve Minutes

3. Approve Minutes for the April 1, 2019 Regular Council meeting.

Alcoholic Beverage License Applications Set for Hearing (May 6, 2019)

4. Rushmore German Club for a SPECIAL EVENT On-Sale Malt Beverage and On-Sale Wine Retailer license for an event scheduled for August 15-25, 2019 at the Central States Fair, 800 San Francisco Street.

5. Knights of Columbus for a SPECIAL EVENT On-Sale Malt Beverage and On-Sale Wine Retailer license for events scheduled for June 8, 2019 and July 19, 2019 at Blessed Sacrament Church, 4500 Jackson Blvd.

6. Firehouse Brewing Co. for a SPECIAL EVENT On-Sale Dealer license for an event scheduled for May 13, 2019 at Prairie Edge, 606 Main Street.

7. NAJA Shrine for a SPECIAL EVENT On-Sale Dealer license for an event scheduled for June 1, 2019 at Rapid City Shrine Center, 4091 Sturgis Road.

8. The Gyro Hub LLC DBA The Gyro Hub, 1301 W Omaha Street Suite 104 for a Retail (on-off sale) Malt Beverage & SD Farm Wine license.

9. DJNJ LLC for a SPECIAL EVENT On-Sale Malt Beverage and On-Sale Wine Retailer license for an event scheduled for May 9, 2019 at the Rushmore Mall, 2200 N Maple, fenced area near Rue 21.

Public Works Committee Consent Items

10. PW040919-01: Approve Change Order #1F to Western Construction, Inc. for Catron Boulevard Widening Project, Project# 16-2343/CIF No 51115 for a decrease of $56,547.00.

11. PW040919-02: Authorize Staff to Seek Proposals for Engineering Services for 12th Street Reconstruction - West Main Street to Fulton Street, Project No. 19-2499 / CIF No 56927.

12. PW040919-03: Approve contract extension on contract awarded May 2017 to Simon (Hills Materials) for the purchase of Limestone Gravel for use by various City departments.

14. PW040919-05: Authorize Mayor and Finance Officer to sign Amendment No. 1 to Bartlett and West for Northridge Booster Pump Station and Stoney Creek Booster Pump Station Improvements, Project No. 14-2178/CIF No. 50812.CD., in the amount of $12,422.00.

15. PW040919-06: Authorize Mayor and Finance Officer to sign Amendment No. 3 to Banner Associates for East Rapid City Water Expansion, Project No. 13-2107/CIF No. 50964, in the amount of $142,412.50.

16. PW040919-07: Authorize Mayor and Finance Officer to sign Covenant Agreement to permit a retaining wall to encroach into the adjacent public Right–of–Way.

17. PW040919-08: Approve Request for abatement of 2019 Stormwater Drainage Utility Fee for SD Conf. Assn of 7th Day Adventist, for property located at 305 N 39th Street Tax ID 32011, in the amount of $985.63.
18. PW040919-09. Approve Request for abatement of the 2019 Stormwater Drainage Utility Fee for Sylvia Conrad, for property located in N1/2 SW1/4 NE1/4 Section 8 T1N R6E Tax ID 37909, in the amount of $87.08
19. PW040919-10. Approve Advertising Authority for Purchase of One (1) Current Model Year Vacuum Street Sweeper. Estimated cost: $267,000.00.
20. PW040919-11. Authorize staff to advertise for Bids for Catonic Polymer - Coagulant for the Jackson Springs Water Treatment Plant. Estimated Cost: $18,000.
21. PW040919-12. Authorize Staff to Advertise for Bids for Concrete Replacement as a result of main break repairs. Estimated Cost: $150,000

Legal & Finance Committee Consent Items

23. Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Susan Bass (RSVP+), Sam Bockover (Library), Theresa Steblie (Library), Matthew VanVugt (Library)
24. LF041019-07 – Approve Resolution 2019-026 a Resolution Declaring Miscellaneous Property Surplus to be traded

Resolution #2019-026
RESOLUTION DECLARING MISCELLANEOUS PERSONAL PROPERTY SURPLUS

WHEREAS, the below-described property is no longer necessary, useful or suitable for municipal purposes

NOW, THEREFORE, BE IT RESOLVED that the following property be declared surplus and disposed of according to state statutes, including release to insurance company due to total loss:

From: PARKS 201
For Deletion:
2004 48” WALKER BAGGER MOWER
Serial # 70991

BE IT FURTHER RESOLVED that the Mayor and Finance Officer may do all acts necessary to dispose of this property according to state law.

Dated this 15th day of April, 2019.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:

s/ Pauline Sumption
Finance Officer

25. LF041019-08 – Approve Resolution No. 2019-027 a Resolution Levying Assessment for Abatement of Nuisances

RESOLUTION NO. 2019-027
RESOLUTION LEVYING ASSESSMENTS FOR ABATEMENT OF NUISANCES

BE IT RESOLVED by the City Council of the City of Rapid City, South Dakota, as follows:
CITY COUNCIL

APRIL 15, 2019

1. The City Council has made all investigations which it deems necessary and has found and determined that the condition of your property had constituted a nuisance. The City abated this nuisance. The cost of the abatement, including administrative costs, is the amount stated in the proposed Assessment Roll for Abatement of Nuisances.

2. The Assessment Roll for Abatement of Nuisances is hereby approved and assessments thereby specified are levied against each and every lot, piece, or parcel of land thereby described.

3. Such assessments, unless paid within thirty (30) days after the filing of the assessment roll in the Office of the Finance Officer, shall be certified as delinquent to the Pennington County Auditor and payable through the Pennington County Treasurer’s Office with the statutory interest rate.

Dated this 15th day of April, 2019.

CITY OF RAPID CITY
s/ Steve Alender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

26. LF041019-09 – Acknowledge February 2019 Sales Tax Report
28. LF041019-02 – Authorize Staff to Apply and Accept if awarded the LEPC (Local Emergency Planning Committee) Grant for the Amount of $826.00. Funding is for Carbon Mitts and Wipes, for Decontamination ($331.00) and Hazardous Material ID PEAC Software ($495.00).
29. LF041019-03 – Approve Final FY2018 Community Development Block Grant (CDBG) Recommendation of Fund Reallocation
30. LF041019-04 – Approve Final FY2019 Community Development Block Grant (CDBG) Recommendation of Funds Allocation
31. LF041019-05 – Authorize the Mayor and Finance Officer to sign the FY2019 Community Development Block Grant Contract and the Indenture of Restrictive Covenants with Black Hills Works

Community Development Consent Items
33. This item has been moved to Non-Consent Public Hearing Items #51A.

Bid Award Consent Items
34. CC041519-04.1 – Bid Award Recommendation for Cationic Polymer – Coagulant for the Mountain View Water Treatment Plant to Hawkins for the low bid of $0.6934 per pound for a total estimated extended price of $27,606.06.
35. CC041519-04.2 – Bid Award Recommendation for Cationic Sludge Polymer for Water Reclamation Polydyme Inc. for the low bid of $1.28/lb with an estimated extended price of $76,800.00
36. CC041519-04.3 – Bid Award Recommendation for Current Model Year Tandem Dump Truck Wipional Plow, Side Wing and Sander for use by Street Department, to low bidder of Eddie’s Truck Center in the amount of $196,574.00.
37. CC041519-04.4 – Approve award of total bid for 2019 Lane Line Painting, Project No. 19-2496 / CIP No. 50594 opened on 04/09/2019 to the lowest responsible bidder, Dakota Barricade, LLC in the amount of $113,600.00.
38. CC041519-04.5 – Approve award of Total Base Bid for Fire Suppression Halley, Dinosaur, Meadowbrook & Executive, Project No. PR19-6167 opened on April 9, 2019 to the lowest responsible bidder, Western States Fire Protection Co. in the amount of $162,920.00.
END OF CONSENT ITEMS

Mayor read in item (PW/040919-04) Approve contract extension on contract awarded May 2017 to Simon (Hills Materials) for the purchase of Hot Mix Asphalt for use by various City departments. Motion was made by Nordstrom, second by Laurenti to approve. Nordstrom stated there have been many calls about potholes and encourages citizens to call the pothole hotline. In response to a question from Drew, Tech said the city does have potholes to fix but rely on the public to call as well. Motion carried.

Mayor read in item (LF/041019-05) Approve the Authorization of the Mayor and Human Resources Department to Create a Facilities Manager Position for CSAC. Motion was made by Nordstrom, second by Druzy to approve. Nordstrom said this position will start off under the Mayor's office. Nordstrom is in favor of the position. Stroot said the school office are scheduled to be out by July 1. After that date, the city will be responsible for maintaining the building. In response to a question from Salamun, Mayor said the vision is to look at a cycle of keeping up maintenance. The immediate need is with the CSAC building. This employee will be part of the planning process. They will be in charge of museums, senior centers, maintenance, long-term viability and decision making. He said the position will be temporarily housed in the Mayor’s Office until they find a fit. In response to a question from Scott, Stroot said it was his understanding that this position will increase the FTE but won’t be using additional funds. The budget analyst position was not filled after it was vacated. This position will take off extra duties from currently employed staff. They are not 100% sure how the position will work until it’s tried out. Motion carried.

Mayor read in item (LF/041019-10) Authorize the Mayor and Finance Officer to sign loan documentation with Black Hills Community Bank for Parks Division Equipment in the amount of $145,000.00. Motion was made by Scott, second by Nordstrom to approve. In response to a question from Scott, Biegler said they have done larger equipment in the past through loans. He said these payments are in his budget. Motion carried.

Mayor read in item (LF/041019-01) – Acknowledge the Property Tax Process Presented by Shannon Ritterger, Pennington County Equalization – Amanda Scott. Motion was made by Scott, second by Laurenti to acknowledge Scott thanked Ritterger for the presentation. She said the presentation was for all tax payers and can be viewed online from the April 10, 2019 Legal and Finance meeting. He explained how property taxes are generated starting with the assessed value. She said some people confuse taxes with assessed value. She said it can be a complicated process but the more information the public is given, the better they will understand. Motion carried.

NON-CONSENT ITEMS – Items 39 - 44

Curt Small, owner of the Elks Theatre, spoke on items 31 and 32. He does not want to see the three hour limits go back to two hours. He thinks 2 hours is not enough time to park for downtown customers. He thinks the city is focused on punishing employees instead of doing what’s right for the customers that come downtown. Outside the core area, customers have limited options. He has knowledge of what the city is trying to do. He stated that a $25 parking ticket for a visitor who didn’t understand how to use the mobile application is steep. The high ticket amount is a deterrent for visitors. It’s a grim message for people downtown.

Talbot Wieczorek, downtown business owner, Gunderson Palmer Nelson & Ashmore, spoke regarding items 31 and 32. He has also served on the parking enforcement task force. He stated the end goal for parking is to try and get the highest desired parking spaces have turnover. A lot of people still move their car around. He said the ordinance needs more tweaking. He would like to see long-term parking on side streets. Rapid City is a different place than ten years ago.

Erin Krueger, owner 5th and main furniture by Freed’s, stated her business occupies one of the busiest corners in Rapid City. They need their spots in front of their store for their customers. Their customers...
won't pay $1.00 an hour for parking. They don't want their spots taken away from their customers. Given the current options, they would opt for meters on Saturday.

**Ordinances**

Ordinance 6320 (PW032619-17) An Ordinance to Amend Section 8.08.090 of the Rapid City Municipal Code to Prohibit Unlawful Deposits of Refuse at City-Designated Drop-Off Sites. Having passed its first reading on April 1, 2019 motion was made by Scott, second by Drew that the title be read the second time. Upon vote being taken the following voted AYE: Salamun, Modrick, Nordstrom, Drew, Scott, Drury, Laurenti and Lewis NO: None, whereupon the Mayor declared the motion passed and Ordinance 6320 was declared duly passed upon its second reading.

Ordinance 6319 (No. 19RZ2008) An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, a request by Spenich Consulting, Inc. for West View Landcompany, LLC for a Rezoning Request from General Commercial District to Light Industrial District for property generally described as being located at 2000 Deadwood Avenue. Motion was made by Drew, second by Lewis and carried that Ordinance 6319 be placed upon its first reading and the title was fully and distinctly read and second reading set for Monday, May 6, 2019.

Ordinance 6321 (LF032719-09) An Ordinance Allowing the Installation of Parking Meters and Revising the Existing Time Zones in Downtown Rapid City by Amending Chapter 10.44 of the Rapid City Municipal Code (RCMC). Motion was made by Drury, second by Laurenti to approve. Salamun stated he appreciates the efforts put into this ordinance. He would like to find common ground and make some compromises with the ordinance. He likes the idea of the meter placement. He suggested the city keeps the 3-hour parking limit. He also thinks the fee of $25 is too much, would like to see that go to $15. He wants to see half a city-block allow for permits and the other half open to allow for fluidity. He said the goal is not just to grow revenue but encourage business growth. Substitute motion made by Modrick, second by Salamun, to keep 3-hour non-metered parking, reducing the fine from $25 to $15 and keeping employees two blocks off the core. Lewis called point of order. Hanzel said the ordinance is separate from the items being discussed for change. She said the ordinance doesn’t set the time zones or fees. Mayor ruled the substitute motion to be out of order. Hanzel said if the council is comfortable with suggestions, there is room for compromise. She would take suggestions to the parking advisory board. Laurenti said he appreciated the point of order. He doesn’t think the council should craft the ordinance, the suggestions can go to the advisory board, but they should be the ones vetting the process. He said this is just to get the framework in place. Nyberg said the current ordinance lists every block and every fee, this new ordinance takes those elements out. There will be a separate resolution setting the fees. Nyberg urged council to approve the first reading. In response to a question from Scott, Hanzel said it’s better to remove specific criteria out of the ordinance and refer changes to the committee for faster action. She thinks 3-hour parking is too easy for employees to abuse on-street parking. She asked if any other businesses want the 3-hour limit besides the Elks Theatre. Hanzel said the parking fees and fines will come back on the next fee resolution. She said they are trying to take a light touch with the permit parking program. There are 34 zones. Lewis agrees with leaving 3-hour parking and says $25 fine is too much, although he said the council shouldn’t get to set these parameters. In response to a question from Nordstrom, Hanzel said the hours and fees are not ordained in the ordinance. They need to see the program working for a while to understand supply and demand. Drury thanked Hanzel for all her work on this project. She said Hanzel has been the face leading the study while gathering data and holding public meetings. Drury said that $10 is not a deterrent for people getting fines. She thinks it needs to be more than that. Drew said there have been different parking committees for decades. She said this committee has come a long way with modernizing the way we do parking. A lot of people use phone apps and this is a great attribute. She respects the work being done and appreciates the future forward thinking. Modrick said the council needs to listen to businesses as well as customers regarding suggestions. She appreciates the study but thinks the council still needs to do what’s best for the city. In response to a question from Modrick, Hansel said the public will get information a month before the install happens. She will be happy to help get the word out and supply information face to face. Salamun asked if there
could be an appeal to council if citizens aren’t happy. Hanzel said it would be best to let the process start and changes can be made later when there are more statistics. Salamun thinks big items should come through council instead of the parking committee. Laurenti said having council be too involved has gotten them in trouble in the past. He said the advisory board will make this more responsive and quicker. They are the experts not the elected officials. Lewis appreciates Salamun’s concerns and thinks big issues will come to council. Nyberg advised them to be careful about setting hours and fees. Motion carried.

Ordinance 6324 (LF041019-11) An Ordinance Updating and Revising the General Parking Regulations of the City of Rapid City by Amending Chapter 10.40 of the Rapid City Municipal Code (RCMC). Motion was made by Scott, second by Laurenti and carried that Ordinance 6324 be placed upon its first reading and the title was fully and distinctly read and second reading set for Monday, May 6, 2019.

Community Development Items
Mayor read in item (No. 10PL020) A request by KTM Design Solutions, Inc. for Hemano, LLC for a Preliminary Subdivision Plan for proposed Lot 2A, 2B, 3A, 3B, 4A, 4B, 5A and 5B of Lot 8 of Fountain View Subdivision, generally described as being located north of Harmony Heights Lane and south of I-90. Motion was made by Scott, second by Laurenti and carried to approve with the following stipulations:
1. Upon submittal of a Development Engineering Plan application, an Engineering Report per Chapter 1.15 of the Infrastructure Design Criteria Manual shall be submitted for review and approval. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Professional Engineer and contain a Certification Statement of Conformance with City Standards as required by the Infrastructure Design Criteria Manual.
2. Upon submittal of a Development Engineering Plan application, construction plans showing the installation of one intermediate turnaround for fire access no more than 600-feet from the terminus of Harmony Heights Lane shall be submitted for review and approval, or an Exception shall be obtained. If an Exception is obtained, a copy of the approved document shall be submitted with the Development Engineering Plan application.
3. Upon submittal of a Development Engineering Plan application, construction plans showing the installation of one fire hydrant at an interval not to exceed 450-feet from existing fire hydrants serving the property shall be submitted for review and approval, or an Exception shall be obtained. If an Exception is obtained, a copy of the approved document shall be submitted with the Development Engineering Plan application.
4. Upon submittal of a Development Engineering Plan application, water plans and analysis shall be submitted for review and approval that demonstrate that the water service to the lots is adequate to meet estimated domestic flows and required fire flows to support the proposed development. Design reports shall be in conformance with the Infrastructure Design Criteria Manual and signed and sealed by a professional engineer.
5. Upon submittal of a Development Engineering Plan application, a sewer design report shall be submitted for review and approval that demonstrates that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity. The design report shall be in conformance with the Infrastructure Design Criteria Manual, and signed and sealed by a professional engineer.
6. Upon submittal of a Development Engineering Plan application, drainage plans and reports demonstrating stormwater detention at historic rates and stormwater quality management for the proposed lots shall be submitted for review and approval. Additionally, all drainage easements shall be provided as necessary.
7. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements; 8. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 9. Upon submittal of a Final Plat application, the plat document shall show all necessary easements, including drainage easements and utility easements; 10. Upon submittal of a Final Plat application, an agreement securing ownership and maintenance of proposed drainage elements shall be submitted for recording; 11. Upon submittal of a Final Plat application, surely for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 12. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required. In
addition, any utilities and drainage proposed outside of the dedicated right-of-way shall be secured within easement(s).

Mayor read in item (No. 19PL021) a Request by KTM Design Solutions, Inc. for KTLDCO, LLC for a Preliminary Subdivision Plan for proposed Lot 36, 37, 38, 39 and 40 of Rockinon Ranch Estates, generally described as being located west of the intersection of Lennon Lane and Hendrix Lane. Motion was made by Scott, second by Drury and carried to approve with the following stipulations: 1. Upon submittal of a Development Engineering Plan application, all redline comments on the "Site/Utility Plan" shall be addressed. In addition, the redline comments shall be returned with the Development Engineering Plan application; 2. Upon submittal of a Development Engineering Plan application, construction plans for Lennon Lane shall be submitted for review and approval showing the street located in a minimum 50-foot wide right-of-way and constructed with a minimum 24-foot wide paved surface, curb, gutter, street light conduit, water and sewer or an Exception shall be obtained. In addition, the cul-de-sac bulb shall be located within a minimum 104-foot diameter right-of-way and constructed with a minimum 84-foot diameter paved surface or an Exception shall be obtained. The construction plans shall also show the construction of a sidewalk along Lennon Lane or a Variance from the City Council shall be obtained. If an Exception and/or Variance is obtained, a copy of the approved documents shall be submitted with the Development Engineering Plan application; 3. Upon submittal of a Development Engineering Plan application, a geotechnical report shall be submitted for review and approval; 4. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual and the Rapid City Municipal Code. The water plans shall demonstrate that the water service is adequate to meet estimated domestic flows and required fire flows and provide sufficient system capacity. A Master Plan shall also be provided for review and approval showing how the west side of the property will be serviced from the "Upper Northridge" Zone. In addition, utility easements shall be secured as needed; 5. Upon submittal of a Development Engineering Plan application, sewer plans prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual and the Rapid City Municipal Code. In particular, the design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity. Utility easements shall also be secured as needed; 6. Upon submittal of a Development Engineering Plan application, an Erosion and Sediment Control Plan in compliance with the adopted Stormwater Quality Manual and the Infrastructure Design Criteria Manual shall be submitted for review and approval; 7. Upon submittal of a Development Engineering Plan application, a drainage plan in compliance with the Infrastructure Design Criteria Manual and the Haines Avenue Drainage Basin Plan shall be submitted for review and approval. The drainage plan shall demonstrate that stormwater is being detained to pre-developed/historic rates and provides stormwater quality. In addition, drainage easements shall be secured as needed; 8. Prior to approval of the Development Engineering Plan application, engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. The utility plans shall also be reviewed and approved by the South Dakota Department of Environment and Natural Resources. The private utility layout plan shall also be submitted to the respective utility companies. All final engineering reports shall be signed and sealed by a Professional Engineer; 9. Upon submittal of a Development Engineering Plan application, a cost estimate for any required subdivision improvements shall be submitted for review and approval; 10. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements; 11. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid, and, 12. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required.
PUBLIC HEARING ITEMS – Items 45 – 53
Tony Marshall, President of Park Hill Development spoke on (18TI002). He said they have been working on this for three years. This land was absolutely zoned. It was residential next to light industrial. He said there is limited use for this property. There is normally a buffer between these zones but in this case it’s not needed. He said this type of zoning is not usually aesthetically pleasing. The biggest help is the landscaping between the zones.

CONSENT PUBLIC HEARING ITEMS – Item 45 – 50

Alcohol Licenses
45. Rapid City Summer Nights for a SPECIAL EVENT On-Sale Malt Beverage and On-Sale Wine Retailer license for events on the following 2019 dates: May 30, June 8, 13, 20 and 27, July 4, 11, 18, 25, and August 1, 8, 15, 22, 29 at 500 Block of 7th and 700 Block of St. Joseph.
46. American Legion Post 22 for a SPECIAL EVENT On Sale Malt Beverage license for an event scheduled for June 28, 2019 to July 4, 2019 at American Legion Post 22 parking lot, Tract 8 Rapid City Greenway Tract
47. Family Dollar Stores of South Dakota, LLC DBA Family Dollar #27251, 907 East North Street for a Retail (on-off sale) Malt Beverage & SD Farm Wine and Retail (on-off sale) Wine and Cider license
48. Family Dollar Stores of South Dakota LLC DBA Family Dollar #27118, 1025 East Saint Patrick Street for a Retail (on-off sale) Malt Beverage & SD Farm Wine and Retail (on-off sale) Wine and Cider license
49. Naja Shrine Temple for a SPECIAL EVENT On-Sale Special Event On-Sale Dealer license for an event on May 18, 2019 at Naja Shrine Temple, 4031 Sturges Road
50. Acknowledge applicant’s request to withdraw applications for Overclock Lounge DBA Overclock Lounge, 632 St Joseph Suite 200 for a Retail (on-off sale) Malt Beverage & SD Farm Wine and Retail (on-off sale) Wine and Cider license

Motion was made by Scott, second by Lewis and carried to approve Items 45-50.

END OF CONSENT PUBLIC HEARING CALENDAR

NON-CONSENT PUBLIC HEARING ITEMS – Items 51 – 53
Ordinance 6317 (No. 19RZ006) An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, for a request by City of Rapid City Parks and Recreation Department for a Rezoning request from Medium Density Residential District to Public District for property generally described as being located at the 1000 Block of East Minnesota Street having passed its first reading on April 1, 2019 motion was made by Scott, second by Nordstrom that the title be read the second time. Upon vote being taken, the following voted AYE: Scott, Drew, Nordstrom, Modrick, Salamun, Lewis, Laurent, and Drury. NO: None. Whereupon, the Mayor declared the motion passed and Ordinance 6317 was declared duly passed upon its second reading.

Motion was made by Scott, second by Lewis to approve (19VR001) with stipulations; A request by Scott O’Meara for OM Properties to consider an application for a Vacation of Right-of-Way for property generally described as being located at 316 and 324 East Boulevard. In response to a question from Nordstrom, Horton said they can’t require landscaping. Tech stated there are no trees; they are currently reconstructing this area. A sidewalk will be installed with no landscaping since there is none there now. If the property owner revitalizes their property there would be appropriate landscaping required. Motion carried with the following stipulations: 1. Upon recording of the Vacation of Right-of-Way resolution, a temporary construction easement shall be submitted for recording; and, 2. Upon recording of the Vacation of Right-of-Way Resolution 2019-019, a public utility easement shall be submitted for recording.
Resolution 2019-019
Resolution of Vacation of Right-of-Way

WHEREAS, it appears that the right-of-way located in that portion of the East Boulevard right-of-way adjacent to the previously vacated 30 foot wide strip adjacent to Lots 30 and 31 of Block 4 of Simmons Addition, located in the NE1/4 of the NE1/4, Section 1, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota, more generally described as being the right-of-way lying west of 316 and 324 East Boulevard, is not needed for public purposes; and

WHEREAS, the owner(s) of property adjacent to the above-described right-of-way desires said public right-of-way to be vacated and released.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City, that the public right-of-way heretofore described, and as shown on Exhibit "A", attached hereto, and incorporated herewith, is hereby vacated.

BE IT FURTHER RESOLVED, that the Mayor and Finance Officer are hereby authorized to execute a release of public right-of-way in regard thereto.

Dated this 15th day of April, 2019.

CITY OF RAPID CITY
/s/ Steve Allender
Mayor

ATTEST:
/s/ Pauline Sumption
Finance Officer

Ordinance 6318 (No. 19R2007) An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, for a request by City of Rapid City Parks and Recreation Department for a Rezoning request from Low Density Residential District to Public District for property generally described as being located at 3820 Odde Drive. Having passed its first reading on April 1, 2019 motion was made by Drew, second by Scott that the title be read the second time. Upon vote being taken, the following voted AYE: Scott, Drew, Nordstrom, Salamun, Lewis, Laurenti, Drury, and Modrick. NO: None. Whereupon, the Mayor declared the motion passed and Ordinance 6318 was declared duly passed upon its second reading.

Motion was made by Drury, second by Modrick to approve (18T002) Approve Resolution 2018-081 – A request by Sperich Consulting, Inc. for Park Hill Development, Inc. to consider an application for a Resolution Creating Park Hill Tax Increment District and Approval of Resolution 2018 – 082 - Approving Project Plan for property generally described as being located north of Sydney Drive, east of Smith Avenue and west of Campbell Street. Drury said this was a great example of an infill project. She appreciates the applicant’s patience and working with city staff on this project. She thinks it is a win-win situation for both parties. She is excited to see a nice buffer here. Nordstrom thanked Marshall for his patience and thinks this is a good project. Motion carried 7-1 with Laurenti voting no.

RESOLUTION NO. 2018-081
RESOLUTION CREATING THE PARK HILL
TAX INCREMENT DISTRICT NUMBER EIGHTY-ONE
AS SUBMITTED BY THE RAPID CITY PLANNING COMMISSION

WHEREAS, the property within the following described District meets the qualifications and criteria set forth in SDCL 11-9; and
WHEREAS, the Council of the City of Rapid City finds that the aggregated assessed value of taxable property in this District, plus the assessed values of all other districts currently in effect, does not exceed ten percent (10%) of the total assessed value of taxable property in the City of Rapid City; and

WHEREAS, the Council finds that:

(1) Not less than twenty-five percent, by area, of the real property within the district is a blighted area or not less than fifty percent, by area, of the real property within the district will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources development; and

(2) The improvement of the area is likely to significantly enhance the value of substantially all other real property in the district.

NOW, THEREFORE, BE IT RESOLVED, by the City of Rapid City that the real property legally described as:

A portion of the unplatted balance of the N1/2 of the NE1/4 of the SE1/4 and a portion of the unplatted balance of the SE1/4 of the NE1/4 less right-of-way, located in the NE1/4 of the SE1/4 and the SE1/4 of the NE1/4;

a portion of the dedicated right-of-way of Sidney Drive located in the NE1/4 of the SE1/4; the vacated right-of-way of Wilma Street located in the NE1/4 of the SE1/4 and the SE1/4 of the NE1/4;

a portion of the dedicated right-of-way of Wilma Street located in the SE1/4 of the NE1/4; and

Lot H1 of the NE1/4 of the SE1/4 and the SE1/4 of the NE1/4, all located in Section 7, T1N, R8E, B.H.M., Rapid City, Pennington County, South Dakota

is hereby designated as the Park Hill Tax Increment District Number Eighty-One.

Dated this 15th day of April, 2019.

CITY OF RAPID CITY
s/ Steve Alender
Mayor

ATTEST:

s/ Pauline Sumption
Finance Officer

RESOLUTION NO. 2018-082
RESOLUTION APPROVING THE PROJECT PLAN FOR PARK HILL TAX INCREMENT DISTRICT NUMBER EIGHTY-ONE AS SUBMITTED BY THE RAPID CITY PLANNING COMMISSION

WHEREAS, the Council of the City of Rapid City has determined that it is in the best interest of the City to implement plans which promote economic development and growth in the City; and

WHEREAS, the Council embraces the concept of Tax Increment Financing as a tool to encourage this desirable growth and redevelopment; and

WHEREAS, there has been established the Park Hill Tax Increment District Number Eighty-One; and

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WHEREAS, the Council deems it desirable to promote affordable workforce housing in the corporate limits of the City of Rapid City; and

WHEREAS, this Tax Increment District forms a residential, affordable housing Tax Increment District; and

WHEREAS, the Project Plan submitted helps make this development feasible by assisting with off-street sidewalks, street reconstruction, grading, regional drainage and landscaping to buffer the affordable housing development from the adjacent industrial uses; and

WHEREAS, the use of Tax Increment Funding to promote this development is in keeping with the statutes adopted by the South Dakota State Legislature; and

WHEREAS, the Project Plan submitted for this Tax Increment District proposes these improvements; and

WHEREAS, the Council has considered the Project Plan submitted by the Planning Commission and determined that the Project Plan for the Park Hill Tax Increment District Number Eighty-One is economically feasible; and

WHEREAS, the Council has further determined that this Project Plan is in conformity with the adopted Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, by the City of Rapid City that the Park Hill Tax Increment District Project Plan for Tax Increment District Number Eighty-One be and hereby is approved as submitted by the Rapid City Planning Commission.

Dated this 15th day of April, 2019.

CITY OF RAPID CITY
s/ Steve Alender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer
Resident Participation Plan

RESIDENT PARTICIPATION PLAN
24 CFR 91.105 & Section 91.100(c)(2)

CITY OF RAPID CITY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

City of Rapid City
300 Sixth Street
Rapid City, South Dakota 57701-2724
Phone (605) 394-4181

June, 2017
RESIDENT PARTICIPATION PLAN
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I. INTRODUCTION

The City of Rapid City utilizes the programs of various Federal and State agencies, including the U.S. Department of Housing and Urban Development to implement housing and community development related activities and recognizes the legal obligation to adopt a resident participation plan that sets forth the City’s policies and procedures for resident participation and encouragement for their participation by providing adequate information to residents regarding those programs through which it may seek funding.

Therefore, the City will insure that adequate information is provided to local residents to evaluate various proposals. The City will create and maintain a proper forum to obtain input and reviews on housing and community development related issues.

The City receives an annual Community Development Block Grant (CDBG) allocation from the HUD, resulting from its classification as an “entitlement” community. The City is also eligible to apply for supplemental funds under the Section 108 Loan Guarantee Program. The City may exercise its option to apply for Section 108 Loan Guarantee Program funding, and in so doing, will follow the procedures outlined in this Resident Participation Plan. From time to time, the City may also apply for other forms of financial assistance in support of housing and community development initiatives including federal HOME Investment Partnerships (HOME) funds, Emergency Solutions Grants (ESG) funds, and Continuum of Care (CoC) funds. In these circumstances, the City will follow the procedures outlined in this document.

The City believes that persons affected by public action should have a voice in policy formulation. Although the various housing and community development related activities are designed to have a long term beneficial effect on the community, these activities may also have an adverse impact on some individuals. Therefore, it is important that residents know what is being planned and given an opportunity to present their views. Residents can use this information to become involved in the community process that shapes the local use of these Federal funds for local projects that benefit low-to-moderate income and homeless people in our community.

Projects funded may include high priority CDBG eligible activities to include, but not limited to:

- Acquiring property for new construction or rehab of existing housing or public facilities to benefit low-to-moderate income people,
- Infrastructure improvements,
- Rehabilitation or renovation of aging housing stock or public facilities,
- Revitalization of neighborhoods,
- Providing human services for those in need,
- Emergency housing and services for the homeless or domestic violence victims, and
- Economic opportunities for low-and-moderate income residents.
II. WHAT IS THE RESIDENT PARTICIPATION PLAN?

A Resident Participation Plan details how the residents of Rapid City can be involved in the development and implementation of the City’s Consolidated Plan for utilization of funds received from the U.S. Department of Housing and Urban Development (HUD) and/or other state and federal funds.

In order to comply with the spirit of program requirements relative to resident participation, the City has developed this Resident Participation Plan. Generally, the plan is designed to insure the involvement of affected persons and other concerned residents, the openness and freedom of access to information, the adequate and timely presentation of pertinent data, the submission of views and proposals, and the continuity of resident participation through each stage of the planning and execution of CDBG activities. Public participation is also encouraged in the development and revisions of the Assessment of Fair Housing (AFH), the Consolidated Plan, Annual Action Plans (AAP) and Consolidated Annual Performance Evaluation Reports (CAPER) (24 CFR § 91.115(a)(2)(i)).

Consultation [§91.100]

The City recognizes the need to consult and coordinate with appropriate public, nonprofit, and private agencies that provide assisted housing, health services, homeless services, and social and fair housing services, including those focusing on services for children, elderly persons and persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

Consultations regarding non-housing community development needs, the City shall notify and include the state and local jurisdictions, local public housing agencies participating in an approved Capital Fund Program, and City departments, to assure that its programs and plans are comprehensive and address all statutory requirements.

The City will also confer with social services agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons, and other categories of residents.

The City will consult with the state and local health and child welfare agencies, and examine existing data on lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

The non-housing community development needs will be provided to the state, Pennington County, and the adjacent communities of Box Elder and Black Hawk.

What kind of information does it provide?

At the time the City initiates the process to seek or offer specific funding opportunities, the following program information shall be provided:
A. The total amount of funds expected to be available to the City for housing and community development activities;
B. The range of eligible activities that may be undertaken with these funds;
C. The estimated amount of funds proposed to be used for activities that will benefit low-, very low-, and extremely low-income persons;
D. The possibility of residential and/or commercial displacement resulting from program implementation and the plans for minimizing such displacement, and;
E. The types and levels of assistance to be made available to persons displaced by contemplated activities;
F. Deadline dates and times for applications.

Upon completion and submission of an application for funding to the appropriate agency, the City shall publish a notice in a newspaper(s) of general circulation, if program regulations so require. The notice shall appear in both the Rapid City Journal and the Native Sun News. The notice will indicate that the application has been submitted and is available to interested parties upon request. The City shall make copies of the appropriate documentation available at the C/SAC Building, 300 Sixth Street, Rapid City, South Dakota 57701-2724; the Rapid City Public Library, 610 Quincy Street; the Rapid City Public Library North, 10 Van Buren Street; or Pennington County Housing and Redevelopment office at 1805 West Fulton Street; on the City web-site and at other locations as directed by the funding source and/or this plan.

III. ENCOURAGEMENT OF PUBLIC PARTICIPATION [24 CFR 91.105(a)(2)(i)]

The City shall provide for full public access of information pertaining to the CDBG program, or other federal funds, to residents, public agencies, and other interested parties, including those most affected by proposed activities. Affirmative efforts will be made to make adequate information available to residents, especially to those of low-, very low-, and extremely low-income and moderate-income to those residing in slum and blighted areas and in areas where funds from federal or state programs are proposed to be used. The City will also take whatever actions appropriate to encourage the participation of all its citizens and stakeholders, including minorities and non-English speaking persons, as well as persons with disabilities.

Stakeholders [24 CFR 91.105(a)(2)(ii)]

Federal regulations at 24 CFR 91.100 require consultation with public and private agencies when developing and implementing the Consolidated Plan and Assessment of Fair Housing. Local and regional institutions and other organizations, including businesses, developers, non-profit service providers, community and faith-based organizations, and philanthropic foundations will be included in the process of developing and implementing the consolidated plan and any substantial amendments to it.
Public Housing Agencies [24 CFR 91.105(a)(2)(iii)& 91.100]

The City will consult and encourage participation of the Pennington County Housing and Redevelopment Commission (PCHRC), their residents, and residents of assisted housing developments, advisory boards, councils, and resident management corporations, along with other low-income residents of targeted revitalization areas in the development of the Consolidated Plan, Annual Action Plans, and Assessment of Fair Housing.

The City will provide information to Pennington County Housing and Redevelopment Corporation and South Dakota Housing Development Authority on the plans and the Consolidated Annual Performance Evaluation Report.

The City provides annual review and certification of the PCHRCs plans are consistent with the City’s Consolidated Plan. Pennington County Housing has never been a troubled PHA, but should it have need of financial or other assistance, the City would work with them to develop a plan and identify actions, if any, that are available and eligible for CDBG assistance to improve its operations and remove such designation under remedies for Section 504 Voluntary Compliance to provide accessible units for persons with disabilities.

Public Involvement Techniques [24 CFR 91.105(a)(2)(iv)]

The City will continue to explore and incorporate alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance through focus groups, use of the internet, online and paper surveys, and attendance at other community meetings of all types to hear and record their discussions of community needs and gaps in service.

Opportunities to comment on the information

The City shall provide for and encourage the submission of residents’ views and proposals regarding Community Development Programs; particularly low- and moderate-income persons, residents of identified blighted areas, and residents of public housing.

This includes submission of such views:

A. directly to the City during the planning period and public comment periods;
B. at other informal meetings, if scheduled by the City prior to formal public hearings;
C. at formal public hearings;
D. at Legal and Finance meetings; and
E. at City Council meetings.
Legal & Finance and Council meetings provide for public comment prior to discussion and action on agenda items. These meetings may be counted as public hearings.

The City shall provide timely responses to all written proposals stating the reasons for the actions taken by the City on the proposal.

Whenever possible, the City will respond within fifteen (15) working days and, whenever practical, responses will be made prior to the consideration and action on the Community Development Program by the City Council of the City of Rapid City.

IV. THE CONSOLIDATED PLAN AND STRATEGY

What is the Consolidated Plan (CP)?

The City’s Consolidated Plan evaluates the needs of the community, underserved persons and/or areas of the community, and gaps in services and housing. Consultations with the community and stakeholders provide information and assistance in setting priorities and goals for expenditures of funds for the plan period, which is five (5) years.

The Five Year Consolidated Plan consists of, and is implemented through

• Annual Plans (five (5) annual plans). Each year a Request for Proposals is issued for projects that will address the high priority goals of the plan;

• Consolidated Annual Performance Evaluation Reports (CAPER) At the end of each plan year an evaluation of the expenditures and goal accomplishments is prepared.

The plans and reports are published and public comments and input is sought throughout the process, as described in this Resident Participation Plan.

In addition to the Resident Participation Plan, the Consolidated Plan also incorporates several other studies and plans:

• Five Year Strategic Plan - sets priorities and goals for addressing community needs for economic development, housing, and the needs of the homeless, persons living in poverty, low-and-moderate income households, and the disadvantaged.

• Assessment of Fair Housing – This assessment identifies and evaluates local and regional fair housing issues and factors contributing to obstacles to obtaining and retaining fair housing. The City consults with community-based and regionally-based organizations that represent protected class members, and organizations that enforce fair housing laws, such as state or local fair housing enforcement agencies, including participants in the: Fair Housing Assistance Program;
o Fair Housing organizations;

o Non-profit organizations that receive funding under the Fair Housing Initiative Program; and

o Other public and private fair housing service agencies, to the extent that such entities operate within our area.

• **Substantial Amendments** to the Action Plans or Strategic Plan – Over the five year period of the plan new high priority issues may surface and some issues may no longer be high priority. The Plan may be amended to include or delete priorities and goals, per this plan.

This plan may be modified at any time by with required public notice, input, and comments from residents of the community and approval of the City Council.

**Administrative Responsibilities and Contact Information**

The Rapid City Community Development Department’s Community Development Block Grant Program Division staff has the responsibility for administration of the Community Development Block Grant program, including the Consolidated Plan, Annual Action Plans (AAP), Consolidated Annual Performance Evaluation Reports (CAPER), Assessments of Fair Housing (AFH), the Resident Participation Plan and all activities related to the programs and reports.

Additional information may be obtained by contacting:

**Community Development Block Grant Program Division Manager**

**Michelle Schuelke**

333 6th St., Rapid City, SD 57701 (office)
300 6th St., Rapid City, SD 57701 (mail)
(605) 394-4181
Michelle.Schuelke@rcgov.org

Or by visiting the City website:
https://www.rcgov.org/departments/community-planning-development/cdbg-program-division.html
V. ASSESSMENT OF FAIR HOUSING (AFH)

What is the Assessment of Fair Housing?

The federal Fair Housing Act and its amendments (FHA) protect people from negative housing actions that occur because of their race, color, national origin, religion, sex, disability, or family status. State fair housing laws cover additional groups: marital status, sexual orientation or gender identity, age, and military/veteran status. Together, these groups are referred to as “protected classes.” Housing practices should not discriminate against or negatively affect these state and federal protected classes. These housing practices would include and follow current rules of the Violence Against Women Act (VAWA) also. The Assessment of Fair Housing (AFH) looks at how our community is doing in carrying out fair housing practices. In addition to complying with the regulations, the Assessment of Fair Housing offers the opportunity to reconsider barriers to housing for protected classes of people, and see what strategies are needed to reduce those barriers. On or before July 5, 2022, the City is required to complete the Fair Housing Assessment to ensure compliance with the Code of Federal Regulations.

The Assessment of Fair Housing will follow all of the procedures mentioned in this document, with the following additions:

A. The assessment will include, in addition to organizations mentioned earlier, tenant organizations or PHA-related residency resources, realtors, property management companies, and lenders.

B. The City will consult with other public and private agencies that provide assisted housing, health services, and social services (including those focusing on services for children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, or homeless persons), community-based and regionally-based organizations that represent protected class members, and organizations that enforce fair housing laws.

C. Make the HUD–provided data and any other data to be included in the AFH available to its residents, public agencies, and other interested parties.

D. Publish the proposed AFH in a manner that affords residents and others the opportunity to examine its content and submit comments.

E. Provide a period of not less than 30 calendar days to receive comments from residents of the community.

F. If submitting a revised AFH to HUD, the City will also provide for community participation before the revision is submitted.
**Criteria for revision to the AFH [24 CFR 91.105(c)(1)(ii)]**

The City shall revise its previously accepted AFH under the following circumstances:

1. A material change occurs. A material change is a change in circumstances in the City that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. A material change includes, but is not limited to:
   
   A. Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.), in the City that are of such a nature as to significantly impact the steps the City may need to take to affirmatively further fair housing;
   
   B. Significant demographic changes;
   
   C. New significant contributing factors in the City; and
   
   D. A civil rights finding, determination, settlement (including Voluntary Compliance Agreements), or court order.

2. Upon HUD’s written notification specifying a material change that requires the revision.

**VI. PLANNING PROCESS**

*What is the Consolidated Plan Planning Process?*

The planning and preparation of the City’s Consolidated Plan, along with the proposed use of annual entitlement funds, shall be carried out in accordance with applicable HUD requirements. The Consolidated Plan will cover a 5-year period. The current plan will expire in March, 2018. The new plan will cover 2018-2022, and every five years thereafter, unless Council approval of a shorter time frame to align with other City plans. Preparation of the plan includes:

A. Assembly of affordable housing and community development information will be carried out as an on-going, year around process to identify City needs. Prior to preparing the Consolidated Plan, the City will meet with all community stakeholders, non-profit organizations, citizens groups, Public Housing residents, local businesses and agencies and any other interested parties to gather input and comments about community need, gaps in services and options to be considered in setting goals and priorities.

B. Conduct a public hearing during each consolidated program year to obtain the views of residents and organizations prior to the commencement date (April 1) of the City’s consolidated program year. The hearing shall be conducted to solicit resident input for development of the proposed consolidated plan.
C. Hearings will be conducted at locations and times that provide ease of access for resident attendance. Information presented by those in attendance will be used to identify and prioritize housing and community development needs and plan proposed projects and activities to address said needs.

D. Conduct public meetings to communicate to the public, nonprofit, and private agencies, local residents, and focus groups proposed housing and community development priorities and needs and allocations of funding preliminarily approved by City Council.

E. Provide a thirty (30) day review and comment period on the proposed consolidated plan and strategy which include projects and activities to be undertaken with CDBG funds. The public notice shall identify locations where the proposed consolidated plan will be available for resident review. During the review period, residents may provide comments to the City of Rapid City. See Notice of Hearing and Meeting

F. Public comments shall be accepted and considered on the proposed consolidated plan and strategy, and Annual Action Plans during or following the thirty (30) day review and comment period and shall contain a summary of the Proposed Consolidated Plan and/or Annual Action Plan submission. The notice shall also provide the expected dates for action by the Rapid City governing body. All resident comments shall be presented in writing prior to, or in writing or verbally during the public hearing. Adequate time will be reserved to modify the proposed consolidated plan based on resident comment prior to final action of the City Council and submittal of the Consolidated Plan and/or Annual Action Plan to HUD.

G. Public comments shall be accepted for not less than 15 days prior to final approval of the Consolidated Annual Performance Evaluation Report (CAPER), following the same guidelines as the Consolidated Plan and Annual Action Plans for notification, publication and comment submissions.

H. The City may act on the consolidated plan and use of entitlement funds at any time following the thirty (30) day review period and second public hearing prior to submittal of the Consolidated Plan, Annual Action Plan or Substantial Amendments to HUD.

VII. RESPONSE TO PROPOSALS SUBMITTED

How will the City respond to proposals submitted?

The City of Rapid City will respond in writing to all proposals submitted verbally or in writing at public hearings or meetings. The City’s response to a request for activities or projects shall be made within fifteen (15) days from the date of the hearing or meeting, or prior to the meeting of the City Council to consider approval of the use of annual entitlements funds.
VIII. AMENDMENT PROCESS

Amendments to the Annual Action Plan and/or Five Year Consolidated Plan

[24 CFR 91.105(c)(1)(i)]

The City shall amend its approved plan whenever it makes one of the following decisions:

(1) To make a change in its allocation priorities,

(2) To make a change in the method of distribution of funds;

(3) To carry out an activity, using funds from any program covered by the consolidated plan (including program income), not previously described in the action plan; or

(4) To change the purpose, scope, location, or beneficiaries of an activity.

Substantial Amendment §91.105 and § 91.115

A Substantial Amendment would be required for the following actions:

A. A substantial change to allocation priorities;

   A substantial increase or decrease in allocation priorities is defined as:

   1) A 50% change in the project, if the project is funded at $25,000 or less.

   2) A 25% change in the project if the project is funded at $25,001 or more.

B. To undertake an activity, using program funds, including program income, which was not previously described in an action plan or funding application.

C. To not carry out an activity for which funding was approved; or

D. To substantially change the purpose, scope, location or beneficiaries of an activity.

A substantial change is defined as:

1) the increase or decrease of more than 25% in the service area and/or

2) class of beneficiaries.
A Substantial Amendment requires a public comment period for citizen participation and input. In such instance, the City of Rapid City shall provide residents with reasonable notice of, and opportunity to comment on, such proposed changes in its use of funds. The City will publish a notice in the non-legal section of a paper of general circulation of the proposed substantial program change and give interested or affected residents at least thirty (30) calendar days to submit comments on the amendment, prior to City Council approval for taking such amendment action.

**HUD Notification of Amendments (24 CFR § 91.115(c)(1)(i))**

The City will notify HUD or the appropriate funding agency of the proposal and provide a description of any changes. The City shall submit to HUD a copy of each Amendment at the time it occurs, or at the end of the program year. Letters transmitting copies of amendments must be signed by the Mayor.

**IX. ANTI-DISPLACEMENT POLICY**

It is the policy of the City of Rapid City to carry out its Community Development Block Grant Program in a manner that minimizes the displacement of residents and businesses. The City will make every effort, whenever feasible, to not displace residents due to demolition, rehabilitation, or housing conversion by City action. However, in instances where displacement is unavoidable, information on the types and levels of assistance to be made available to persons displaced will be made available through the Community Development Division, who is also responsible for tracking the replacement of lower income housing and ensuring that it is within the scope of the block grant policies.

**X. RESPONSIBILITY FOR CONDUCTING HEARINGS OR MEETINGS**

**Who is responsible for conducting hearings?**

The City shall have the responsibility for conducting meetings and hearings relative to the Community Development Block Grant program. The City shall also develop procedures for meetings and hearings. See Notice of Hearing and Meeting
XI. NOTICE OF HEARING AND MEETING

What opportunities are there for resident’s to provide input and comments?

An initial hearing will be held to obtain the views of interested residents and organizations regarding overall community development and housing needs, development of proposed activities, and a review of program performance. The second hearing will be held to obtain the views of interested residents and organization on the proposed use of CDBG funds and other elements of the consolidated plan.

Generally, hearings shall be held at the City/School Administration Building. However, the City has the option of conducting hearings in local neighborhood meeting places, such as local churches, community centers, the library, or other public facilities, as appropriate. Such hearings will be duly advertised and held at times that provide reasonable and timely access to meetings, such as from 4 p.m. to 6 p.m. and at Legal & Finance and City Council meetings. All public hearings will be held in facilities that afford accessibility for persons with disabilities. At least fourteen (14) calendar days prior to any hearing, a notice shall be published in the non-legal section of a paper of general circulation, to include the Rapid City Journal and Native Sun News. The notice will give the date, time, place and topics to be considered at the hearing.

Notices will also be sent by email and/or letter to social service agencies and other public and semi-public groups which may have particular interest in or be affected by the proposed program. The City will work through these agencies and groups to encourage participation in the hearing process on the part of low-, very low-, and extremely low-income persons who reside in areas where funds will be spent. (24 CFR § 91.110 (a)).

The City will also work with these agencies and groups to involve persons who reside in low, very low, or extremely low income neighborhoods. All notices of the second hearing will also contain a detailed description of the area or areas affected by the project activities in an effort to alert the residents of these areas of such proposals and to encourage their participation in the hearing process.

If any organizations or groups representing affected residents wish to become involved in the resident participation process, the City shall place such group on its mailing list of representative groups and organizations. The City shall be responsible for maintaining a list of representative groups and organizations. This list shall be updated at the beginning of each program year, with new additions being included throughout the year, at the time of a request by a new contact. Additions to the list may also be made by written request to the City stating the nature of the organizations services and why it should be included on the City’s list of representative groups.
The City shall have the responsibility for calling meetings and hearings with residents likely to be affected by activities undertaken by the City. The City shall also develop procedures for meetings and hearings for moderating such meetings.

A summary of the comments or views received and a summary of any comments or views not accepted, and the reasons why, will be attached to the Annual Action Plan, Consolidated Annual Performance Evaluation Report, and/or substantial amendments of the Assessment of Fair Housing or Consolidated Plan, as appropriate. [24 CFR § 91.115 (c)(3)]

XII. NON-ENGLISH SPEAKING AND PHYSICALLY DISABLED RESIDENTS

What is the City doing for non-English speaking residents and physically disabled residents? [24 CFR 91.105(a)(2)(i)].

The City will take such measures as are appropriate to encourage and accommodate the participation of minorities, non-English speaking persons, limited English proficiency persons and persons with disabilities.

Non-English Speaking Residents [24 CFR 91.105(a)(4)].

Any non-English speaking residents wishing to participate in hearings may contact the Community Development Division (CDD) prior to the hearings so that adequate arrangements may be made. Such requests should be made at least five (5) working days prior to the hearing date to permit the CDD time to make the arrangements needed. At a minimum, handout material prepared for such hearings will be bi-lingual to accommodate the needs of the attendees where a significant number of non-English speaking residents can be reasonably expected to participate. Secondly, the City may engage the services of a bi-lingual person to assist in presenting relevant information at the hearing, if such services are requested. Persons with limited English proficiency or vision impairments may request free oral interpretation of written materials or written translation of vital documents by calling the Community Development Division at (605) 394-4181.

Residents with Disabilities [(24 CFR § 91.115(d)(2)(f)(g)]

In accordance with the Americans with Disabilities Act persons needing special accommodations to participate in any proceedings should contact the City Finance office, at (605) 394-4143, 24 hours prior to the meeting so that appropriate Auxiliary aids and services are available. The Telephone Device for the Deaf (TDD/TTY Dial 711) number may be utilized by hearing impaired residents to access information. The City will publish the TDD/TTY number in all ads and notices for meetings and hearings.
All meeting locations will be accessible to persons with disabilities. Persons requiring assistance should contact the City at least five (5) days prior to the meeting date.

Contact the Community Development Division for further information regarding each program.

XIII. TECHNICAL ASSISTANCE

Is technical assistance available?

Technical assistance from the City or third party contractors to the City or its agencies will be provided to resident participants, low-, very low-, and extremely low-income groups or persons in order to enable them to understand the federal requirements associated with the CDBG program, such as Davis-Bacon Federal Labor Standards provisions, environmental policies, equal opportunity requirements, relocation provisions, etc. Technical assistance will also be provided to groups representative of persons of low-, very low-, and extremely low-income that request assistance in developing proposals. Such assistance will be made available upon request by interested residents or organizations to the City. In addition, the City, through the public hearings, will review such program requirements and will have available for interested parties handout material dealing with technical program requirements so as to assure understanding. Furthermore, the City will provide interpretation services to any non-speaking person or hearing impaired persons who may require such assistance in understanding a particular program being planned or administered by the city.

XIV. RESPONSE TO COMPLAINTS SUBMITTED BY RESIDENTS [24 CFR 91.110 (j)]

How will the City respond to complaints by residents?

The City of Rapid City will provide a timely, substantive written response to every written citizen complaint related to the Community Development Program within fifteen (15) working days from receipt of such complaint.

All correspondence should be directed to:

City of Rapid City
City Attorney’s Office
300 Sixth Street
Rapid City, SD 57701-2724
XV. EMERGENCY PROJECTS

For emergency activities, it is the policy of the City Council of the City of Rapid City to grant a temporary waiver for the thirty (30) day “Resident Review and Comment Period”. The City will advertise the project for resident comment concurrent with the start of the project.

In keeping with federal regulations, an emergency project can be defined as an emergency activity of recent origin in which existing conditions poses a serious and immediate threat to the health, safety, or welfare of the community. A sub-recipient must submit certification from a qualified official stating the nature of the emergency and that it poses a serious threat to the community.

XVI. MONITORING AND EVALUATION OF COMMUNITY DEVELOPMENT PERFORMANCE

How will the Community Development Program be evaluated?

The City will provide full public access to program information. The City shall maintain the following data:

A. Mailing and promotional material related to the Resident Participation Process.

B. Record of Hearing

C. Key documents including prior statements, consolidated plan and strategy, approval letters, performance reports, evaluation reports, and other documents required by the Department of Housing and Urban Development.

D. Copies of regulations and policy statements issued by the Department of Housing and Urban Development (available at hud.gov).

All of the above data is available for inspection at 333 6th Street, Rapid City, SD in the Community Development Division office and on line at www.rcgov.org/communityresources/communitydevelopment.

Availability to the Public [24 CFR 91.105(g)]

Typical or standard documents available for public access, at a minimum will include copies of the proposed, revised and final Assessment of Fair Housing, Annual Action Plans, Consolidated Plan, Annual Performance Evaluation Reports, and Resident Participation Plan. The City will provide a copy of standard documents, within two (2) working days of a request at no charge to the general public. Every reasonable attempt shall be made to accommodate persons with disabilities and assist them in obtaining requested materials. Standard documents shall be made available at:
Access to Records [24 CFR 91.105(i)]

The City of Rapid City will provide the public with reasonable and timely access to information and records relating to the data or content of the AFH, the Consolidated Plan, and the proposed, actual and past use of funds covered by this Citizen Participation Plan. The law requires reasonable public access to records about previous expenditures during the past five years, and reasonable public access to records relating to the expenditure of funds during the previous five (5) program years.

XVII. MODIFICATION OF PLAN

Can this Plan be modified?

The resident participation plan may be modified from time to time by the City provided such revisions are consistent with federal and state law, HUD’s CDBG regulations, and administrative requirements covering resident participation. Prior to any modification of the resident participation plan, the City will publish a notice of modification of the plan in sufficient time to permit residents to comment prior to approval by the City Council. The notice shall be published in local newspapers of general circulation at least fourteen (14) days prior to the adoption of the modification by the City Council.

XVIII. AVAILABILITY OF PROGRAM AND RELATED INFORMATION

Copies of any of the CDBG plans, Annual Reports, including the Resident Participation Plan may be obtained from the City web site at: www.rcgov.org/communityresources/communitydevelopment/ or from the Community Development Division office at the address below.

More information regarding the Community Development Block Grant program through HUD can be accessed through their website at: https://www.hudexchange.info/programs/cdbg/cdbg-ta-products/#all-products

Any questions or comments on this plan, requests for materials in another language or to accommodate visual impairment, or requests for information should be directed to:

City of Rapid City
300 Sixth Street, Rapid City, SD 57701-2724
(605) 394-4181
Glossary of Terms

**Affordable Housing:** Under State and federal statutes, housing which costs no more than 30 percent of gross household income. Housing costs include rent or mortgage payments, utilities, taxes, insurance, homeowner association fees, and related costs.

**Assisted Housing:** Housing that has received subsidies (such as low interest loans, density bonuses, direct financial assistance, etc.) by federal, state, or local housing programs in exchange for restrictions requiring a certain number of housing units to be affordable to very low, low, and moderate income households.

**Certification:** A written assertion, based on supporting evidence, that must be kept available for inspection by HUD, but the Inspector General of HUD and by the public. The assertion shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice an opportunity for comment.

**COC:** Continuum of Care.

**CDBG Program Division:** The City division responsible for administering the Community Development Block Grant Entitlement funds received from HUD.

**Chronic Homeless:** A chronically homeless person is one who has been continuously homeless for one year or more or has been homeless four or more times within the past three years.

**Community Development Block Grant (CDBG):** A grant program administered by the U.S. Department of Housing and Urban Development (HUD). This grant allots money to cities and counties for housing rehabilitation and community development activities, including public facilities and economic development.

**Dwelling Unit:** One or more rooms, designed, occupied or intended for occupancy as separate living quarters, with cooking, sleeping and sanitary facilities provided within the unit for the exclusive use of a household.

**Elderly Person:** A person who is at least 62 years of age.

**Emergency Shelter:** An emergency shelter is a facility that provides shelter to homeless families and/or homeless individuals on a limited short-term basis.

**Extremely Low-Income:** Households whose incomes do not exceed 30 percent of the median household income for the area, as determined by HUD.
Family: See definition in 24 CFR 5.403 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term “household” is used in combination with the term “related” in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also Homeless Family)

For Rent: Year round housing units which are vacant and offered/available for rent. (U.S. Census Definition)

Homeless: Unsheltered homeless are families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., the street, sidewalks, cars, vacant and abandoned buildings). Sheltered homeless are families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

Homeless Individual: An unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

Homeless Youth: Unaccompanied person 17 years of age or younger who is living in a situation described by terms “sheltered” or “unsheltered”.

Household: The US Census Bureau defines a household as all persons living in a housing unit whether or not they are related. A single person living in an apartment as well as a family living in a house is considered a household. Household does not include individuals living in dormitories, prisons, convalescent homes, or other group quarters.

Household Income: The total income of all the persons living in a household. Household income is commonly grouped into income categories based upon household size, and income, relative to the regional median family income. The following categories are used in the Housing Element:

- **Extremely Low**: Households earning less than 30% of County median family income;
- **Very Low**: Households earning less than 50% of County median family income;
- **Low**: Households earning 51% to 80% of the County median family income;
- **Moderate**: Households earning 81% to 120% of County median family income;
- **Above Moderate**: Households earning above 120% of County median family income.
Housing Unit: A room, or group of rooms used by one or more individuals living separately from others in the structure, with direct access to the outside or to a public hall and containing separate toilet and kitchen facilities.

Housing Unit (U.S. Census definition): An occupied, or vacant house, apartment, or single room (SRO housing) that is intended as separate living quarters.

HUD: – Housing and Urban Development. See U.S. Department of Housing and Urban Development.

Low-Income: Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD’s findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from the local HUD office.

Median Income: The annual income for each household size within a region which is defined annually by HUD. Half of the households in the region have incomes above the median and half have incomes below the median.

Moderate Income: Households whose incomes are between 81 percent and 95 percent of the median income for the area as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD’s findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This definition is different than that for the CDBG program).

Moderate Income – CDBG Program: Households whose incomes are between 51 percent and 80 percent of the median income for the area as determined for household size by HUD.

Occupied Housing Unit: A housing unit that is the usual place of residence of the occupant(s).

Owner: A household that owns the housing unit it occupies. (U.S. Census definition.)

Public Housing: A project-based low-rent housing program operated by independent local public housing authorities. A low-income family applies to the local public housing authority in the area in which they want to live.

Rehabilitation: The upgrading of a building previously in a dilapidated or substandard condition for human habitation or use.
**Rental Assistance:** Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

**Section 8 Rental Voucher/Certificate Program:** A tenant-based rental assistance program that subsidizes a family’s rent in a privately owned house or apartment. The program is administered by local public housing authorities. Assistance payments are based on 30 percent of household annual income. Households with incomes of 50 percent or below the area median income are eligible to participate in the program.

**Senior:** The Census Bureau defines a senior as a person who is 65 years or older. For persons of social security eligibility, a senior is defined as a person age 62 and older. Other age limits may be used for eligibility for housing assistance or retired communities.

**Special Needs Groups:** Those segments of the population which have a more difficult time finding decent affordable housing due to special circumstances. Under California Housing Element statutes, these special needs groups consist of the elderly, people with disabilities, large families with five or more members, single-parent families with children, farm workers and the homeless. A jurisdiction may also choose to consider additional special needs groups in the Housing Element, such as students, military households, other groups present in their community.

**Substandard Housing:** Housing which does not meet the minimum standards in the State Housing Code. Jurisdictions may adopt more stringent local definitions of substandard housing. Substandard units which are structurally sound and for which the cost of rehabilitation is economically warranted are considered suitable for rehabilitation. Substandard units which are structurally unsound and for which the cost of rehabilitation is considered infeasible are considered in need of replacement.

**Substantial Amendment:** A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

**Supportive Housing:** Housing, including Housing Units and Group Quarters that have a supportive environment and includes a planned service component.

**Supportive Services:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

**Transitional Housing:** Transitional housing is temporary (often six months to two years) housing for a homeless individual or family who is transitioning to permanent housing. Transitional housing often includes a supportive services
component (e.g. job skills training, rehabilitation counseling, etc.) to allow individuals to gain necessary life skills in support of independent living.

**U.S. Department of Housing and Urban Development (HUD):** The cabinet level department of the federal government responsible for housing, housing assistance, and urban development at the national level. Housing programs administered through HUD include Community Development Block Grant (CDBG), HOME and Section 8, among others.

**Zoning:** A land use regulatory measure enacted by local government. Zoning district regulations governing lot size, building bulk, placement, and other development standards vary from district to district, but must be uniform within the same district. Each city and county adopts a zoning ordinance specifying these regulations.