

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: April 4, 2016

Project Name & Number: Security System & Sound System Upgrades at Swim Center & Ice Arena **CIP #:**
Project No. PR16-6143

Project Description: To provide installation of electronic equipment for security monitoring and sound amplification.

Consultant: DB Sound LLC.

Original Contract Amount: \$37,677.16

Original Contract Date: May 17, 2016

Original Completion Date: July 17, 2016

Addendum No:


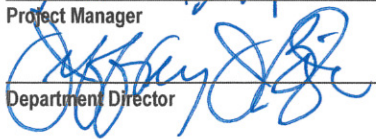
Amendment Description:

Current Contract Amount: _____	\$0.00	Current Completion Date: _____	
Change Requested: _____			
New Contract Amount: _____	\$0.00	New Completion Date: _____	

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$37,677.16	8912	4223	505	Park Development & Improvements
Total				

Agreement Review & Approvals

	5/4/16	
Project Manager	Date	
	5/4/16	
Department Director	Date	

	4/29/16
City Attorney	Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc:

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation	5/6/16	JN	Y	N
Cash Flow			Y	N