

B. *Pre-submittal meeting.* The applicant, or the applicant's consultant, shall schedule a pre-submittal meeting with the Development Review Engineer. The meeting shall be held after the consultant has completed the construction plans and design report **in compliance with the Infrastructure Design Criteria Manual**. The purpose of the meeting is to allow the consultant to discuss all assumptions, methods, and any other necessary information relevant to the design of the project, as well as to allow the Development Review Engineer to verify the completeness of the construction plans and design report prior to the consultant submitting a development engineering plan application. An application containing preliminary or incomplete designs shall not be accepted. **Staff's decision to not accept the application may be appealed to City Council.** The City Engineer or designee may waive the requirement for a pre-submittal meeting for projects with minimal infrastructure.