

Minutes of the December 11, 2019  
Rapid City Historic Preservation Commission Meeting

**Members Present:** Carol Saunders, Pat Roseland, John Riker, David Williams and Brittany Neiles

**Members Absent:** Jenn Johnson, Jeff Drahota and Chris Wehrle

**Others Present:** Sarah Hanzel, Jeanne Nicholson, Eric Abrahamson, Eric Zimmer and Richie Nordstrom, City Council Liaison

Quorum was not present at 8:00 a.m.

**New Business**

**Discuss and Approve Proposal for Phase II Scope of Work with Vantage Point Historical Services**

Hanzel informed the Commission that the consultants are in attendance to review the Scope of Work for Phase II of the Historic Context Report and the Comprehensive Plan.

Eric Abrahamson advised that they are working with Ethnoscience to design the framework for the Cultural Landscapes Survey. He added that there will be phasing to the project and reviewed the proposed timeline for the project phases. He explained that there will be thematic categories and the Thematic Narrative will be presented to the Commission for comments and review. Abrahamson stated that the next phase would be to develop the list of sites and structures. He further explained that another phase would be to do community outreach through different types of events. A brief discussion followed.

Neiles entered the meeting at this time.

Abrahamson advised that the State Historic Preservation Office has provided recommendations on consultation with American Indian communities. Discussion followed.

Abrahamson advised that the State Historic Preservation Office has suggested that the native community be involved in the development process for these documents. Discussion followed about the approach utilized for the first phase to obtain broad participation from within the community, including native and non-native participants.

In response to a question about the format of the CLG Conference, Hanzel informed the Commission that a specific invite was sent out for the CLG Conference and that it is not set up for open invitation to the general public.

Discussion followed about ideas for a separate workshop to occur outside of the CLG Conference.

In response to a question from Hanzel, Abrahamson advised that the estimated travel costs for a facilitator would fit within our scope.

In response to a question from Roseland, Williams commented that some affected entities are contacted when development is occurring within their boundaries.

**Riker called the meeting to order at 8:40 a.m.**

In response to a question from Hanzel, Abrahamson stated that the proposed scope would cover the workshop planning and that we could look for other sources of funding for the associated additional workshop costs.

**Roseland moved to approve the Proposal for Phase II Scope of Work with Vantage Point Historical Services. The motion was seconded by Saunders and carried unanimously.**

#### **Approval of Meeting Agenda**

**Saunders moved to approve the meeting agenda. The motion was seconded by Neiles and carried unanimously.**

#### **Old Business**

##### **Continue planning the 2020 CLG conference**

Saunders reminded the Commission members that we need to determine the historical sites for discussion at the CLG Conference.

#### **11.1 Reviews: September 10, 2019 – December 4, 2019**

- a) 926 West Boulevard is a contributing structure in the West Boulevard Historic District. A permit was requested to replace the historic dormer shakes with new dormer shakes comprised of engineered wood. Photo documentation identified the deteriorated condition of the existing material. City and SHPO determined no adverse effect on 10/24/19. 19RS017/CIHR19-0022.

Hanzel advised that the dormer is being replaced with the same material.

- b) 1019 Fulton is a contributing structure in the West Boulevard Historic District. A permit was requested to alter a basement window on the southeast corner of the property to meet egress requirements. This non character defining window is on the side/rear portion of the lot and is not visible from the street. City and SHPO concurred no adverse effect on 12/2/19. 19RS018/CIHR19-0023.

Hanzel stated that the permit is to replace an existing basement window.

#### **Approval of Minutes**

**Neiles moved to approve the October 9, 2019 meeting minutes. The motion was seconded by Williams and carried unanimously.**

Williams advised that the comments for the Sioux San report are due by Friday. A brief discussion followed.

Hanzel suggested that the Commission have a work session on December 18, 2019 at 8:00 a.m. to further discuss the CLG Conference.

**There being no further business, Neiles moved to adjourn the meeting at 8:53 a.m. The motion was seconded by Saunders and carried unanimously.**