

**RUSHMORE PLAZA CIVIC CENTER  
BOARD OF DIRECTORS MEETING MINUTES  
FEBRUARY 11, 2020**

Vice-Chair of the Board, Brad Estes called the meeting to order at 8:15 a.m. with the following Board members present: Charity Doyle and Tim Johnson. Staff present include: Executive Director, Craig Baltzer; Deputy Director/Finance, Tracy Heitsch; Deputy Director/Events, Jayne Kraemer; and Accounting Clerk, Pat Koerlin. Others present include: Assistant City Attorney, Jess Rogers; Central States Fair Representatives Ron Jeffries and Silvia Christen.

After review of the meeting agenda, motion was made by Doyle and seconded Johnson **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

Ron Jeffries with Central States Fair (CSF) complimented the Civic Center staff on their excellent service. The event ran very smooth this year. Governor Noem attended six events the first weekend. The first Youth Livestock event was big success with approximately 139 to 149 kids in participation, with 189 entrants. This event will probably grow next year in to Friday and Saturday. The move of the Horse Sale was a success at CSF. Cattle sales were about the same as last year. The Ag economy didn't help, but overall it was a good show. A lot of positive feedback. Tim Johnson stated that his visitors were very happy also.

Minutes

Motion was made by Doyle and seconded by Johnson **to approve the minutes of the January 28, 2020, meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2020 Bill List for February 11, 2020, was audited.

|                                 |          |
|---------------------------------|----------|
| A & B BUSINESS SOLUTIONS INC    | 92.90    |
| A TO Z SHREDDING                | 28.60    |
| ALSCO INC                       | 116.39   |
| BEAMLIGHT LLC                   | 1624.86  |
| BETHEL ASSEMBLY OF GOD CHURCH   | 665.66   |
| BORDER STATES ELECTRIC SUPPLY   | 381.38   |
| CARQUEST AUTO PARTS             | 16.94    |
| CASH-WA DISTRIBUTING COMPANY    | 7560.50  |
| CASK & CORK                     | 3409.21  |
| CBH COOPERATIVE                 | 338.80   |
| CERTIFIED LABORATORIES INC      | 309.70   |
| CHEXCEL                         | 25.00    |
| CHRIS SUPPLY COMPANY INC        | 146.86   |
| CITY OF RAPID CITY              | 152.67   |
| CROSSROADS WESLEYAN CHURCH      | 484.46   |
| CRUM ELECTRIC                   | 648.80   |
| DAKOTA BATTERY/ELECTRIC         | 225.52   |
| DAKTRONICS INC.                 | 485.00   |
| DENNIS SUPPLY                   | 1539.06  |
| DIAMOND VOGEL PAINT CTR         | 90.50    |
| DIMOCK DAIRY INC                | 567.76   |
| EVERGREEN OFFICE PRODUCTS INC   | 18.05    |
| FASTENAL COMPANY                | 88.89    |
| FISHER BEVERAGE COMPANY INC     | 21809.50 |
| HAY CAMP BREWING CO             | 915.00   |
| HEARTLAND PAPER CO              | 113.72   |
| JOHNSON BROTHERS OF SD          | 466.05   |
| KIWANIS CLUB-MARY HALL PARK     | 506.45   |
| KNECHT HOME CENTER              | 69.93    |
| LICENSED BEVERAGE DEALERS OF SD | 400.00   |
| LIGHTING MAINTENANCE CO         | 107.57   |
| MCKIE FORD INC                  | 224.66   |

|  |                 |
|--|-----------------|
| MENARDS                                | 222.76          |
| MOUNTAIN STATES SECURITY INC           | 154.90          |
| NORTH CENTRAL SUPPLY INC               | 30.00           |
| NORTHWEST PIPE FITTINGS INC            | 761.26          |
| OVERHEAD DOOR OF RAPID CITY            | 237.08          |
| PARTS TOWN LLC                         | 285.33          |
| PRAIRIE AUTO PARTS                     | 18.31           |
| QUALITY BRANDS OF THE BLACK HILLS      | 841.20          |
| RAINBOW GAS CO                         | 6361.20         |
| RAPID CITY AREA SCHOOL DIST 51-4       | 262.41          |
| RAPID CITY SHRINE CLUB                 | 490.30          |
| RAPID ROOTER                           | 535.00          |
| RDO EQUIPMENT CO                       | 108.18          |
| RED WING SHOE STORE                    | 212.49          |
| REPUBLIC NATIONAL DISTRIBUTING COMPANY | 1148.55         |
| SAM'S CLUB                             | 610.27          |
| SERVALL UNIFORM/LINEN CO INC           | 111.10          |
| SESAC INC                              | 1126.06         |
| SIMPSON'S PRINTING                     | 198.00          |
| SOUTHERN GLAZER'S OF SD                | 733.25          |
| ST PAUL'S EVANGELICAL LUTHERAN CHURCH  | 674.27          |
| STURDEVANT'S AUTO PARTS                | 121.46          |
| SUMMIT SIGNS & SUPPLY INC              | 216.00          |
| SYSCO MONTANA INC                      | 4435.43         |
| TESSIER'S INC                          | 878.09          |
| UNITED PARCEL SERVICE INC              | 42.16           |
| US FOODS                               | 142.28          |
| US FOODS INC                           | 11276.26        |
| WELLFULLY                              | 244.71          |
| WESTERN COMMUNICATIONS INC             | 82.50           |
| WESTERN STATIONERS                     | 384.62          |
|  | Total 76,575.82 |

Motion was made by Johnson and seconded by Doyle and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof. Motion carried unanimously.**

Executive Director's Update

Baltzer discussed the BHSS&R. The overall numbers from last year were up with the stronger crowd the first weekend. He feels the Civic Centers efforts working with the combined marketing plan was a success. Baltzer wanted to thank CSF and Suttons on working thru the construction concerns. The two new shuttle programs went well. The CSF/Rushmore Mall trip was not as successful with only 89 visitors riding the first weekend. There will be more discussion in the future. The 2<sup>nd</sup> program was a shuttle picking up employees from Founders Park and the RC Swim Center. This was much more cost effective since RPCC was able to borrow the two 15 passenger vans, plus use of the parking lots at no charge. The RPCC, CSF, and Chamber staff embraced the program, but Vendors taking up customer parking was a concern. There will be discussion how to resolve in the future. Baltzer also discussed the new Youth Livestock event and is excited about its growth potential. The first few months are always the Civic Center's busiest time of year. Wednesday, February 12, is the Rush game for area elementary students. This is a great event for developing future RC Rush fans.

Miscellaneous

None

There being no further business, motion was made by Doyle and seconded by Johnson **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 8:40 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Pat Koerlin  
Pat Koerlin, Accounting Clerk  
2-26-20  
Date