Members present by roll call: Susan Timmons, Andy Ainslie, Jacqueline Gerry, Lin Jennewein, Mel Siyo, Jamie Al-Haj and Merton Tice, Jr.
Absent: None.
Also present: Assistant City Attorney Wade Nyberg, Legal Administrative Secretary, Stacy Lunde-Roduner.

Timmons called the meeting to order at 2:00 p.m.

ADOPT AGENDA
Gerry moved to adopt the agenda. Second Ainslie. Motion carried.

GENERAL PUBLIC COMMENT
None.

APPROVE MINUTES OF THE FEBRUARY 4, 2016 MEETING
Ainslie moved to approve the February 4, 2016 minutes. Second by Al-Haj. Motion carried.

UPDATE ON PUBLIC SERVICE ANNOUNCEMENT
Timmons contacted Tim Reilly with Midco regarding the new version of the Public Service Announcement (PSA). Reilly suggested setting up a meeting to discuss different options for the PSA such as animation. Al-Haj would like to see something other than people in the PSA, animation would be a totally different spin on the PSA and it could be memorable to the public. Ainslie wants to make sure we do not offend anyone if we go the animation route so it does not come off that we are making light or making fun of any certain race. Ainslie, Gerry and Jennewein volunteered to meet with Reilly in the next couple of weeks.

DISCUSSION ON COMMUNITY MEETINGS IN FEBRUARY
Al-Haj has been in Pierre attending several of the legislative sessions.

COMMUNITY OUTREACH AND 2016 PLANNING
a) Frequently Asked Questions – The Commission continues to work on completing a list of frequently asked questions for the website. Attorney Nyberg,
Timmons, Gerry and Tice have a meeting scheduled next week to prepare the list for approval at the April meeting.

b) Presentation Planning – Timmons suggested presenting at the Hope Center, Cornerstone Mission or AAUW. Siyo suggested presenting at the Lakota Homes monthly meeting which is held on the last Thursday of each month. Siyo and Ainslie will work on setting up a time to present. Al-Haj suggested working with individuals with disabilities, possibly Black Hills Works, Behavioral Management, caseworks are Social Services or the hospitals. The Commission is scheduled to present at the Mayor’s Disability Committee meeting on March 17, 2016.

c) Brochure – The Commission reviewed the old brochure from when the HRC was re-established and the initial suggestions were to remove the legal terms and put language into lay person terms, include HRC and City logo. Timmons, Tice, Gerry, Nyberg and Lunde-Roduner will work on the context of the brochure.

_Tice arrived at 2:39 p.m._

**EXECUTIVE COMMITTEE UPDATE**
None.

**ITEMS FROM COMMISSION MEMBERS**
Discussion was held on the transgender issue before the legislature and whether or not it would affect the types of complaints the HRC can handle.

**CASE STATUS UPDATE – CITY ATTORNEY**
Nyberg reported he met with one individual since the last meeting. At this time, there are no active cases pending.

**LIAISON REPORT**
None.

**BUDGET UPDATE**
Lunde-Roduner stated the current budget amount is $1,000.00.

**SET DATE AND TIME OF NEXT HRC MEETING**
The next meeting will be held on Thursday, April 7, 2016 at 2:00 p.m.

**ADJOURN**
Tice moved to adjourn. Second by Jennewein. Motion carried. The meeting ended at 2:54 p.m.